



WOODSTOCK POLICE SERVICES BOARD

The Woodstock Police Services Board met on Monday, April 10, 2017 at the Woodstock Police Service Headquarters, 615 Dundas Street, Woodstock at 4:15 p.m. Present were: Chair Sandra Carnegie, Community Member, Mary Anne Silverthorn, Vice Chair, Provincial Appointee; Nancy O'Grady, Provincial Appointee; Shawn Shapton, Member, and Mayor Trevor Birtch. Also in attendance were Chief Bill Renton, Deputy Chief Darren Sweazey, Inspector Paul Hess and Marilyn Pearson, Executive Assistant.

CALL TO ORDER

- Chair Sandra Carnegie called the meeting to order at 4:15 p.m.

Presentation by Detective Sergeant Kevin Talsma – Criminal Investigation Branch (CIB)

- Detective Sergeant Talsma provided an overview of the Criminal Investigation Branch (CIB)
- The eight member unit take over complex investigations that are received by front line officers that may include: sexual assaults, frauds, break and enters, robberies, and murder.
- Detective Sergeant Talsma provided details and processes on several investigations that have occurred during the past 12 months:
 - May 2016 - stolen property from Mill Street
 - Spring 2016 – Teen suicide cluster
 - July 2016 – Klassen Homicide investigation
 - October 2016 – Wettlaufer homicide investigation
 - 30 break and enters – with the same person identified and charged
 - Interpole investigation
 - Two stabbings in the last two weeks
 - Investigation in the death of an 18 month year old
- A question and answer period followed this informative presentation.

1. APPROVAL OF AGENDA

Moved by Mary Anne Silverthorn

Seconded by Nancy O'Grady

resolved that the Board approves the Agenda as amended, under 14 a) add Court Security update. CARRIED

2. MINUTES – MARCH 20, 2017

Moved by Shawn Shapton

Seconded by Mayor Trevor Birtch

resolved that the Board approves the Minutes of March 20, 2017 as typed and circulated. CARRIED

VERBAL REPORT FROM THE CHAIR

- Chair Carnegie thanked Mary Anne Silverthorn for assisting as Chair, on short notice, at the April meeting.

VERBAL REPORT FROM THE CHIEF OF POLICE

- Working with the BIA on complaints in the downtown area
- Fentanyl presentations will be held on May 9th at Cowan Park at 1:30pm and 6:30 pm – further details to be announced
- Wettlaufer Investigation is ongoing
- Assistance was provided to the London Police Service during a recent human trafficking project.

3. COMMUNICATIONS

Moved by Nancy O'Grady

Seconded by Shawn Shapton

resolved that the following Communications be received by the Board:

- a) Thank you card from Sheila Koop, Coordinator, Adelaide Soup Bowl, dated March 3, 2017, re: thank you for thinking of our patrons
- b) PC Michelle Murphy, Oxford OPP & Girls dated March 8, 2017, re: All Dressed Up – girls and parents that benefited from prom donations. CARRIED

4. MEDIA RELATIONS

Moved by Mary Anne Silverthorn

Seconded by Shawn Shapton

resolved that the April Activities covered in Radio, Newspaper, Rogers TV, and Snapd be received by the Board. CARRIED

5. STATISTICS

Moved by Nancy O'Grady

Seconded by Shawn Shapton

resolved that the following statistical reports be received by the Board:

- a) 2017 Calls for Service Statistics
- b) 2011-2017 Calls for Service Report
- c) 2016/2017 Charge Comparison Report
- d) 2017 Report on Complaint Investigations Report
- e) January 1 – March 31, 2017 Canine Officer Report – Cst. Skillings
- f) January 1 – March 31, 2017 Community Service/ Media Relations Officer Report – Cst. Nikki Van Leeuwen
- g) January 1 – March 31, 2017 - High School Liaison Officer Report - Cst. Tyler Allard
CARRIED

UNFINISHED BUSINESS

NEW BUSINESS

6. WOODSTOCK POLICE SERVICE BUDGET APPROVAL – EMAIL DATED MARCH 24, 2017 – RESOLUTION – WOODSTOCK CITY COUNCIL

Moved by Mary Anne Silverthorn

Seconded by Shawn Shapton

resolved that the Woodstock City Council Woodstock Police Service Budget Resolution approval in the amount of \$13,571,180.00 be received by the Board. CARRIED

7. UNFOUNDED SEXUAL ASSAULT REVIEW

Moved by Mayor Trevor Birtch

Seconded by Shawn Shapton

resolved that the verbal update from Inspector Paul Hess on the unfounded Sexual Assault Review be received by the Board. CARRIED

8. AUDIT OF POLICE GLOVES

Moved by Mary Anne Silverthorn

Seconded by Shawn Shapton

resolved that the verbal report from Chief Renton on the audit of police gloves be received by the Board. CARRIED

9. 2017 OAPSB CONFERENCE – JUNE 21-24, 2017 BLUE MOUNTAIN RESORT

Moved by Mayor Trevor Birtch

Seconded by Shawn Shapton

resolved that the Board confirms attendance of Mary Anne Silverthorn at the Ontario Association of Police Services Board Spring Conference and Annual Meeting June 21-24, 2017 at Blue Mountain Resort in Collingwood. CARRIED

10. 2017 CAPG CONFERENCE – LE CENTRE SHERATON MONTREAL – JULY 13-16, 2017

Moved by Shawn Shapton

Seconded by Mary Anne Silverthorn

resolved that the Board confirms attendance of Nancy O'Grady, Mayor Trevor Birtch, and Mary Anne Silverthorn at the Canadian Association of Police Governance July 13-16, 2017 at Le Centre Sheraton in Montreal. CARRIED

BUILDING ADDITION UPDATE

- Target date – no new timelines for completing the addition have been received.

COURT SECURITY – UPDATE

- Chair Carnegie provided an update on Court Security.
- Chair to continue discussions with the Warden
- Chief Renton and Chair Carnegie are planning to attend the May County Council Meeting.

11. CLOSED SESSION

Moved by Nancy O'Grady

Seconded by Mayor Trevor Birtch

resolved that the Board adjourns to Closed Session at 4:55 pm to discuss:

- intimate financial or personal matters or other matters may be disclosed of such a nature, having regard to the circumstances, that the desirability of avoiding their disclosure in the interest of any person affected or in the public interest outweighs the desirability of adhering to the principle that proceedings be open to the public. R.S.O. 1990, c. P.15, s.35. of the Ontario Police Services Act. CARRIED

12. CLOSED SESSION RISES

Moved by Mayor Trevor Birtch

Seconded by Shawn Shapton

resolved that the Board does now rise from Closed Session and reconvenes at 5:35 p.m.

CARRIED

MOTIONS ARISING FROM CLOSED SESSION - #13 - #22

13. CLOSED SESSION AGENDA

Moved by Shawn Shapton

Seconded by Mayor Trevor Birtch

resolved that the Board approves the Closed Session Agenda. CARRIED

14. PERSONNEL – STAFFING REPORT

Moved by Mayor Trevor Birtch

Seconded by Nancy O'Grady

resolved that the Board receives the Staffing Reports dated April 04, 2017.

CARRIED

15. OPERATING STATEMENT – DATED APRIL 5, 2017

Moved by Nancy O'Grady

Seconded by Mayor Trevor Birtch

resolved that the Board receives the Operating Statement dated April 5, 2017.

CARRIED

16. CLOSED SESSION – REPORT #4

Moved by Mayor Trevor Birtch

Seconded by Shawn Shapton

resolved that the Board receives report under #4 in Closed Session. CARRIED

17. CLOSED SESSION – REPORT #5

Moved by Mary Anne Silverthorn

Seconded by Nancy O'Grady

resolved that the Board receives reports under #5 in Closed Session. CARRIED

18. RADIO SYSTEM INFRASTRUCTURE REPORT

Moved by Mayor Trevor Birtch

Seconded by Mary Anne Silverthorn

resolved that the Radio Infrastructure report dated March 30, 2017, be received by the Board. CARRIED

EFFICIENCY REVIEW – UPDATE

Moved by Nancy O'Grady

Seconded by Mary Anne Silverthorn

resolved that the verbal report by Chief Renton on the Efficiency Review project be received by the Board. CARRIED

19. WPSB BY-LAW 01-2010 – EXPENSES

Moved by Shawn Shapton

Seconded by Mary Anne Silverthorn

resolved that the Board amend By-law 01-2010 as presented in Closed Session.

CARRIED

20. WOODSTOCK POLICE ASSOCIATION - CORRESPONDENCE

Moved by Mayor Trevor Birtch

Seconded by Mary Anne Silverthorn

resolved that the Executive Assistant respond to correspondence from the Woodstock Police Association dated March 16, 2017 as directed. CARRIED

21. CLOSED SESSION - #10

Moved by Mayor Trevor Birtch

Seconded by Mary Anne Silverthorn

resolved that the Board receives updates under #10 in Closed Session. CARRIED

22. CLOSED SESSION - #11

Moved by Shawn Shapton

Seconded by Nancy O'Grady

resolved that the Board receives updates under #11 in Closed Session. CARRIED

23. ADJOURNMENT

Moved by Shawn Shapton

resolved that the Board does now adjourn at 5:44 p.m. CARRIED

The next meeting to be held on Monday, June 12, 2017 at the Woodstock Police Service Headquarters at 4:15 p.m.

Sandra Carnegie, Chair
Woodstock Police Services Board

Mary Anne Silverthorn, Vice Chair
Woodstock Police Services Board