



## WOODSTOCK POLICE SERVICES BOARD

### PUBLIC MEETING AGENDA

**Date:** September 13, 2021

**Time:** 3:00 p.m.

**Location:** Woodstock Police Service Headquarters and Via Zoom

1. Call to Order
2. Welcome
3. Procedural Motion
4. Approval of Agenda  
**Recommendation: The Board approves the agenda as circulated (or with the following amendments)**
5. Declaration of Pecuniary Interest
6. Approval of Minutes from June 14, 2021  
**Recommendation: That the Board approves the minutes of June 14, 2021 as circulated**
7. Business arising from the minutes
8. Verbal Report from the Chair
9. Verbal Report from the Chief
10. Statistics/Reports from the Deputy Chief
  - a. Calls for Service Statistic
  - b. Calls for Service Report
  - c. Charge Comparison
  - d. Report on Complaint Investigations
  - e. Other reports as necessary**Recommendation: That all statistics and reports under item 9 be received**
11. Financial Statements – Summary for period ending August 31, 2021  
**Recommendation: That the Financial Statements as presented be accepted for information**
12. Proceeds from Police Auction
13. Unfinished Business

## 14. Closed Session

**Recommendation:** That the Board adjourns to Closed Session at \_\_\_\_\_ p.m. to discuss intimate financial or personal matters or other matters may be disclosed of such a nature having regard to the circumstances, that the desirability of avoiding their disclosure in the interest of any person affected or in the public interest outweighs the desirability of adhering to the principle that proceedings be open to the public. R.S.O. 1990, c. P15, S. 35 of the *Ontario Police Services Act*.

## 15. Motions arising from Closed Session

## 16. New Business (if necessary)

## 17. Date of Next Board meeting Monday, October 18, 2021 @ 3:00 p.m. at Woodstock Police Service Headquarters

## 18. Adjournment



## WOODSTOCK POLICE SERVICES BOARD

The Woodstock Police Services Board met on June 14, 2021 at Woodstock Police Service headquarters and via ZOOM at 3:00 p.m.

Present were: Ken Whiteford, Provincial Appointee; Mayor Trevor Birtch, Provincial Appointee; Balwant Rai, Community Member; Leslie Farrell, Provincial Appointee; Deb Tait, City Councilor and Amy Hartley, WPSB EA.

Also in attendance were Chief Daryl Longworth, Deputy Chief Rod Wilkinson, Kristi Lampman, Human Resources Coordinator, Marci Shelton, Inspector (attended at 3:15 pm), Kevin Talsma, Acting Inspector, and Kathleen Saylor, Woodstock Sentinel Review

### 1. CALL TO ORDER

Ken WHITEFORD called the meeting to order at 3:00 p.m.

### 2. WELCOME

Ken WHITEFORD welcomed everyone.

### 3. APPROVAL OF AGENDA

The addition of correspondence as Item 8A received from the Ministry of the Solicitor General in regards to proposed changes to relevant regulations (a copy of which is attached to these minutes).

Moved by Deb TAIT

Seconded by Trevor BIRTCH

Resolved that the Board approve the agenda as amended.

CARRIED.

4. There were no declarations of pecuniary interest.

## 5. MINUTES

Moved by Leslie FARRELL

Seconded by Deb TAIT

Resolved that the Board approve the minutes of May 10, 2021 as circulated.

CARRIED

## 6. BUSINESS ARISING FROM THE MINUTES

None.

## 7. VERBAL REPORT FROM CHAIR

- The Chair wanted to extend gratitude to the Woodstock Police Service and the auxiliary for keeping the peace at the May 30 lockdown protest/event.

## 8. VERBAL REPORT FROM CHIEF

- The Chief provided condolences to the RCMP Officer who was killed in the line of duty this past weekend.
- The Chief also provided condolences to the Muslim community as we grieve with them over the horrific incident that occurred in London, Ontario recently.
- He noted that the traffic unit has a number of on-going initiatives including those involving commercial vehicles and working alongside the OPP on the City's borders.
- He indicated that the Community Safety and Well Being Plan has been completed and still requires review from some municipalities. There are four priorities noted throughout being: mental health, substance abuse, affordable housing, and diversity and inclusion.
- The Chief addressed homelessness which continues to be an area of focus for the WPS. Comments are being received and responded to, however this is not a specific police enforcement issue. He mentioned that homelessness is a failure of our social systems and its supports. The pandemic has played a significant role on increased homelessness in our community. He indicated that providing money, arresting and ticketing those who are being complained about will not solve the issue. The WPS are looking to respond in a meaningful way by contributing to those social programs as much as they can.
- Acting Inspector Talsma provided an overview of the Sexual Assault Review Committee and their efforts. He noted that in February 2017 the

Globe and Mail published an article about how sexual assault investigations were being cleared and it was found that the investigations were cleared off as unfounded. As a result of this the government came up with new clearing categories, at the time Ontario had clearing rate of 25%.

- K. Talsma noted that an audit of all sexual assault cases within WPS was completed and the unfounded percentage rate was around 22%. Once the new categories were put in place a further audit was completed and the rate dropped to 18%, between the years of 2015-2020 the rate dropped further to 15%. The SARC was implemented to include agencies from the community who deal with victims of sexual assault (DASO, Fanshawe College etc.) to attend a few days of the year to review recent incidents to see whether the incident is unfounded or not and provide suggestions on how the investigations were conducted. Currently 12 members are trained on the SARC and the official launch will be September 7, 2021.
- Inspector Shelton provided insight to the Board on the Youth in Policing Initiative (YIPI) wherein funding is received from the Ministry to hire a student from a local high school between the ages of 15-18 to be employed by the WPS over the summer months. This student receives knowledge and experience of the WPS and help within the community and participate in various programs. Some of the programs that the student will partake in this year include: shadowing dispatch, the Lock It or Lose It campaign, a local youth drop in depending on COVID restrictions, a drugs and alcohol research program, First Aid and CPR Course, summer youth baseball through the Canadian Tie Jumpstart Program. The program as a whole provides an emphasis on community rather than policing.
- The Chief advised the Board that he has provided his name to the Association of Chief of Police to potentially be elected for a second term as vice president, the voting will take place at the annual general meeting.

#### 8A. CORRESPONDENCE

Late correspondence was received from the Ministry of the Solicitor General dated June 14, 2021. K. Whiteford suggested that the Board refer to the Chief for comments and assistance on the categories that should be commented on. There is a deadline of July 26, 2021 to receive comments.

Moved by: Deb TAIT

Seconded by: Leslie FARRELL

Resolved that the Board refer the June 14, 2021 letter from the Ministry to the Chief for comment.

CARRIED.

9. STATISTICS/REPORTS – Deputy WILKINSON

- A) Calls for Service Statistics
- B) Calls for Service Report
- C) Charge Comparison Report
- D) Report on Complaint Investigations

Moved by Trevor BIRTCH

Seconded by Deb TAIT

Resolved that the Board receive all statistics and reports presented in Item 9.

CARRIED.

10. FINANCIAL STATEMENTS

Moved by Deb TAIT

Seconded by Leslie FARRELL

Resolved that the Board receive the financial statements ending May 31, 2021 in Item 11.

CARRIED.

11. 2020 ANNUAL REPORT

- The Chief provided the 2020 Annual Report final draft to the Board for their final comments before presentation to council. The Chief provided acknowledgement to Shaylyn Jackson who prepared the report and complimented her for producing a very professional and personable issue of the report.
- T. Birtch noted that his title needed to be changed to "Interim Chair". T. Birtch also complimented the report, noting that it has a look of ease and is one of the best reports he has seen.
- K. Whiteford commented that the timing of the report is punctual.

Moved by: Deb TAIT

Seconded by: Leslie FARRELL

Resolved that the Board receive the 2020 Annual Report subject to the edit requested by the Board to amend the title of T. Birtch's position, and accept that 2020 Annual Report as amended.

CARRIED.

12. PAY EQUITY PLAN

Moved by: Trevor BIRTCH

Seconded by: Deb TAIT

Resolved That the board receives the report on the selection of ML Consulting as a consultant to assist the WPS/WPA joint evaluation committee in the maintenance of the WPS Job Evaluation Plan.

CARRIED.

13. COMMITMENT TO PREVENTION OF WORKPLACE VIOLENCE AND HARASSMENT

Moved by: Deb TAIT

Seconded by: Leslie FARRELL

Resolved that the board authorize the Chair to sign the attached Commitments to the Prevention of Workplace Violence and Harassment and Health and Safety.

CARRIED.

14. UNFINISHED BUSINESS

None.

15. CLOSED SESSION

Moved by Leslie FARRELL

Seconded by Deb TAIT

Resolved that the Board adjourns to Closed Session at 4:01 pm to discuss intimate financial or personal matters or other matters may be disclosed of such a nature, having regard to the circumstances, that the desirability of avoiding their disclosure in the interest of any person affected or in the public interest outweighs the desirability of adhering to the principle that proceedings be open to the public. R.S.O. 1990, c.P15, s.35 of the Ontario Police Services Act.

CARRIED.

16. CLOSED SESSION RISES

Moved by Trevor BIRTCH

Seconded by Deb TAIT

Resolved that the Board does now rise from Closed Session and reconvenes at 4:20 pm.

CARRIED.

17. MOTIONS ARISING FROM CLOSED SESSION - # 1 - # 7

CLOSED SESSION # 1 - CLOSED SESSION AGENDA

Moved by Leslie FARRELL

Seconded by Trevor BIRTCH

Resolved that the Board approve the Closed Session Agenda as circulated.

CARRIED.

CLOSED SESSION # 2 - PERSONNEL REPORTS a) STAFFING REPORT  
b) STAFFING ACTIVITY

Moved by Balwant RAI

Seconded by Deb TAIT

Resolved that the Board receives for information the Staffing Report and Staffing Activity Report dated as of May 31, 2021.

CARRIED.

CLOSED SESSION # 3 - OVERTIME - CHIEF

Moved by Deb TAIT

Seconded by Leslie FARRELL

Resolved that the Board receive the monthly tracking report for information.

CARRIED.

CLOSED SESSION # 4 - STATUS OF LEGAL CASES - CHIEF

Moved by Deb TAIT

Seconded by Balwant RAI

Resolved that the Board receive the updates presented in Item #4.

CARRIED.

CLOSED SESSION # 5 – Retirement Agreement – PC Paul Hill

Moved by Trevor BIRTCH

Seconded by Deb TAIT

Resolved that the board authorize the Chair to sign the attached Retirement Agreement between WPSB, WPA and PC Paul Hill.

CARRIED.



CLOSED SESSION # 6 – OTHER BUSINESS

None.

CLOSED SESSION #7– OTHER ITEMS IF NECESSARY

None.

18. NEW BUSINESS

19. Date of Next Board Meeting MONDAY, September 13, 2021 at 3pm  
at the Woodstock Police Service Headquarters.

20. ADJOURNMENT

Moved by Deb TAIT

Seconded by Balwant RAI

resolved that the Board does now adjourn at 4:25 pm

CARRIED.

*"Original Signed By"*

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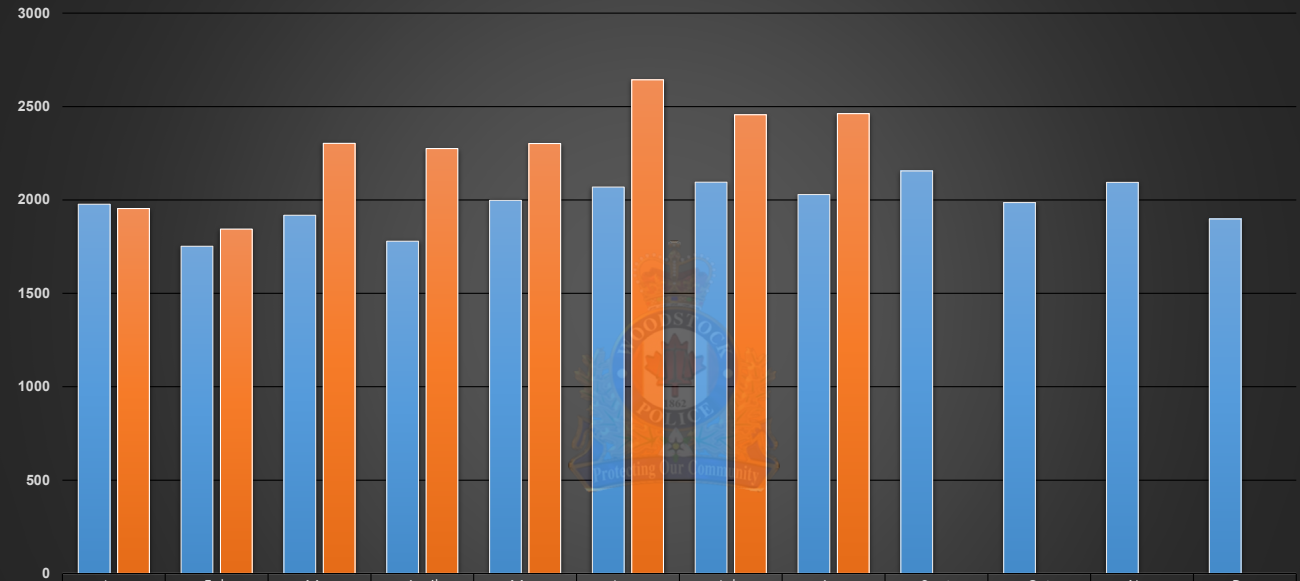
Ken Whiteford, Chair  
Woodstock Police Service Board

*"Original Signed By"*

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Trevor Birtch, Vice-Chair  
Woodstock Police Service Board

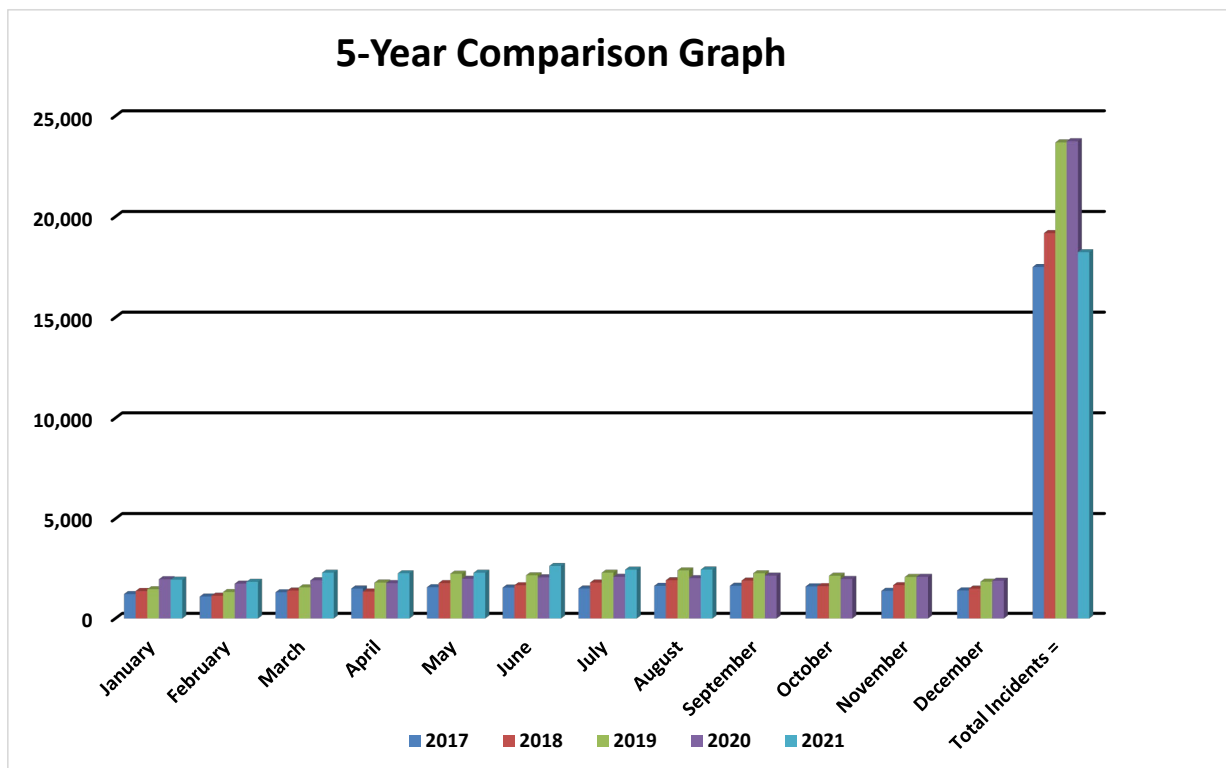
## 2021 WPS Calls for Service



■ 2020	1977	1752	1918	1779	1998	2069	2095	2029	2155	1986	2094	1898
■ 2021	1954	1844	2303	2275	2302	2643	2456	2462				

## Calls For Service Report - 5 Year Comparison

	2017	2018	2019	2020	2021	<i>5-Year Monthly Average</i>
January	1,229	1,384	1,473	1,977	1,954	1,603
February	1,105	1,147	1,332	1,752	1,844	1,436
March	1,318	1,405	1,567	1,918	2,303	1,702
April	1,506	1,357	1,808	1,779	2,275	1,745
May	1,575	1,782	2,250	1,998	2,302	1,981
June	1,556	1,672	2,171	2,069	2,643	2,022
July	1,508	1,809	2,304	2,095	2,456	2,034
August	1,643	1,923	2,419	2,029	2,462	2,095
September	1,647	1,907	2,275	2,155		1,996
October	1,615	1,625	2,150	1,986		1,844
November	1,391	1,675	2,089	2,094		1,812
December	1,412	1,503	1,852	1,898		1,666
<b>Total Incidents =</b>	<b>17,505</b>	<b>19,189</b>	<b>23,690</b>	<b>23,750</b>	<b>18,239</b>	<b>18,347</b>
<b>Overall Difference</b>		<b>1,684</b>	<b>4,501</b>	<b>60</b>	<b>-5,511</b>	
<b>% (+/-)</b>		<b>9.62%</b>	<b>23.46%</b>	<b>0.25%</b>	<b>-23.20%</b>	

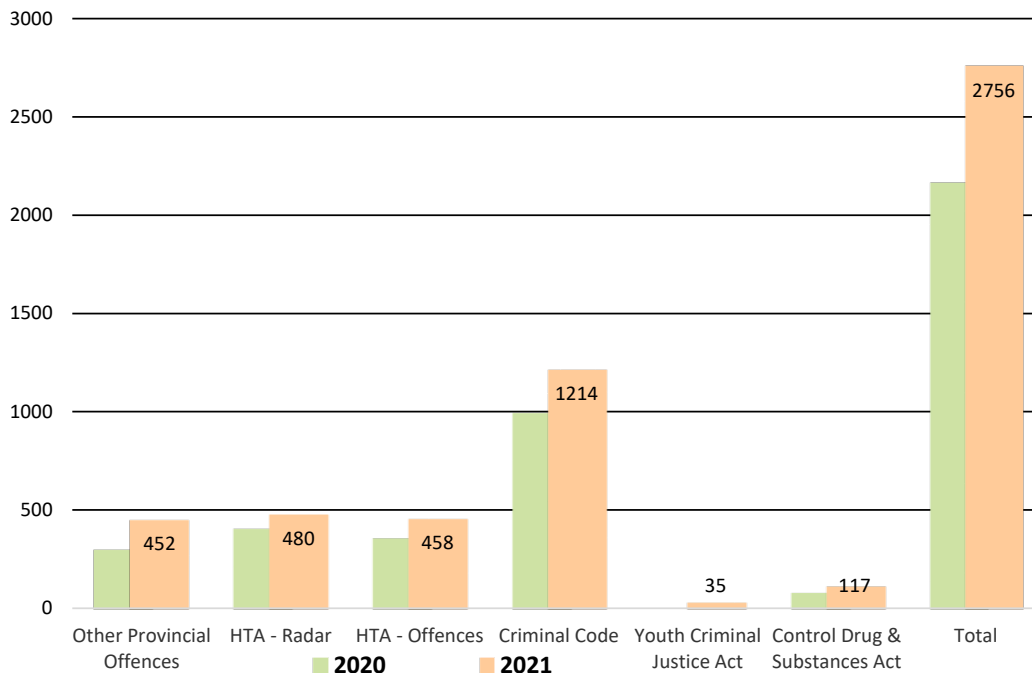




## 2020/2021 Charge Comparison - January - August

Total	Other Provincial Offences	HTA - Radar	HTA - Offences	Criminal Code	Youth Criminal Justice Act	Control Drug & Substances Ac	Total	
<b>2020 (Jan-August)</b>	305	411	363	998	0	85	<b>2162</b>	
<b>2021 (Jan-August)</b>	452	480	458	1214	35	117	<b>2756</b>	
<b>2021 % Totals</b>	<b>16.40%</b>	<b>17.42%</b>	<b>16.62%</b>	<b>44.05%</b>	<b>1.27%</b>	<b>4.25%</b>	<b>27.47%</b>	<b>2 Year % Difference</b>

### 2020/2021 Charge Comparison - January - August



## 2021 Officer Stats

August

	HTA - Offences	Other Provincial Offence (LLA, CAIA, TPA)	Traffic - Parking Violations & Bylaw	HTA - Radar	Criminal Code	Criminal Code - Impaired Charges	Youth Criminal Justice Act	Control Drug & Substances Act	Observations	Compliance Checks	Total
Total	57	34	6	81	102	6	0	20	8	21	335

2021-09-02



## 2021 Report Complaint Investigations

<b>Total Officers (actual authorized strength)</b>	79	
<b>Total Chief's Complaints</b>	0	
<b>Total Public Complaints</b>	4	
- Conduct	3	
- Service	1	
- Policy		
<b>TOTAL CHIEF INITIATED COMPLAINTS UNDER INVESTIGATION</b>	0	
<b>TOTAL PUBLIC COMPLAINTS UNDER INVESTIGATION</b>	0	
<b><u>Allegations</u></b>		
Incivility/Insubordination	0	
Neglect of Duty	0	
Discreditable Conduct	0	
Excessive/Unnecessary Use of Force	0	
Unlawful/Unnecessary Exercise of Authority	0	
Unsatisfactory Work Performance	0	
Other Service Complaints - Unknown		
<b><u>Resolutions</u></b>		
Not Dealt with- Section 59 (frivolous, vexatious, bad faith, outdated, not affected)	1	
Informal Resolution without a Hearing	0	
- Conduct	0	
- Service	0	
- Policy	0	
Withdrawn by Complainant	1	
Unsubstantiated through investigation	2	
Police Service Act Hearing	0	
Lost jurisdiction	0	

Time: 3:32:43 PM

## Woodstock Police Service Board

<u>Account</u>	<u>Description</u>	2021 BUDGET	<u>ACTUAL</u> <u>Y.T.D.</u>	DIFFERENCE	Percentage Spent
<b><u>Revenues</u></b>					
0500-63027-0000	ONTARIO - RIDE PROGRAMME	\$15,000.00	\$15,593.00	(\$593.00)	103.95%
0500-63033-0000	ONTARIO - COURT SECURITY COSTS RECOV.	438,457.00	263,788.68	174,668.32	60.16
0500-63034-0000	CRUISER COSTS RECOVERED CISO	8,000.00	0.00	8,000.00	0.00
0500-63035-0000	ONTARIO - HCEIT GRANT	7,000.00	4,806.04	2,193.96	68.66
0500-63036-0000	COMMUNITY SAFETY & POLICING GRANT - LOCAL	266,250.00	266,250.00	0.00	100.00
0500-63037-0000	COMMUNITY SAFETY & POLICING GRANT - PROV	100,000.00	175,000.00	(75,000.00)	175.00
0500-63038-0000	PROV - PROVINCIAL STRATEGY GRANT	12,750.00	12,573.46	176.54	98.62
0500-63039-0000	ONTARIO YOUTH IN POLICING GRANT	10,000.00	0.00	10,000.00	0.00
0500-63040-0000	POLICE - PROFILE SCREENING	27,000.00	11,004.50	15,995.50	40.76
0500-63042-0000	ONT STRATEGY TO END HUMAN TRAFFICKING	17,400.00	0.00	17,400.00	0.00
0500-69202-0000	TRANSPORTATION OF PRISONERS-	60,000.00	15,227.06	44,772.94	25.38
0500-69203-0000	ACCIDENT REPORTS & MISCELLANEOUS-	95,000.00	37,590.85	57,409.15	39.57
0500-69204-0000	DISPATCH SERVICES RECOVERED - VARIOUS	254,900.00	171,608.90	83,291.10	67.32
0500-69205-0000	COUNTY 911	46,169.00	0.00	46,169.00	0.00
0500-69207-0000	RECOV. FROM COUNTY COURT SECURITY	95,088.00	0.00	95,088.00	0.00
0500-69215-0000	POLICE - ALARM BYLAW REVENUE	0.00	1,500.00	(1,500.00)	0.00
0500-69216-0000	POLICE - ALARM REVENUE	80,000.00	63,069.50	16,930.50	78.84
0500-69219-0000	REVENUE - PAID DUTY	20,000.00	30,488.78	(10,488.78)	152.44
0500-69220-0000	REVENUE - PAID DUTY - ADMINISTRATION	2,500.00	3,128.91	(628.91)	125.16
0500-69222-0000	PROV. OFFENCES COURT SECURITY	6,000.00	0.00	6,000.00	0.00
0500-69225-0000	REFUND SURPLUS GREAT WEST LIFE	50,000.00	50,000.00	0.00	100.00
0500-69229-0000	DONATIONS - CANINE UNIT	8,500.00	10,500.00	(2,000.00)	123.53
0500-69244-0000	TRANS FROM RESERVE FOR CAPITAL PROJECTS	60,000.00	0.00	60,000.00	0.00
0500-69248-0000	SECONDMENT PAYMENTS - VARIOUS	155,000.00	85,065.11	69,934.89	54.88
0500-69265-0000	WSIB REIMBURSEMENTS	400,000.00	273,930.16	126,069.84	68.48
0500-69267-0000	CANADIAN TIRE JUMPSTART CHARITIES	0.00	3,879.34	(3,879.34)	0.00
0500-69508-0000	POLICE-GAIN/LOSS ON SALE OF FIXED ASSETS	3,000.00	10,816.30	(7,816.30)	360.54
<b>Total Revenues</b>		<b>\$2,238,014.00</b>	<b>\$1,505,820.59</b>	<b>\$732,193.41</b>	<b>67.28%</b>

**Expenditures**

0500-72211-0000	POLICE - COURT SECURITY EXPENSES	\$743,460.00	\$420,111.29	\$323,348.71	56.51%
0500-72212-0000	POLICE COMMUNICATIONS EXPENSES	\$1,518,591.00	\$947,761.90	\$570,829.10	62.41%
0500-72210-0000	POLICE - CIVILIAN EXPENSES	\$1,798,256.00	\$1,102,127.98	\$696,128.02	61.29%
0500-72220-0000	POLICE - ENFORCEMENT EXPENSES	\$11,611,082.00	\$7,498,648.64	\$4,112,433.36	64.58%

## Woodstock Police Service Board

<u>Account</u>	<u>Description</u>	2021 BUDGET	<u>ACTUAL</u> Y.T.D.	DIFFERENCE	Percentage Spent
0500-72230-0000	POLICE SERVICES BOARD EXPENSES	\$100,814.00	\$36,470.33	\$64,343.67	36.18%
0500-72240-0000	POLICE - GENERAL ADMINISTRATION EXPENSES	\$2,806,391.00	\$2,114,020.66	\$692,370.34	75.33%
0500-72244-0000	ONTARIO YOUTH GRANT EXPENSES	\$10,000.00	\$4,560.00	\$5,440.00	45.60%
0500-72250-0000	POLICE - BUILDING MAINTENANCE EXPENSES	\$309,350.00	\$197,924.34	\$111,425.66	63.98%
0500-72298-0000	POLICE - GENERAL CRUISER EXPENSES	\$321,696.00	\$167,212.51	\$154,483.49	51.98%
	<b>Total Expenditures</b>	<b>\$19,219,640.00</b>	<b>\$12,488,837.65</b>	<b>\$6,730,802.35</b>	<b>64.98%</b>
	<b>Total Revenues</b>	<b>(\$2,238,014.00)</b>	<b>(\$1,505,820.59)</b>	<b>(\$732,193.41)</b>	<b>67.28%</b>
	<b>Net Difference</b>	<b>\$16,981,626.00</b>	<b>\$10,983,017.06</b>	<b>\$5,998,608.94</b>	<b>64.68%</b>
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Reserve & Reserve Funds to  
August 31, 2021

Name	January 1, 2021	2021 Contributions	Reserve Fund Interest Earned	Expenditures	Transferred to Operating	Balance August 31, 2021
0180-52031 Sick Leave Severance Reserve Fund	<b>213,724.17</b>		850.40	1,755.00		<b>212,819.57</b>
0170-51152-0000 Insurance Loss Reserve	<b>208,567.30</b>	5,000.00				<b>213,567.30</b>
0170-51153-0000 Reserve for Legal Fees	<b>199,313.34</b>	5,000.00				<b>204,313.34</b>
0170-51156-0000 Reserve Building & Operations	<b>130,343.35</b>					<b>130,343.35</b>
0180-52032 Voice Radio Replacement Reserve Fund	<b>284,123.36</b>		1,316.58			<b>285,439.94</b> <b>Note: \$275,000 committed for radio project</b>
0170-51157-0000 Honour Guard Reserve	<b>2,100.80</b>					<b>2,100.80</b>
0170-51158-0000 Labour Relations Reserve	<b>258,632.91</b>					<b>258,632.91</b>
0170-51159-0000 Reserve for Information Technology	<b>169,282.49</b>					<b>169,282.49</b>
0170-51161-0000 Canine Unit	<b>11,645.95</b>	2,000.00				<b>13,645.95</b>
0170-51166-0000 Capital Projects Reserve	<b>446,773.98</b>					<b>446,773.98</b>
0170-51171-0000 Reserve for Specialized Services & Wellness	<b>17,855.28</b>	1,000.00				<b>18,855.28</b>
0170-51172-0000 Reserve for Civilian Clothing	<b>2,273.33</b>					<b>2,273.33</b>
<b>Totals</b>	<b>1,944,636.26</b>	13,000.00	2,166.98	1,755.00	-	<b>1,958,048.24</b>
Sick Leave Severance Reserve Fund						
Original Dec 31, 2020 balance	171,266.69					
Allocation of 2020 Surplus	42,457.48					
Revised Balance	<b>213,724.17</b>					
<b>Replace Portable &amp; Mobile Radios 11083</b>						
Expense to Date	38,915.57					
Police Share - 50%	19,457.79					



September 7, 2021

Board Report – September, 2021 – OPEN SESSION

RE: ***Proceeds of the Police Auction Held in July 2021***

On a regular basis, the police service comes into possession of property seized during investigations or turned over by members of the public as found property. Previously, when the requirements for disposal of such property, established by the *Police Services Act* have been met, the property would be sold off at an auction event held at a specific location.

Since the closure of Bonds Corners Auctions in Woodstock a number of years ago, WPS has not held any police auctions. In 2021, a review of how WPS handles, stores and returns seized and found property was conducted and a number of efficiencies were identified. After reviewing a number of different methods to dispose of property, the on-line platform offered by Police Auctions Canada was identified as the most efficient and offered the best and safest customer service in this current COVID environment as members of the public can make bids from the comfort of their own home. Police Auctions Canada is presently used by dozens of police services in Ontario including Toronto, York Regional, Waterloo Regional, Niagara Regional, Windsor, St. Thomas, Branford and several OPP Detachments to name just a few.

Please find attached the summary report from Inspector Shelton pertaining to the proceeds resulting from the July 2021 auction conducted by Police Auctions Canada on behalf of WPS. The items in the auction were disposed of pursuant to the provisions of the *Police Services Act*.

As indicated in the report, revenue available to WPS after expenses is in the amount of \$2985.04.

The *Police Services Act* authorizes the board to use the proceeds for any purpose that it considers in the public interest. I am recommending that this and any revenue from future auctions be deposited into Woodstock Police Services Board (WPSB) Revenue Account 0500-69508-000 to offset police operating costs. A report outlining the proceeds from future auctions will be presented to the board for their awareness.

***Recommendation:***

***That the board accept the attached report and authorize the Chief to deposit the proceeds from the July, 2021 auction in the amount of \$2985.04 and proceeds from any future auctions conducted on behalf of WPS into WPSB Revenue Account 0500-69508-000.***

Daryl Longworth  
Chief of Police

September 07, 2021

Chief of Police Daryl Longworth  
615 Dundas Street  
Woodstock, On, N4S 1E1

Re: Property items disposed through public auction

Dear Chief Longworth

In accordance with the Police Services Act of Ontario, 1990, section 132 as it pertains to the disposal of items brought into the possession of police, a registry of items has been maintained by our property officer. All the property auctioned had been in the possession of the Woodstock Police Service for 3 months or longer and/or legal proceedings in respect of the property had been completed. There were no court orders for its disposition and there was no other legal requirements to possess it any longer. All items were auctioned for sale on an online public auction.

A notification was published on the Internet through the Woodstock Police Service website, in accordance with the regulations of this section at least 10 days prior to the auction. All of the property items provided to the company were successfully sold.

The following table provides the results of the online public auction that was held in July 2021.

**Police Auctions Canada Report**

**July 2021**

Paid total sales	\$5,970.08
Less Police Auctions Canada	\$2,985.04
Amount issued to WPS	\$2,985.04
\$5,970.08	Total Paid Sales
\$769.03	HST Remitted on Sales
\$2.72	GST remitted on Sales

Respectfully submitted,

Marci Shelton  
Inspector of Support Services, Woodstock Police Service