



## WOODSTOCK POLICE SERVICE BOARD

### PUBLIC MEETING AGENDA

**DATE:** December 13, 2021

**Time:** 3:00 p.m.

**LOCATION:** Woodstock Police Service Headquarters and via Zoom

1. Call to Order
2. Welcome
3. Election of the Chair  
**Recommendation: That ----- be elected Chair of the WPSB for the year 2022.**
4. Election of the Vice-Chair  
**Recommendation: That ----- be elected Vice-Chair of the WPSB for the year 2022.**
5. Approval of Agenda  
**Recommendation: The Board approves the agenda as circulated (or with the following additions).**
6. Declaration of Pecuniary Interest
7. Approval of Minutes from November 8, 2021 meeting  
**Recommendation: That the Board approves the minutes of November 8, 2021 as circulated.**
8. Approval of Minutes from Special Electronic Vote  
**Recommendation: That the Board approves the minutes dated November 11, 2021 as circulated.**
9. Business arising from the minutes
10. Verbal Report from the Chair
11. Verbal Report from the Chief
12. Statistics/Reports – Deputy Chief
  - a. Calls for Service Statistic
  - b. Calls for Service Report
  - c. Charge Comparison
  - d. Report on Complaint Investigations
  - e. Other reports as necessary

**Recommendation: That all statistics and reports under item 12 be received.**

13. Financial Statements – Summary for period ending November 30, 2021  
**Recommendation: That the Financial Statements as presented be accepted for information.**
14. OASPB Membership Renewal  
**Recommendation: That the Board approve payment in the amount of \$5,028.19 for the 2022 OAPSB Membership fee.**
15. CAPG Membership Renewal  
**Recommendation: That the Board approve payment in the amount of \$1,500.00 for the 2022 CAPG Membership fee.**
16. Budget Surplus
17. Auction Revenue
18. Unfinished Business
19. Closed Session
20. **Recommendation: That the Board adjourns to Closed Session at \_\_\_\_\_ pm to discuss intimate financial or personal matters or other matters may be disclosed of such a nature having regard to the circumstances, that the desirability of avoiding their disclosure in the interest of any person affected or in the public interest outweighs the desirability of adhering to the principle that proceedings be open to the public. R.S.O. 1990, c. P15, S. 35 of the *Ontario Police Services Act*.**
21. Motions arising from Closed Session
22. New Business (if necessary)
23. Date of Next Board meeting Monday, January 10, 2022 @ 3p.m. at Woodstock Police Service and via Zoom
24. Adjournment



## WOODSTOCK POLICE SERVICES BOARD

The Woodstock Police Services Board met on November 8, 2021 at Woodstock Police Service headquarters and via ZOOM at 3:04 p.m.

Present were: Ken Whiteford, Provincial Appointee; Mayor Trevor Birtch; Balwant Rai, Community Member (via Zoom); Leslie Farrell, Provincial Appointee; and Amy Hartley, WPSB EA.

Also in attendance were Chief Daryl Longworth, Deputy Chief Rod Wilkinson, Kristi Lampman, Human Resources Coordinator, Ron LeClair, Zone 4 Police Advisor.

Regrets: Deb Tait, City Councilor

### 1. CALL TO ORDER

Ken WHITEFORD called the meeting to order at 3:04 p.m.

### 2. WELCOME

Ken WHITEFORD welcomed everyone.

### 3. APPROVAL OF AGENDA

The addition of Item 9. E) Other Reports as Necessary – 911 Statistics Report

Moved by: Balwant RAI

Seconded by: Leslie FARRELL

Resolved that the Board approve the agenda as circulated and as amended  
CARRIED.

4. There were no declarations of pecuniary interest.

## 5. MINUTES

Moved by: Balwant RAI

Seconded by: Leslie FARRELL

Resolved that the Board approve the minutes of October 18, 2021 as circulated.

CARRIED.

## 6. BUSINESS ARISING FROM THE MINUTES

None.

## 7. VERBAL REPORT FROM CHAIR

- K. Whiteford noted that Crime Prevention week is from November 7-13. HeartFM released an article outlining the initiatives of the WPS for this week. The WPS is recognizing the Special Victims Unit's work in relation to human trafficking. Chief Longworth added that there is a strong focus on promoting awareness through social media, a lock it or lose it campaign will be conducted, multiple ride programs, and two Coffee with a Cop events will be held.

- K. Whiteford also commented that the Oxford Situation Table was held on October 28. He recognized that the guest speaker from Scotland was effective and interesting. Oxford County has had considerable success with their situation table efforts. Chief Longworth added that Oxford County was one of the first counties to create a situation table and other communities have looked to Oxford as an example.

## 8. VERBAL REPORT FROM CHIEF

- Chief Longworth updated the Board regarding the new radio system consoles. Three new systems were installed, however, the company supplying the systems has been working to resolve bugs and tweaks with the systems. There has been some concern with transmission issues. There was a decision made to double up on officers on duty to prevent any back up issues with failed transmission of calls. This decision has been made due to safety concern. Due to the issues with the current installations, Phase 1 of the consoles has held up moving into Phase 2.

- The Police Handover Protocol has been finalized with the local hospitals. This is a requirement of the Ministry and is in the process of being signed by all parties. A media launch is coming in the next few weeks. Chief Longworth advised that previously when a detainee needed medical attention the officer would be required to remain at the hospital until those in custody were seen by the doctor. With the new agreement in place, the

hospital can take custody of those detained, conduct a risk analysis and ensure there is security staff available for the handover.

- With the recent re-opening announcements from the Province the doors to the WPS are officially open to the public starting November 1.

- Upcoming Remembrance Day ceremonies will be held in person and a number of the WPS Members will be involved in those ceremonies.

9. STATISTICS/REPORTS – Deputy WILKINSON

- A) Calls for Service Statistics
- B) Calls for Service Report
- C) Charge Comparison Report
- D) Report on Complaint Investigations
- E) Other Reports as necessary – 911 Statistics Report

Moved by: Trevor BIRTCH

Seconded by: Leslie FARRELL

Resolved that the Board receive all statistics and reports presented in Item 9.

CARRIED.

10. FINANCIAL STATEMENTS

Moved by: Trevor BIRTCH

Seconded by: Balwant RAI

Resolved that the Board receive the financial statements ending October 31, 2021 in Item 10.

CARRIED.

11. 2022 SCHEDULE OF MEETING DATES

Moved by: Balwant RAI

Seconded by: Leslie FARRELL

Resolved that the Board approve the schedule of meeting dates as circulated.

CARRIED.

12. 2022 OPERATING BUDGET PRESENTATION

Resolved that the Board approve the budget presentation to request a budget of \$17,625,918 to City of Woodstock Council.

Moved by: Leslie FARRELL

Seconded by: Balwant RAI

CARRIED.

13. UNFINISHED BUSINESS

None.

14. CLOSED SESSION

Moved by: Balwant RAI

Seconded by: Leslie FARRELL

Resolved that the Board adjourns to Closed Session at 4:08 pm to discuss intimate financial or personal matters or other matters may be disclosed of such a nature, having regard to the circumstances, that the desirability of avoiding their disclosure in the interest of any person affected or in the public interest outweighs the desirability of adhering to the principle that proceedings be open to the public. R.S.O. 1990, c.P15, s.35 of the Ontario Police Services Act.

CARRIED.

15. CLOSED SESSION RISES

Moved by: Balwant RAI

Seconded by: Leslie FARRELL

Resolved that the Board does now rise from Closed Session and reconvenes at 5:04 pm.

CARRIED.

16. MOTIONS ARISING FROM CLOSED SESSION - # 1 - # 9

CLOSED SESSION # 1 - CLOSED SESSION AGENDA

Moved by: Trevor BIRTCH

Seconded by: Leslie FARRELL

Resolved that the Board approve the Closed Session Agenda as circulated.

CARRIED.

CLOSED SESSION # 2 - PERSONNEL REPORTS a) STAFFING REPORT  
b) STAFFING ACTIVITY

Moved by: Leslie FARRELL

Seconded by: Balwant RAI

Resolved that the Board receives for information the Staffing Report and Staffing Activity Report dated as of October 31, 2021.

CARRIED.

CLOSED SESSION # 3 - OVERTIME - CHIEF

Moved by: Balwant RAI

Seconded by: Trevor BIRTCH

Resolved that the Board receive the monthly tracking report for information.  
CARRIED.

CLOSED SESSION # 4 - STATUS OF LEGAL CASES - CHIEF

Moved by: Balwant RAI

Seconded by: Trevor BIRTCH

Resolved that the Board receive the updates presented in Item #4.  
CARRIED.

CLOSED SESSION # 5 – SECONDMENT AGREEMENT

Moved by: Leslie FARRELL

Seconded by: Balwant RAI

Resolved that the Board authorize the Chair to sign the attached Secondment Agreement between the Ministry of the Solicitor General, Woodstock Police Services Board and Paul Hill.  
CARRIED.

CLOSED SESSION # 6 – VICTIM SUPPORT GRANT AGREEMENT

Moved by: Trevor BIRTCH

Seconded by: Balwant RAI

That the board authorize the Chair to sign the attached Transfer Payment Agreement between the Ministry of the Solicitor General and the Woodstock Police Services Board to support the Victim Services Grant.  
CARRIED.

CLOSED SESSION #7 – TRANSFER FROM INSURANCE LOSS RESERVE ACCOUNT

Moved by: Balwant RAI

Seconded by: Leslie FARRELL

That the board approves the transfer of \$16,805.64 from the WPS IT Reserve Account 0170-51159-0000 into the 2021 WPS Operating Budget.  
CARRIED.

CLOSED SESSION #8 – TRANSFER FROM CAPITAL RESERVE ACCOUNT

Moved by: Trevor BIRTCH

Seconded by: Leslie FARRELL

That the board approves the transfer of \$60,839.73. from the Capital Reserve Account #0170-51166-0000 into the WPS 2021 Operating Budget to cover the costs of the attached invoices.  
CARRIED.

CLOSED SESSION # 9 – RESERVE ACCOUNT TRANSFERS

Moved by: Balwant RAI

Seconded by: Leslie FARRELL

1. That the board approve a transfer of funds from the Labour Relations Reserve Account #0170-51158-0000 into the Information Technology Reserve Account #0170-51159-0000 in the amount of \$150,000.

2. That the board approve a transfer of funds from the Labour Relations Reserve Account #0170-51158-0000 into the Sick Leave Severance Reserve 0180-52031 in the amount of \$33,000.

CARRIED.

17. BOARD ONLY SESSION

No motion required.

18. NEW BUSINESS

The Board had a discussion regarding increased security in the downtown core that the City recently approved. As part of the discussion, it was proposed that the volunteer auxiliary would be providing security. Trevor Birtch added that the auxiliary is not for this use and using the auxiliary group for downtown security is not being looked at for an expansion of their responsibilities.

Trevor Birtch noted that a Santa Claus parade committee has been formed. The parade will not be at nighttime, but he wanted the Board to know that it will be proceeding this year on December 12. He extended the request for support through the Board and the Police Service for the parade. Chief Longworth noted that WPS has already been contacted for auxiliary support and traffic controls

19. Date of Next Board Meeting MONDAY, December 13, 2021 at 3pm at the Woodstock Police Service Headquarters.

20. ADJOURNMENT

Moved by: Trevor BIRTCH

Seconded by: Balwant RAI

resolved that the Board does now adjourn at 5:08 pm

CARRIED.



*"Original Signed By"*

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Ken Whiteford, Chair  
Woodstock Police Service Board

*"Original Signed By"*

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Trevor Birtch, Vice-Chair  
Woodstock Police Service Board



## **WOODSTOCK POLICE** **SERVICES BOARD**

In accordance with Section 12.3 of the Procedural By-law of the Board, the members of the Board were polled via email between November 9 and November 11 regarding a recommendation of the Chief contained in a Report dated November 8 to allow the staff of WPS to participate in the City's computer purchase program.

Present were: Ken Whiteford, Provincial Appointee; Mayor Trevor Birtch; Balwant Rai, Community Member; Leslie Farrell, Provincial Appointee; Deb Tait, City Councilor.

### **STAFF COMPUTER PURCHASE PROGRAM**

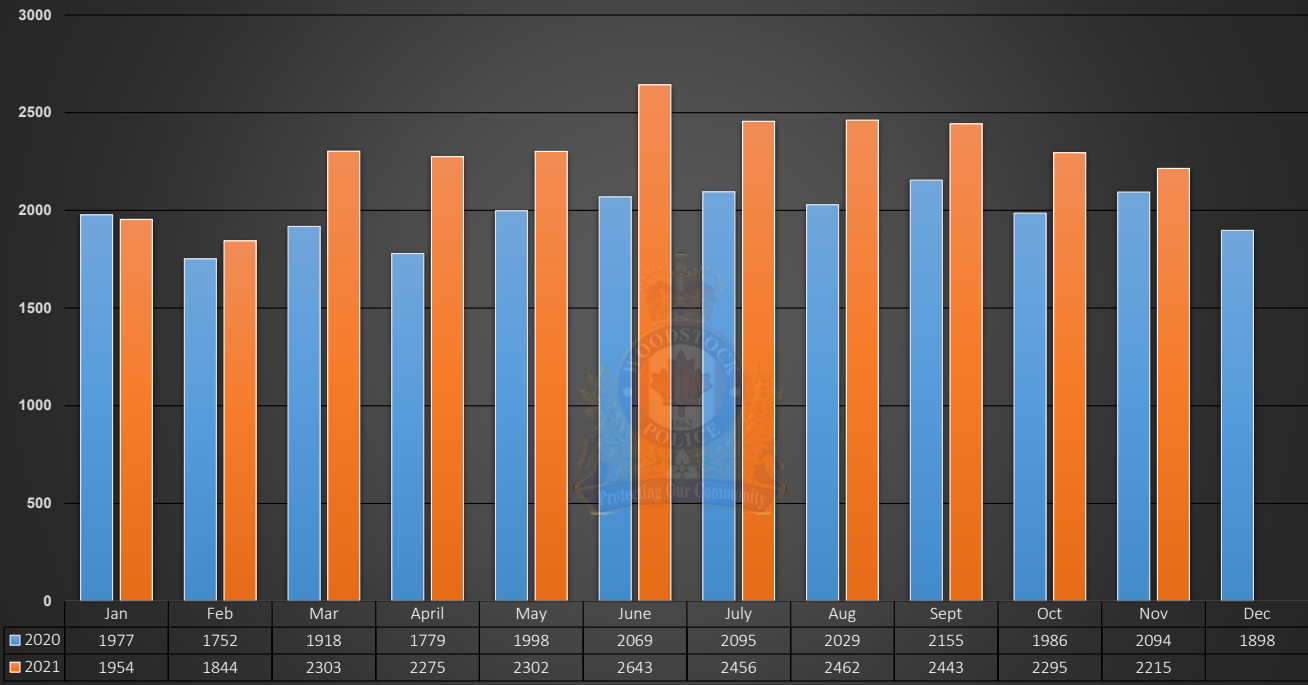
Whereas, in accordance with Section 12.3 of the Procedural By-law of the Board, the members of the Board were polled via email between November 9 and November 11 regarding a recommendation of the Chief contained in a Report dated November 8 to allow the staff of WPS to participate in the City's computer purchase program;

Now therefore be it resolved that the Woodstock Police Service Board approves of the WPS members' participation in the Employee Purchase Program pursuant to the criteria established by the City of Woodstock. The vote was unanimous.

CARRIED.

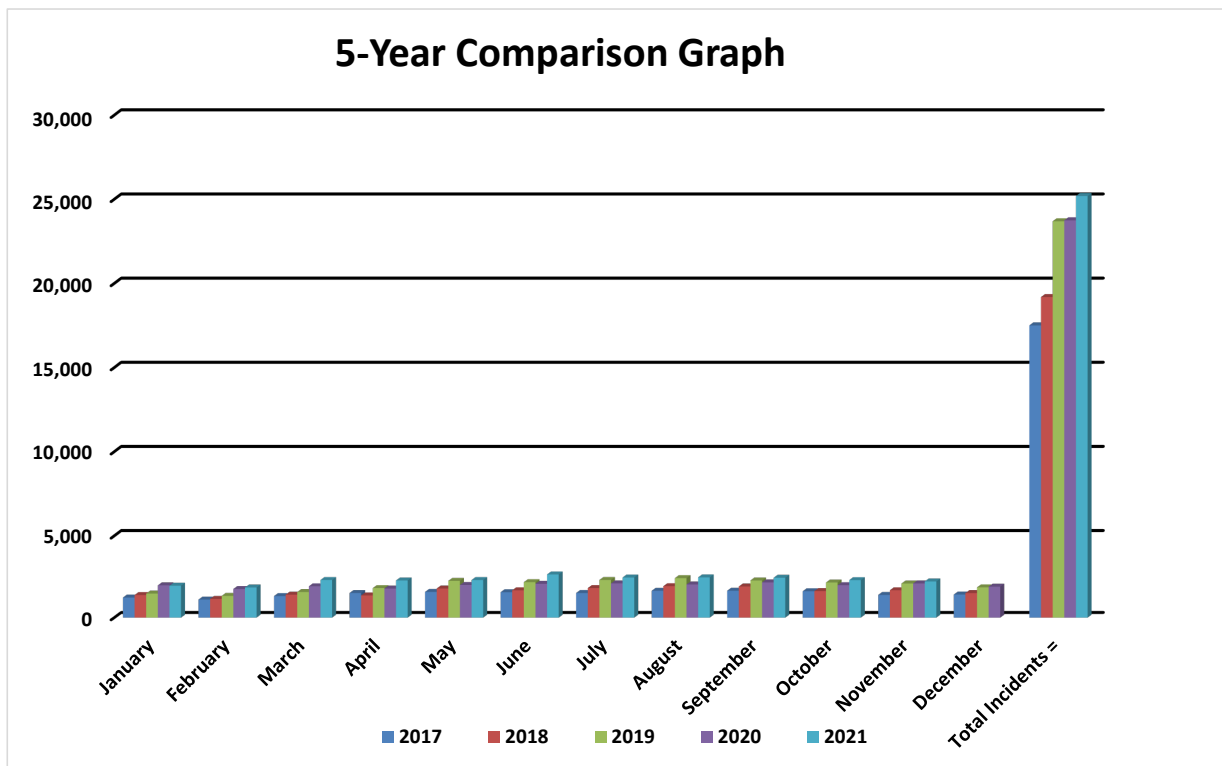
The vote will be ratified at the December 13, 2021 Woodstock Police Services Board meeting.

## 2021 WPS Calls for Service



## Calls For Service Report - 5 Year Comparison

	2017	2018	2019	2020	2021	5-Year Monthly Average
January	1,229	1,384	1,473	1,977	1,954	1,603
February	1,105	1,147	1,332	1,752	1,844	1,436
March	1,318	1,405	1,567	1,918	2,303	1,702
April	1,506	1,357	1,808	1,779	2,275	1,745
May	1,575	1,782	2,250	1,998	2,302	1,981
June	1,556	1,672	2,171	2,069	2,643	2,022
July	1,508	1,809	2,304	2,095	2,456	2,034
August	1,643	1,923	2,419	2,029	2,462	2,095
September	1,647	1,907	2,275	2,155	2,443	2,085
October	1,615	1,625	2,150	1,986	2,295	1,934
November	1,391	1,675	2,089	2,094	2,215	1,893
December	1,412	1,503	1,852	1,898		1,666
<b>Total Incidents =</b>	<b>17,505</b>	<b>19,189</b>	<b>23,690</b>	<b>23,750</b>	<b>25,192</b>	<b>18,347</b>
<b>Overall Difference</b>		<b>1,684</b>	<b>4,501</b>	<b>60</b>	<b>1,442</b>	
<b>% (+/-)</b>		<b>9.62%</b>	<b>23.46%</b>	<b>0.25%</b>	<b>6.07%</b>	

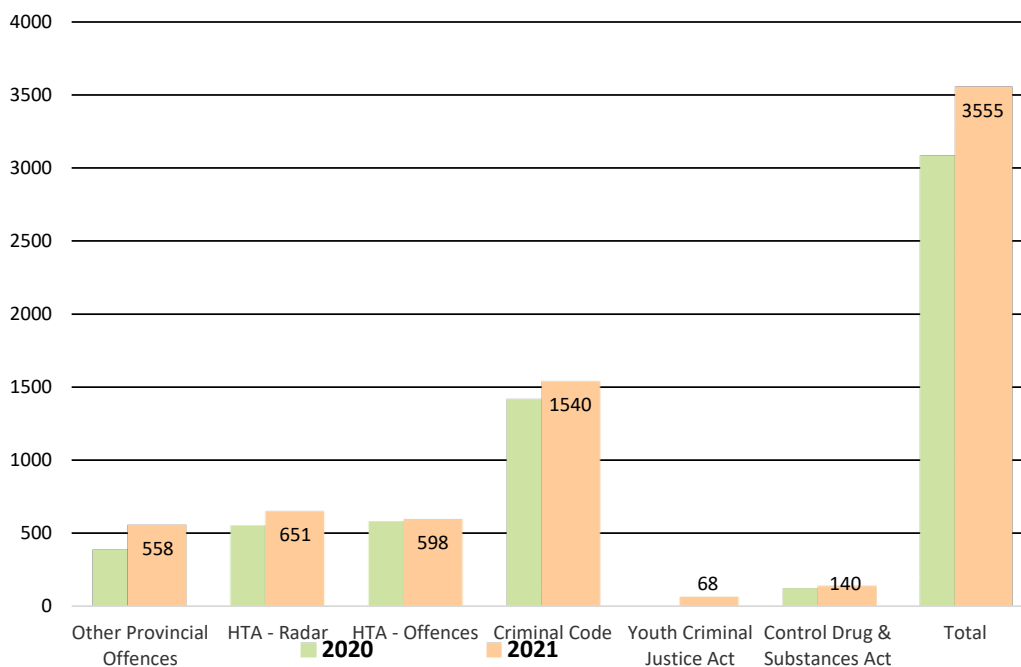




**2020/2021 Charge  
Comparison - January - Nov.**

Total	Other Provincial Offences	HTA - Radar	HTA - Offences	Criminal Code	Youth Criminal Justice Act	Control Drug & Substances Act	Total	
<b>2020 (Jan-Nov.)</b>	392	558	585	1421	0	126	<b>3082</b>	
<b>2021 (Jan-Nov.)</b>	558	651	598	1540	68	140	<b>3555</b>	
<b>2021 % Totals</b>	<b>15.70%</b>	<b>18.31%</b>	<b>16.82%</b>	<b>43.32%</b>	<b>1.91%</b>	<b>3.94%</b>	<b>15.35%</b>	<b>2 Year % Difference</b>

**2020/2021 Charge Comparison - January - Nov.**



## 2021 Officer Stats

**November**

	HTA - Offences	Other Provincial Offence (LLA, CAIA, TPA)	Traffic - Parking Violations & Bylaw	HTA - Radar	Criminal Code	Criminal Code - Impaired Charges	Youth Criminal Justice Act	Control Drug & Substances Act	Observations	Compliance Checks	Total
<b>Total</b>	<b>40</b>	<b>12</b>	<b>21</b>	<b>40</b>	<b>107</b>	<b>2</b>	<b>19</b>	<b>3</b>	<b>12</b>	<b>21</b>	<b>277</b>

2021-12-07



## 2021 Report Complaint Investigations

<b>Total Officers (actual authorized strength)</b>	79	
<b>Total Chief's Complaints</b>	1	
<b>Total Public Complaints</b>	11	
- Conduct	9	
- Service	2	
- Policy		
<b>TOTAL CHIEF INITIATED COMPLAINTS UNDER INVESTIGATION</b>	0	
<b>TOTAL PUBLIC COMPLAINTS UNDER INVESTIGATION</b>	1	
<b>Allegations</b>		
Incivility/Insubordination	0	
Neglect of Duty	0	
Discreditable Conduct	1	
Excessive/Unnecessary Use of Force	0	
Unlawful/Unnecessary Exercise of Authority	0	
Unsatisfactory Work Performance	0	
Other Service Complaints - Unknown		
<b>Resolutions</b>		
Not Dealt with- Section 59 (frivolous, vexatious, bad faith, outdated, not affected)	5	
Informal Resolution without a Hearing	1	
- Conduct	0	
- Service	0	
- Policy	0	
Withdrawn by Complainant	2	
Unsubstantiated through investigation	2	
Police Service Act Hearing	0	
Lost jurisdiction	0	



## MEMO

TO: DEPUTY CHIEF R. WILKINSON  
FROM: SPC J. GREEN, CIVILIAN MANAGER  
DATE: 07DEC21  
**RE: 9-1-1 STATS REPORT – NOVEMBER 2021**

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Deputy Chief Wilkinson,

Please accept my 9-1-1 Stats Report for November 2021.

<b>TOTAL 9-1-1 CALLS RECEIVED</b>	<b>2794</b>
CALL TRANSFERRED TO O.P.P.	780
CALLS TRANSFERRED TO AMBULANCE	17
CALLS TRANSFERRED TO TILLSONBURG FIRE	32
CALLS TRANSFERRED TO OTHER AGENCIES	52
CALLS REQUIRING WOODSTOCK POLICE and/or WOODSTOCK FIRE	1913
9-1-1 HANGUP INCIDENTS CREATED*	120

\* NOTE – COMMUNICATOR CREATED INCIDENT BASED ON 9-1-1 HANGUP REQUIRING FOLLOWUP BY UNIFORM PATROL or CALLBACK FOR FURTHER INFORMATION BY COMMUNICATOR

***Due to updated statistical gathering methods (BELL SMC, KOMUTEL SIT2), Communicators were not required to enter an additional 222 calls for service for dropped and/or unregistered 9-1-1 calls which led to a decrease of 62% of 911 events type occurrences.***

Respectfully submitted,



Time: 8:47:45 PM

## Woodstock Police Service Board

<u>Account</u>	<u>Description</u>	2021 BUDGET	<u>ACTUAL</u> <u>Y.T.D.</u>	DIFFERENCE	Percentage Spent
<b><u>Revenues</u></b>					
0500-63027-0000	ONTARIO - RIDE PROGRAMME	\$15,000.00	\$15,593.00	(\$593.00)	103.95%
0500-63033-0000	ONTARIO - COURT SECURITY COSTS RECOV.	438,457.00	395,683.02	42,773.98	90.24
0500-63034-0000	CRUISER COSTS RECOVERED CISO	8,000.00	0.00	8,000.00	0.00
0500-63035-0000	ONTARIO - HCEIT GRANT	7,000.00	4,806.04	2,193.96	68.66
0500-63036-0000	COMMUNITY SAFETY & POLICING GRANT - LOCAL	266,250.00	266,250.00	0.00	100.00
0500-63037-0000	COMMUNITY SAFETY & POLICING GRANT - PROV	100,000.00	175,000.00	(75,000.00)	175.00
0500-63038-0000	PROV - PROVINCIAL STRATEGY GRANT	12,750.00	12,573.46	176.54	98.62
0500-63039-0000	ONTARIO YOUTH IN POLICING GRANT	10,000.00	0.00	10,000.00	0.00
0500-63040-0000	POLICE - PROFILE SCREENING	27,000.00	19,779.50	7,220.50	73.26
0500-63042-0000	ONT STRATEGY TO END HUMAN TRAFFICKING	17,400.00	0.00	17,400.00	0.00
0500-69202-0000	TRANSPORTATION OF PRISONERS-	60,000.00	22,587.06	37,412.94	37.65
0500-69203-0000	ACCIDENT REPORTS & MISCELLANEOUS-	95,000.00	57,751.47	37,248.53	60.79
0500-69204-0000	DISPATCH SERVICES RECOVERED - VARIOUS	254,900.00	235,892.44	19,007.56	92.54
0500-69205-0000	COUNTY 911	46,169.00	46,169.00	0.00	100.00
0500-69207-0000	RECOV. FROM COUNTY COURT SECURITY	95,088.00	95,088.00	0.00	100.00
0500-69215-0000	POLICE - ALARM BYLAW REVENUE	0.00	1,500.00	(1,500.00)	0.00
0500-69216-0000	POLICE - ALARM REVENUE	80,000.00	70,719.50	9,280.50	88.40
0500-69219-0000	REVENUE - PAID DUTY	20,000.00	34,809.20	(14,809.20)	174.05
0500-69220-0000	REVENUE - PAID DUTY - ADMINISTRATION	2,500.00	3,606.45	(1,106.45)	144.26
0500-69222-0000	PROV. OFFENCES COURT SECURITY	6,000.00	0.00	6,000.00	0.00
0500-69225-0000	REFUND SURPLUS GREAT WEST LIFE	50,000.00	50,000.00	0.00	100.00
0500-69229-0000	DONATIONS - CANINE UNIT	8,500.00	10,500.00	(2,000.00)	123.53
0500-69244-0000	TRANS FROM RESERVE FOR CAPITAL PROJECTS	60,000.00	60,839.73	(839.73)	101.40
0500-69248-0000	SECONDMENT PAYMENTS - VARIOUS	155,000.00	124,541.00	30,459.00	80.35
0500-69262-0000	PROPERTY AUCTION PROCEEDS	0.00	2,643.40	(2,643.40)	0.00
0500-69263-0000	TRANSFER FROM INFO TECHNOLOGY RESERVE	0.00	16,805.64	(16,805.64)	0.00
0500-69265-0000	WSIB REIMBURSEMENTS	400,000.00	414,616.00	(14,616.00)	103.65
0500-69267-0000	CANADIAN TIRE JUMPSTART CHARITIES	0.00	3,879.34	(3,879.34)	0.00
0500-69508-0000	POLICE-GAIN/LOSS ON SALE OF FIXED ASSETS	3,000.00	19,911.30	(16,911.30)	663.71
<b>Total Revenues</b>		<b>\$2,238,014.00</b>	<b>\$2,161,544.55</b>	<b>\$76,469.45</b>	<b>96.58%</b>
<b><u>Expenditures</u></b>					
0500-72211-0000	POLICE - COURT SECURITY EXPENSES	\$743,460.00	\$555,271.82	\$188,188.18	74.69%
0500-72212-0000	POLICE COMMUNICATIONS EXPENSES	\$1,518,591.00	\$1,319,797.98	\$198,793.02	86.91%
0500-72210-0000	POLICE - CIVILIAN EXPENSES	\$1,798,256.00	\$1,474,527.65	\$323,728.35	82.00%

## Woodstock Police Service Board

<u>Account</u>	<u>Description</u>	2021 BUDGET	<u>ACTUAL</u> <u>Y.T.D.</u>	DIFFERENCE	Percentage Spent
0500-72220-0000	POLICE - ENFORCEMENT EXPENSES	\$11,611,082.00	\$10,056,299.40	\$1,554,782.60	86.61%
0500-72230-0000	POLICE SERVICES BOARD EXPENSES	\$100,814.00	\$48,866.78	\$51,947.22	48.47%
0500-72240-0000	POLICE - GENERAL ADMINISTRATION EXPENSES	\$2,806,391.00	\$2,633,055.59	\$173,335.41	93.82%
0500-72244-0000	ONTARIO YOUTH GRANT EXPENSES	\$10,000.00	\$4,560.00	\$5,440.00	45.60%
0500-72250-0000	POLICE - BUIDING MAINTENANCE EXPENSES	\$309,350.00	\$255,627.39	\$53,722.61	82.63%
0500-72298-0000	POLICE - GENERAL CRUISER EXPENSES	\$321,696.00	\$206,655.45	\$115,040.55	64.24%
	<b>Total Expenditures</b>	<b>\$19,219,640.00</b>	<b>\$16,554,598.31</b>	<b>\$2,665,041.69</b>	<b>86.13%</b>
	<b>Total Revenues</b>	<b>(\$2,238,014.00)</b>	<b>(\$2,161,544.55)</b>	<b>(\$76,469.45)</b>	<b>96.58%</b>
	<b>Net Difference</b>	<b>\$16,981,626.00</b>	<b>\$14,393,053.76</b>	<b>\$2,588,572.24</b>	<b>84.76%</b>
		=====	=====	=====	=====

WOODSTOCK POLICE SERVICE

Reserve & Reserve Funds to  
November 30, 2021

Name	January 1, 2021	2021 Contributions	Reserve Fund Interest Earned	Transfers between Funds	Expenditures	Transferred to Operating	Balance November 30, 2021
0180-52031 Sick Leave Severance Reserve Fund	<b>213,724.17</b>		1,000.90	33,000.00	1,755.00		<b>245,970.07</b>
0170-51152-0000 Insurance Loss Reserve	<b>208,567.30</b>	5,000.00					<b>213,567.30</b>
0170-51153-0000 Reserve for Legal Fees	<b>199,313.34</b>	5,000.00					<b>204,313.34</b>
0170-51156-0000 Reserve Building & Operations	<b>130,343.35</b>						<b>130,343.35</b>
0180-52032 Voice Radio Replacement Reserve Fund	<b>284,123.36</b>		1,516.78				<b>285,640.14</b>
0170-51157-0000 Honour Guard Reserve	<b>2,100.80</b>						<b>2,100.80</b>
0170-51158-0000 Labour Relations Reserve	<b>258,632.91</b>			(183,000.00)			<b>75,632.91</b>
0170-51159-0000 Reserve for Information Technology	<b>169,282.49</b>			150,000.00		16,805.64	<b>302,476.85</b>
0170-51161-0000 Canine Unit	<b>11,645.95</b>	2,000.00					<b>13,645.95</b>
0170-51166-0000 Capital Projects Reserve	<b>446,773.98</b>					60,839.73	<b>385,934.25</b>
0170-51171-0000 Reserve for Specialized Services & Wellness	<b>17,855.28</b>	1,000.00					<b>18,855.28</b>
0170-51172-0000 Reserve for Civilian Clothing	<b>2,273.33</b>						<b>2,273.33</b>
<b>Totals</b>	<b>1,944,636.26</b>	13,000.00	2,517.68	-	1,755.00	77,645.37	<b>1,880,753.57</b>
Sick Leave Severance Reserve Fund							
Original Dec 31, 2020 balance	171,266.69						
Allocation of 2020 Surplus	42,457.48						
Revised Balance	<b>213,724.17</b>						
<b>Replace Portable &amp; Mobile Radios 11083</b>							
Expense to Date	38,915.57						
Police Share - 50%	19,457.79						

Note: \$275,000 committed for radio project



December 1, 2021

Board Report – December 2021 - OPEN SESSION

RE: 2021 Budget Surplus

Should there be a surplus to the Woodstock Police Service 2021 Operating Budget, I would request that any surplus be directed to Woodstock Police Service Sick Leave Severance Reserve Fund Account #0180-52031.

**Recommendation:**

**That in the event of a 2021 budget surplus, any surplus monies will be transferred to the Woodstock Police Service Sick Leave Severance Reserve Fund Account #0180-52031.**

Daryl Longworth  
Chief of Police



December 6, 2021

Board Report – December, 2021 – OPEN SESSION

RE: *Proceeds of the Police Auction Held in August, 2021*

Please find attached the summary report from Inspector Shelton pertaining to the proceeds resulting from the August, 2021 auction conducted by Police Auctions Canada on behalf of WPS. The items in the auction were disposed of pursuant to the provisions of the *Police Services Act*.

As indicated in the report, revenue available to WPS after expenses is in the amount of \$729.80.

The *Police Services Act* authorizes the board to use the proceeds for any purpose that it considers in the public interest. Pursuant to the WPSB direction at the September, 2021 meeting, the revenue in the amount of \$729.80 has been deposited into Woodstock Police Services Board (WPSB) Revenue Account 0500-69508-000 to offset police operating costs.

***Recommendation:***  
***That the receives the report.***

Daryl Longworth  
Chief of Police

## Becky Jonker

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**From:** Marcia Shelton  
**Sent:** November 15, 2021 1:27 PM  
**To:** Becky Jonker  
**Cc:** Daryl Longworth; Rod Wilkinson  
**Subject:** Revenue from Auction Items - August 2021

FYI below.

Police Auctions Canada Report August 2021	
Paid Sales	\$1,459.59
Less Police Auctions Canada	\$729.79
Cheque Issued to WPS	\$729.80

\$1,459.59	Total Paid Sales
\$189.75	HST Remitted on Sales

HST #  
856613393TR0001