



WOODSTOCK POLICE SERVICES BOARD

The Woodstock Police Services Board met on Monday, January 09, 2017 at the Woodstock Police Service Headquarters, 615 Dundas Street, Woodstock at 4:15 p.m. Present were newly elected Chair Sandra Carnegie, Community Member; Mary Anne Silverthorn, Vice Chair, Provincial Appointee; Nancy O'Grady, Provincial Appointee; Shawn Shapton, Member, and Mayor Trevor Birtch. Also in attendance were Chief Bill Renton, Deputy Chief Darren Sweazey, Inspector Paul Hess, and Marilyn Pearson, Executive Assistant.

CALL TO ORDER

- Chief Renton called the meeting to order at 4:15 p.m and introduced Constable Tyler Allard – High School Liaison Officer.

Constable Allard made a presentation to the Board that highlighted his role as the High School Resource Officer. Excellent photos captured many of the programs and events that he coordinates and attends throughout the year.

- Constable Allard is responsible for five High Schools in Woodstock and Transitional Schools totaling 3000+ students – he strives at breaking down barriers by developing great working relationships with teachers, students and administrators.
- Constable Allard serves as a youth resource, attends lock down drills at all high schools, and this year took part in the #putdownthephone High School Campaign.
- Roles also include: Crimestoppers Coordinator, Co-Chair of the Oxford Situation Table, member on the Oxford County Drug Awareness Committee (ODAC), and Youth Suicide Prevention Committee.
- Responsible for coordinating and attending community service programs such as: Lock It or Lose it Campaign, United Way – Stair Climb, MADD & Baby Alex Teddy Bear Drive, Anti-Bullying Day, Push for Change fundraiser, Literacy Campaign, Pride Parade in London, Streetfest, YIPI Student Program, Stage for Change, and Kids and Cops Day Camp Program, to name a few!
- Constable Allard was thanked for his informative presentation and all the great work he does with youth in the high schools and community.

Marilyn Pearson carried out the duties of the election of the Board Chair for 2017 by calling for nominations.

1. 2017 NOMINATIONS FOR BOARD CHAIR

Moved by Shawn Shapton

Seconded by Mayor Trevor Birtch

that Sandra Carnegie be nominated as Board Chair for 2017. CARRIED

Sandra Carnegie agreed to let her name stand.

2. NOMINATIONS CLOSE

Moved by Nancy O'Grady

Seconded by Shawn Shapton

that nominations do now close. CARRIED

3. ELECTION OF BOARD CHAIR

Moved by Shawn Shapton

Seconded by Mayor Trevor Birtch

resolved that Sandra Carnegie be elected Board Chair for 2017. CARRIED

The meeting was then turned over to 2017 Board Chair Sandra Carnegie.

4. 2017 NOMINATIONS FOR BOARD VICE CHAIR

Moved by Shawn Shapton

Seconded by Mayor Trevor Birtch

that Mary Anne Silverthorn be nominated as Board Vice Chair for 2017. CARRIED

Mary Anne Silverthorn agreed to let her name stand.

5. NOMINATIONS CLOSE

Moved by Mayor Trevor Birtch

Seconded by Nancy O'Grady

that nominations do now close. CARRIED

6. ELECTION OF BOARD VICE CHAIR

Moved by Nancy O'Grady

Seconded by Mayor Trevor Birtch

resolved that Mary Anne Silverthorn be elected Board Vice Chair for 2017. CARRIED

7. APPROVAL OF AGENDA

Moved by Mary Anne Silverthorn

Seconded by Shawn Shapton

resolved that the Board approves the Agenda as amended. Under New Business – 14c) 2017 Schedule of Meetings/Conferences was added. CARRIED

8. MINUTES – DECEMBER 12, 2016

Moved by Shawn Shapton

Seconded by Mayor Trevor Birtch

resolved that the Board approves the Minutes of December 12, 2016 as typed and circulated. CARRIED

VERBAL REPORT FROM THE CHAIR

- Chair Carnegie thanked the Board for their support in electing her Chair and commented that she has big shoes to fill.

VERBAL REPORT FROM THE CHIEF OF POLICE

Chief Renton reported on the following:

- Very busy over the holiday season with several RIDE checks
- Same number of officers are assigned to the homicide investigation
- Plans are underway for the Citizen's Police Academy in April/May

- Thanks was extended to Nancy, Sandra and Inspector Hess for their hard work and dedication in completing the 2016-2018 Business Plan
- Congratulations was extended to newly elected Chair Sandra and Vice Chair Mary Anne

9. COMMUNICATION

Moved by Shawn Shapton

Seconded by Nancy O'Grady

resolved that the following Communication be received by the Board:

Jeff, Joan & Philip Kingswood, dated Jan. 3, 2017, re: Thank you for protecting our City
CARRIED

10. POLICING EFFECTIVENESS AND MODERNIZATION (PEM) GRANT

Correspondence was discussed from Stephen Beckett, Assistant Deputy Minister, MCSCS, dated December 28, 2016, re: Grant background and new Policing Effectiveness and Modernization (PEM) Grant.

Moved by Shawn Shapton

Seconded by Mayor Trevor Birtch

resolved that the application be completed for the Policing Effectiveness and Modernization (PEM) Grant. CARRIED

11. MEDIA RELATIONS

Moved by Mary Anne Silverthorn

Seconded by Mayor Trevor Birtch

resolved that the December and January Activities covered in Radio, Newspaper & Rogers TV be received by the Board. CARRIED

12. STATISTICS

Moved by Shawn Shapton

Seconded by Nancy O'Grady

resolved that the following statistical reports be received by the Board:

- a) 2016 Calls for Service Statistics
- b) 2011-2016 Calls for Service Report
- c) 2015/2016 Charge Comparison Report
- d) 2016 Report on Complaint Investigations Report
- e) Sept.-Dec. Community Service/Media Relations Officer Report—Cst. Nikki Van Leeuwen
- f) Sept – Dec. High School Liaison Officer Report – Cst. Tyler Allard
- g) Sept. – Dec. Canine Officer Report – Cst. Skillings
- h) 2016 Forensic Identification Year End Report
- i) 2012-2016 Criminal Record Check Statistics (Profile Screening Services)
- j) 2016 Sick Time Usage CARRIED

UNFINISHED BUSINESS

NEW BUSINESS

13. HARDIE FAMILY FOUNDATION - FUNDING SUPPORT

Moved by Shawn Shapton

Seconded by Mary Anne Silverthorn

resolved that the funding support from the Hardie Family Foundation for Narcan Kits and related supplies be received by the Board. CARRIED

14. 2017 MILEAGE AND PER DIEM RATES

Moved by Nancy O'Grady

Seconded by Mary Anne Silverthorn

Resolved that the 2017 Consumer Price Index increases for mileage and per diem rates be received by the Board. CARRIED

15. 2017 WPSB MEETING SCHEDULE

Moved by Mary Anne Silverthorn

Seconded by Mayor Trevor Birtch

resolved that the March meeting be moved to March 20. CARRIED

BUILDING ADDITION UPDATE

- Building Committee meeting was held earlier today
- Roof has been completed on the addition
- Boarding is being completed on the first floor

16. CLOSED SESSION

Moved by Mayor Trevor Birtch

Seconded by Nancy O'Grady

resolved that the Board adjourns to Closed Session at 4:58 pm to discuss:

- intimate financial or personal matters or other matters may be disclosed of such a nature, having regard to the circumstances, that the desirability of avoiding their disclosure in the interest of any person affected or in the public interest outweighs the desirability of adhering to the principle that proceedings be open to the public. R.S.O. 1990, c. P.15, s.35. of the Ontario Police Services Act. CARRIED

17. CLOSED SESSION RISES

Moved by Shawn Shapton

Seconded by Mayor Trevor Birtch

resolved that the Board does now rise from Closed Session and reconvenes at 5:20 p.m. CARRIED

MOTIONS ARISING FROM CLOSED SESSION - #18 - #28

18. CLOSED SESSION AGENDA

Moved by Nancy O'Grady

Seconded by Shawn Shapton

resolved that the Board approves the Closed Session Agenda as circulated. CARRIED

19. PERSONNEL – STAFFING REPORT

Moved by Mary Anne Silverthorn

Seconded by Mayor Trevor Birtch

resolved that the Board receives the Staffing Reports dated January 5, 2017.

CARRIED

20. PERSONNEL – AUTHORIZED STRENGTH

Moved by Shawn Shapton

Seconded by Mary Anne Silverthorn

resolved that the Board supports recommendation of Chief Renton to have an authorized strength of 65 sworn members in addition to a seconded Member, if and when appropriate. CARRIED

21. PERSONNEL – MATERNITY LEAVE NOTICE

Moved by Mayor Trevor Birtch

Seconded by Shawn Shapton

resolved that the Board receives maternity leave notice from a Civilian Member dated January 2, 2017. CARRIED

22. PERSONNEL – 2016 ATTENDANCE RECOGNITION PROGRAM SUMMARY

Moved by Shawn Shapton

Seconded by Mary Anne Silverthorn

resolved that the Board approves continuing the Attendance Recognition Program for full-time Uniform and Civilian Members currently serving the Woodstock Police Service who in 2016 had “0” Sick Days and 3 or less Sick Days as detailed in the 2016 Attendance Record Summary Report dated December 31, 2016. CARRIED

23. CLOSED SESSION – REPORT #5

Moved by Nancy O’Grady

Seconded by Shawn Shapton

resolved that the Board receives correspondence under #5 in Closed Session.

CARRIED

24. GREAT WEST LIFE – BENEFIT SURPLUS

Moved by Mary Anne Silverthorn

Seconded by Shawn Shapton

resolved that the Board request a cheque from Great West Life for the 2016 surplus as detailed in the email dated January 3, 2017, from Sharon Piesz, Consultant - Benefit Services, CBA Canada. CARRIED

25. 2016 – WOODSTOCK POLICE SERVICE DONATION REGISTRY

Moved by Nancy O’Grady

Seconded by Mayor Trevor Birtch

resolved that the Board receives the 2016 Woodstock Police Service Donation Registry Report. CARRIED

26. OPERATING STATEMENT – JANUARY 04, 2017

Moved by Mary Anne Silverthorn

Seconded by Mayor Trevor Birtch

resolved that the Board receives the Operating Statement dated January 4, 2017.

CARRIED

27. CLOSED SESSION – REPORT #9

Moved by Shawn Shapton

Seconded by Mayor Trevor Birtch

resolved that the Board receives report under #9 in Closed Session. CARRIED

28. CLOSED SESSION – REPORT #10

Moved by Nancy O’Grady

Seconded by Mary Anne Silverthorn

resolved that the Board receives reports under #10 in Closed Session. CARRIED

29. ADJOURNMENT

Moved by Shawn Shapton

resolved that the Board does now adjourn at 5:25 p.m. CARRIED

The next meeting to be held on Monday, February 13, 2017 at the Woodstock Police Service Headquarters at 4:15 p.m.

Sandra Carnegie, Chair
Woodstock Police Services Board

Mary Anne Silverthorn, Vice Chair
Woodstock Police Services Board