



WOODSTOCK POLICE SERVICES BOARD

The Woodstock Police Services Board met on Monday, May 08, 2017 at the Woodstock Police Service Headquarters, 615 Dundas Street, Woodstock at 4:15 p.m. Present were: Chair Sandra Carnegie, Community Member, Nancy O'Grady, Provincial Appointee; Shawn Shapton, Member, and Mayor Trevor Birtch. Also in attendance were Chief Bill Renton, Deputy Chief Darren Sweazey, Inspector Paul Hess and Marilyn Pearson, Executive Assistant. Mary Anne Silverthorn, Vice Chair, Provincial Appointee, sent regrets.

CALL TO ORDER

- Chair Sandra Carnegie called the meeting to order at 4:15 p.m.

TOUR – NEW ADDITION

Chief Renton took members on a tour of the new addition. Carpet and room furnishings are in place and linoleum flooring is being laid in the lower level. Back entrance and elevator is a work in progress.

1. APPROVAL OF AGENDA

Moved by Shawn Shapton

Seconded by Nancy O'Grady

resolved that the Board approves the Agenda as circulated. CARRIED

2. MINUTES – APRIL 10, 2017

Moved by Mayor Trevor Birtch

Seconded by Nancy O'Grady

resolved that the Board approves the Minutes of April 10, 2017 as typed and circulated.

CARRIED

VERBAL REPORT FROM THE CHAIR

- Chair Carnegie thanked Chief for the tour and commented that the new addition looks great! The natural lighting will be good for mental health and wellness.

VERBAL REPORT FROM THE CHIEF OF POLICE

- Chief Renton provided details on the Fentanyl presentations that are being held May 8th at 1:30 pm and 6:30 pm at Cowan Park.
- Auxiliary Appreciation Dinner is being held on May 12th
- Chief Renton recently attended the BIA Annual Meeting and the Battle of the Atlantic at the Navy Club

3. COMMUNICATIONS

Moved by Mayor Trevor Birtch

Seconded by Shawn Shapton

resolved that the following Communications be received by the Board:

- a) J.V.N. (Vince) Hawkes, C.O.M., Ontario Provincial Police, dated March 31, 2017 re: 2016 OPP Statement of Activity for each policing jurisdiction.

- b) Chief John B. Pare, London Police Service, dated April 20, 2017, re: Project Equinox success. CARRIED

4. MEDIA RELATIONS

Moved by Nancy O'Grady

Seconded by Mayor Trevor Birtch

resolved that the April and May Activities covered in Radio, Newspaper, Rogers TV, and Snapd be received by the Board. CARRIED

5. STATISTICS

Moved by Shawn Shapton

Seconded by Nancy O'Grady

resolved that the following statistical reports be received by the Board:

- a) 2017 Calls for Service Statistics
- b) 2011-2017 Calls for Service Report
- c) 2016/2017 Charge Comparison Report
- d) 2017 Report on Complaint Investigations Report CARRIED

UNFINISHED BUSINESS

NEW BUSINESS

6. EXECUTIVE COUNCIL OF ONTARIO – ORDER IN COUNCIL RE:
REAPPOINTMENT OF MARY ANNE SILVERTHORN

Moved by Nancy O'Grady

Seconded by Mayor Trevor Birtch

resolved that the Board receives Executive Council of Ontario Order in Council approved and Ordered April 26, 2017: reappointing Mary Anne Silverthorn as a Member of the Woodstock Police Services Board for a period of three years effective from May 30, 2017. CARRIED

7. ZONE 4 MEETING – FRIDAY, MAY 19, 2017

Moved by Nancy O'Grady

Seconded by Mayor Trevor Birtch

resolved that the Board confirms attendance of Mary Anne Silverthorn and Shawn Shapton at the Zone 4 Meeting hosted by Brant County OPP on Friday, May 19, 2017 in Paris. CARRIED

8. POST TRAUMATIC STRESS DISORDER (PTSD) DIRECTIVE

Moved by Shawn Shapton

Seconded by Mayor Trevor Birtch

resolved that the Board approves and authorizes Board Chair to endorse Woodstock Police Services Board Policy 131WPS on Post Traumatic Stress Disorder (PTSD)/Employee Wellness effective May 8, 2017 as circulated; further that Woodstock Police Service Directive 131WPS be received by the Board. CARRIED

9. CLOSED SESSION

Moved by Mayor Trevor Birtch

Seconded by Shawn Shapton

resolved that the Board adjourns to Closed Session at 4:41 pm to discuss:

- intimate financial or personal matters or other matters may be disclosed of such a nature, having regard to the circumstances, that the desirability of avoiding their disclosure in the interest of any person affected or in the public interest outweighs the desirability of adhering to the principle that proceedings be open to the public. R.S.O. 1990, c. P.15, s.35. of the Ontario Police Services Act. CARRIED

10. CLOSED SESSION RISES

Moved by Nancy O'Grady

Seconded by Mayor Trevor Birtch

resolved that the Board does now rise from Closed Session and reconvenes at 5:17 p.m.
CARRIED

MOTIONS ARISING FROM CLOSED SESSION - #11- #26

11. CLOSED SESSION AGENDA

Moved by Shawn Shapton

Seconded by Nancy O'Grady

resolved that the Board approves the Closed Session Agenda. CARRIED

12. PERSONNEL – STAFFING REPORT

Moved by Shawn Shapton

Seconded by Mayor Trevor Birtch

resolved that the Board receives the Staffing Report dated May 2, 2017.
CARRIED

13. PERSONNEL – RESIGNATION OF AUXILIARY MEMBER & SPECIAL CONSTABLE

Moved by Mayor Trevor Birtch

Seconded by Shawn Shapton

resolved that the Board accepts resignation of an Auxiliary Member and Special Constable effective April 30, 2017. CARRIED

14. PERSONNEL – RESIGNATION OF AUXILIARY MEMBER

Moved by Mayor Trevor Birtch

Seconded by Nancy O'Grady

resolved that the Board accepts resignation of an Auxiliary Member effective April 6, 2017. CARRIED

15. PERSONNEL – PARENTAL LEAVE REQUEST

Moved by Nancy O'Grady

Seconded by Mayor Trevor Birtch

resolved that the Board receives parental leave request of a Uniform Member under #5

in Closed Session. CARRIED

16. PERSONNEL – CONTINUING EDUCATION – TUITION FEE REQUEST

Moved by Nancy O’Grady

Seconded by Mayor Trevor Birtch

resolved that the Board approves the tuition to a Member to advance education to obtain Bachelor of Forensic Identification at Laurentian University by taking FOID 3036 EL Fire Scene Investigation. Reimbursement to take place upon successful completion of each course and receipt fee of invoice. CARRIED

17. RESIGNATION OF FULL-TIME EMPLOYMENT AND ACCEPTANCE OF PART-TIME EMPLOYMENT

Moved by Mayor Trevor Birtch

Seconded by Shawn Shapton

Board accepts notice of resignation from full-time employment from a Uniform Member and receives acceptance of part-time employment offer in capacity of Police Constable, both effective on January 5, 2018. CARRIED

18. JEFF PINCOMBE ENDOWMENT FUND

Moved by Mayor Trevor Birtch

Seconded by Shawn Shapton

resolved that the Board endorses Chief Renton’s nomination for the Jeff Pincombe Endowment Fund; further that the application be forwarded to the Hardie Foundation Selection Committee. CARRIED

19. CLOSED SESSION – REPORT #9

Moved by Mayor Trevor Birtch

Seconded by Shawn Shapton

resolved that the Board supports request from Huron Park Secondary School under #9 in Closed Session. CARRIED

20. 2017/2018 RIDE GRANT APPLICATION

Moved by Mayor Trevor Birtch

Seconded by Shawn Shapton

resolved that the Board authorizes Board Chair to endorse 2017/2018 RIDE Grant application as presented. CARRIED

21. CLOSED SESSION - #11

Moved by Nancy O’Grady

Seconded by Mayor Trevor Birtch

resolved that the Board receives information under #11 in Closed Session. CARRIED

22. OPERATING STATEMENT – DATED MAY 03, 2017

Moved by Shawn Shapton

Seconded by Nancy O’Grady

resolved that the Board receives the Operating Statement dated May 3, 2017. CARRIED

23. CLOSED SESSION – REPORT #13

Moved by Mayor Trevor Birtch

Seconded by Shawn Shapton

resolved that the Board receives report under #13 in Closed Session. CARRIED

24. CLOSED SESSION – REPORT #14

Moved by Mayor Trevor Birtch

Seconded by Nancy O'Grady

resolved that the Board receives reports under #14 in Closed Session. CARRIED

25. CLOSED SESSION – REPORT #15

Moved by Shawn Shapton

Seconded by Mayor Trevor Birtch

resolved that the Board receives verbal report under #15 in Closed Session. CARRIED

26. CLOSED SESSION – REPORT #16

Moved by Shawn Shapton

Seconded by Nancy O'Grady

resolved that the Board receives verbal report under #16 in Closed Session. CARRIED

27. ADJOURNMENT

Moved by Mayor Trevor Birtch

resolved that the Board does now adjourn at 5:28 p.m. CARRIED

The next meeting to be held on Monday, June 12, 2017 at the Woodstock Police Service Headquarters at 4:15 p.m.

Sandra Carnegie, Chair
Woodstock Police Services Board

Shawn Shapton, Past Chair
Woodstock Police Services Board