



WOODSTOCK POLICE SERVICE BOARD

PUBLIC MEETING AGENDA

DATE: October 17, 2022

Time: 3:00 p.m.

LOCATION: Woodstock Police Service Headquarters and via Zoom

1. Call to Order
2. Welcome
3. Approval of Agenda
Recommendation: The Board approves the agenda as circulated (or with the following additions)
4. Declaration of Pecuniary Interest
5. Approval of Minutes from September 12, 2022
Recommendation: That the Board approves the minutes of September 12, 2022 as circulated.
6. Business arising from the minutes
7. Verbal Report from the Chair
 - i) Conference Report - CAPG
8. Verbal Report from the Chief
9. Communications
 - i) Correspondence received from Municipality of East Ferris dated September 22, 2022
10. Statistics/Reports – Deputy Chief
 - a. Calls for Service Statistic
 - b. Calls for Service Report
 - c. Charge Comparison
 - d. Report on Complaint Investigations
 - e. Other reports as necessary**Recommendation: That all statistics and reports under item 9 be received**
11. Financial Statements – Summary for period ending September 30, 2022

Recommendation: That the Financial Statements as presented be accepted for information

12. Capital Budget Request 2023-2024

13. Unfinished Business

14. Closed Session

Recommendation: That the Board adjourns to Closed Session at _____ pm to discuss intimate financial or personal matters or other matters may be disclosed of such a nature having regard to the circumstances, that the desirability of avoiding their disclosure in the interest of any person affected or in the public interest outweighs the desirability of adhering to the principle that proceedings be open to the public. R.S.O. 1990, c. P15, S. 35 of the *Ontario Police Services Act*.

15. Motions arising from Closed Session

16. New Business (if necessary)

17. Date of Next Board meeting Monday, November 14, 2022 @ 3:00 p.m. at Woodstock Police Service and via Zoom

18. Adjournment



WOODSTOCK POLICE SERVICES BOARD

The Woodstock Police Services Board met on September 12, 2022 via ZOOM and at Woodstock Police Services at 3:00 p.m.

Present were: Ken Whiteford, Provincial Appointee; Deb Tait, Council Representative; Leslie Farrell, Provincial Appointee; and Amy Hartley, WPSB EA.

Also in attendance were Chief Rod Wilkinson, Deputy Chief Nick Novacich, Kristi Lampman, Human Resources Coordinator, David Tilley, Zone 4 Police Advisor and Marcia Shelton, Inspector.

1. CALL TO ORDER

Ken WHITEFORD called the meeting to order at 3:00 p.m.

2. APPROVAL OF AGENDA

Moved by: Deb TAIT

Seconded by: Leslie FARRELL

Resolved that the Board approve the agenda as circulated.
CARRIED.

3. There were no declarations of pecuniary interest.

4. MINUTES

Moved by: Leslie FARRELL

Seconded by: Deb TAIT

Resolved that the Board approve the minutes of June 6, 2022 as circulated.
CARRIED.

5. BUSINESS ARISING FROM THE MINUTES

None.

6. VERBAL REPORT FROM CHAIR

- K. Whiteford welcomed Deputy Chief Novacich to his first Board meeting.
- The CAPG Conference was held September 7-11 in Saskatoon. K. Whiteford noted that the conference was enjoyable and successful with both physical and virtual attendance reaching around 120 participants each. He will provide a full report at the next meeting.

7. VERBAL REPORT FROM CHIEF

- On June 10, 2022, Chief Wilkinson and Retired Chief Longworth attended the Men in Heels events in Downtown Woodstock.
- The Special Olympics Torch Run was held on June 18, 2022. A total of \$780.00 was raised in t-shirt sales, along with \$700.00 being raised at Sobey's day and an additional \$400.00 raised at a Boston Pizza Shadow night held on June 29. Two members from WPS attended in Michigan for the opening ceremonies and the international ceremony opening.
- New Auxiliary members were sworn in on June 20, 2022 with their families in attendance. A banquet was held on June 23, 2022. Jeff Barney was recognized for his 15-year commitment to Auxiliary.
- The Kids and Cops youth baseball program was running again this summer. The participants were bused to London on the first day for a game and six other events followed in Woodstock with the Auxiliary involved.
- An employee appreciation lunch was held for members of the service. Food was provided by Todd's Dogs. Those unable to attend due to conflicting shifts were provided pizza as a thank you.
- The OPC Graduation was attended by the Chief and Deputy Chief for Jillian Hughes who recently passed and graduated. Chief Wilkinson noted that there was a large turnout for the event.
- The Youth in Policing Initiative was also run this summer. Two youths were at WPS for the summer to help and shadow employees. They helped Shaylyn with the Youth Camp and Baseball Program. The YIPI participants completed an assignment being the bottle drive to support the Special Olympics fundraising with \$246.00 raised in total.
- Chief Wilkinson provided an update regarding the website. He advised the Board that the website team is on pace for the website to roll out and

be operative by the end of October or beginning of November. Written material and forms have been provided for uploading and training has been ongoing for those who will be using the website on the back end.

- Chief Wilkinson advised the Board that there has been a number of traffic initiatives ongoing. Project Borders was conducted three times over the summer resulting in 62 charges being laid, Project Zero was conducted with 62 charges being laid, citizen complaint areas were also targeted through programs and 20 charges were laid as a result. Two RIDE Programs and a Back to School initiative in school zones were also conducted. Woodstock and London were involved and also aided other jurisdictions in their programs.

8. STATISTICS/REPORTS – Deputy NOVACICH

- A) Calls for Service Statistics
- B) Calls for Service Report
- C) Charge Comparison Report
- D) Report on Complaint Investigations

Moved by: Deb TAIT

Seconded by: Leslie FARRELL

Resolved that the Board receive all statistics and reports presented in Item 8.

CARRIED.

9. FINANCIAL STATEMENTS

Moved by: Leslie FARRELL

Seconded by: Deb TAIT

Resolved that the Board receive the financial statements ending August 31, 2022 in Item 9.

CARRIED.

10. UNFINISHED BUSINESS

None

11. CLOSED SESSION

Moved by: Deb TAIT

Seconded by: Leslie FARRELL

Resolved that the Board adjourns to Closed Session at 3:37 pm to discuss intimate financial or personal matters or other matters may be disclosed of such a nature, having regard to the circumstances, that the desirability of avoiding their disclosure in the interest of any person affected or in the public

interest outweighs the desirability of adhering to the principle that proceedings be open to the public. R.S.O. 1990, c.P15, s.35 of the Ontario Police Services Act.

CARRIED.

12. CLOSED SESSION RISES

Moved by: Deb TAIT

Seconded by: Leslie FARRELL

Resolved that the Board does now rise from Closed Session and reconvenes at 4:11 pm.

CARRIED.

13. MOTIONS ARISING FROM CLOSED SESSION - # 1 - # 10

CLOSED SESSION # 1 - CLOSED SESSION AGENDA

Moved by: Deb TAIT

Seconded by: Leslie FARRELL

Resolved that the Board approve the Closed Session Agenda as circulated.

CARRIED.

CLOSED SESSION # 2 - PERSONNEL REPORTS a) STAFFING REPORT
b) STAFFING ACTIVITY

Moved by: Leslie FARRELL

Seconded by: Deb TAIT

Resolved that the Board receives for information the Staffing Report and Staffing Activity Report dated as of August 31, 2022.

CARRIED.

CLOSED SESSION # 3 - OVERTIME - CHIEF

Moved by: Deb TAIT

Seconded by: Leslie FARRELL

Resolved that the Board receive the monthly tracking report for information.

CARRIED.

CLOSED SESSION # 4 - STATUS OF LEGAL CASES – DEPUTY
CHIEF

Moved by: Leslie FARRELL

Seconded by: Deb TAIT

Resolved that the Board receive the updates presented in Item #4.

CARRIED.

CLOSED SESSION # 5 – REQUEST FOR INDEMNIFICATION

Moved by: Leslie FARRELL

Seconded by: Deb TAIT

Resolved that the board agree to indemnify those officers named in Report

No. 06-2022, pursuant to Article 27 of the current Woodstock Police Services Board/Woodstock Police Association Collective Agreement and that a letter acknowledging said indemnification be provided to the Woodstock Police Association.
CARRIED.

CLOSED SESSION # 6 – APPOINTMENT OF NEW AUXILIARY MEMBERS

Moved by: Deb TAIT

Seconded by: Leslie FARRELL

Resolved that the Board approves the appointment of eight (8) additional Auxiliary Officers as recommended in the report dated June 13, 2022 by Deputy Chief Rod Wilkinson.

And resolved that the Board approve the appointment of an additional Auxiliary Officer as recommended in the report dated September 12, 2022.
CARRIED.

CLOSED SESSION # 7 – SPONSORSHIP AT JEFF PINCOMBE MEMORIAL GOLF TOURNAMENT

Moved by: Leslie FARRELL

Seconded by: Deb TAIT

Resolved that the Board approve the request in Report No. 07-2022 to support the Jeff Pincombe Charity Golf Tournament.

CARRIED.

CLOSED SESSION # 8 – DISPATCH SERVICE CONTRACT WITH COUNTY OF OXFORD FIRE

Moved by: Deb TAIT

Seconded by: Leslie FARRELL

Resolved that the Board adopt the recommendation contained within Report No. 08-2022.

CARRIED.

CLOSED SESSION # 9 – RESIGNATIONS

Moved by: Leslie FARRELL

Seconded by: Deb TAIT

Resolved that the Board receive the resignations as information.

CARRIED.

CLOSED SESSION # 10 – EKAMBA INQUEST – IMPLEMENTATION OF JURY RECOMMENDATIONS

To be brought forward at a new meeting.

CARRIED.

14. NEW BUSINESS

None

15. Date of Next Board Meeting MONDAY, October 17, 2022 at 3pm via Zoom and at the Woodstock Police Service Headquarters.

16. ADJOURNMENT

Moved by: Leslie FARRELL

Seconded by: Deb TAIT

Resolved that the Board does now adjourn at 4:16 pm

CARRIED.

"Original Signed By"

Ken Whiteford, Chair
Woodstock Police Service Board

"Original Signed By"

Leslie Farrell, Acting Vice Chair
Woodstock Police Service Board

September 27, 2022

To: **Woodstock Police Services Board**

From: **K. Whiteford**

Re: **Canadian Association of Police Governance – 2022 Conference – Saskatoon
September 8-11**

AIM

To provide the Board with a report on what was learned at the conference.

BACKGROUND

The conference was held in Saskatoon at the Marriott Bessborough hotel from the morning of September 8 to noon on September 11.

Day One – September 8

Delegates could tour the downtown headquarters of the Saskatoon Police Department. Their headquarters is about eight years old. Very well equipped as you would expect in a service with over 600 sworn and civilian members and also one of two principal services in the Province of Saskatchewan (the other being Regina). Headquarters has three main floors and a large gym which doubles as a “showroom” for public demonstrations of police services. The day of the tour, the gym was the site of displays laid out by different police units, e.g. explosive disposal unit with its own drone, tactical support unit with more drones and its own armoured vehicle and various weapons used by other units. Tour overall was very informative and well worth attending considering that it was optional and only a few delegates attended.

Evening was the welcoming reception which was very well attended.

Day Two – September 9

The day started with the usual opening ceremonies including comments from the MC, President of CAPG, the Mayor of Saskatoon and the Police Chief of the city.

Conference organizers had the problem of a no show by the Governor General of the Province who was supposed to speak from his indigenous background. Fortunately, the speakers mentioned above managed to fill up the allotted time and the program stayed on schedule.

Key comments to this point in conference:

- Policing doesn't work without community partnerships and engagement.
- A "culture of safety" has to be promoted at all times.
- Body worn camera program in Saskatoon – 98% community support. However, there is an increased cost to the Service. Lawyers asking for video as an example. Staff had to be increased just to look after requests.

First plenary session was a presentation by Fred Kaustinen, Chief Governance Officer with the Halton Police Services Board. Fred used to be the Executive Director of the Ontario Association of Police Services Boards and is well known in Ontario police circles. Does a lot of police service board training programs. Referred to a book on Canadian policing "Why and How it Must Change" by Kent Roach. Fred is working on policies for Halton. He has determined that three buckets are required – Governance, Administration and Operations. In the case of Governance, 11 policies have been adopted by the Halton Board so far. He noted that there can be an over reliance by PSBs on the Chief's input and advice. Boards need to be looking for evidence-based assessments, not platitudes.

The last session of the morning was "Maintaining Public Trust and Confidence During Protests". Chief Constable Del Manak was the presenter on behalf of the City of Victoria police. Victoria takes the position that protest should be peaceful, lawful and safe. In 2020, there were 66 protests in the BC capital. In 2021, there were 170. Protests are social media based. For this reason, police communication and engagement must be social media based and that is exactly what the Victoria police did when faced with the western version of the truck convoy on Ottawa. They were able to scuttle the convoy by blocking all roads into the capital to the point that convoy organizers gave up and went home.

There was a late morning special presentation on “The Importance of Evidence Based Policing” by the Director of Operations of the Canadian Society of Evidence Based Policing. Evidence based policing is the use of the best available research on the outcomes of police work to implement guidelines and evaluate agencies, units and officers. Essentially, the use of objective research to evaluate and improve policing efforts. The whole concept was conceived by a gentleman named Sherman in 1998 at Cambridge University. Sherman coined the term “targeting, testing and tracking” or the Triple T. More information is available on the organization’s website.

In the afternoon of Day Two, buses took delegates out to the Wanuskewin Heritage Park, a major indigenous tourist attraction on the outskirts of Saskatoon, where round table discussions were held based on the size of each delegate’s police service. I participated in the medium service size (100-400 staff). Great way to learn the differences between policing in the various provinces. One small example is that in BC, all police boards have to be chaired by a Mayor.

Day Three – September 10

First plenary session of Day Three was “Developing a Robust Model of the Governance of Policing for Canada”. This again was round table discussions organized by CAPG for their own purposes in an attempt to focus in on what the organization should be doing on the governance front. The result was an eight-point plan of how to proceed over the course of 2022-23 in terms of webinars and educational programs.

The rest of the morning was a presentation on “Models of Community Partnerships”. Several presenters from various sectors of the Saskatoon community including indigenous women from the “2 Spirit Advisory Circle”, the Arts Council and the Equity and Cultural Engagement Unit of the Police Department. Speakers were all very knowledgeable and certainly got the audience’s attention. In the case of the Arts Council, they try and bring policing and artistic expression together through socially engaged theatre. The Council receives considerable support from the Police Service.

The afternoon was devoted to breakout sessions with four choices. I went to “Police and Crisis Team (PACT) and Mental Health and Suicide Intervention Call Transfer Protocol”. PACT was started in 2012 and expanded in 2014. There are three teams embedded in the Saskatoon police service as of now with the third being introduced in October 2021. One constable works permanently with a mental health social worker from Saskatoon Crisis Intervention. There is a memo of understanding allowing information sharing with the Saskatchewan Health Authority (similar to our Ministry). PACT respond and provide support to individuals and family members who have a mental health and/or addiction concern and who need immediate service. The objective is to connect individuals and family members to community support agencies or medical resources, transport to emergency services or facilitate shelter needs. PACT is effective due to shared information, mobility, and increased safety and cooperation with other mental health service providers. It is a client centred collaborative community wellness model.

Part 2 of the session was devoted to Mental Health and Suicide Intervention Call Transfer Protocol which was just initiated in January 2022. So far, 120 lower risk mental health calls have been transferred to Saskatoon Crisis Intervention Centre (SCIC) which is tied into this protocol as they are with PACT.

Day Four – September 11

Plenary session in the morning on “Addressing the Alignment Gap in Police Organizations”. Two university professors, one from Carleton and the other from Wilfred Laurier, are doing a study in cooperation with CAPG. They sought out participating police services across Canada in early 2022 and were reporting on their initial findings.

Initially, they have found that front line staff are disengaged from strategic planning. They suggested that unit level planning might be a better alternative since process would create better performance indicators and alignment. They did observe that defining outcomes in strategic planning that are measurable is very hard. Another observation was that IT experience is really lacking among Board members.

There will be a more comprehensive report on the findings of this study later this year when more of the implications are fleshed out.

Conference concluded at noon.

POLICE SERVICES BOARD

September 22nd, 2022

To All Ontario Police Services Boards:

The Municipality of East Ferris Police Services Board is concerned that not enough is being done to protect children getting on and off school buses. Since the beginning of the 2022 school year, all school buses operating in Ontario have been equipped with a new eight-light amber light system, as well as text added to the back of the bus to remind drivers not to pass when the red lights are flashing. These changes are all intended to help drivers do the right thing. Unfortunately, the results since the beginning of this school year show no change in driver behavior. The East Ferris Police Services Board is convinced we must now proceed with the addition of the third component of the school bus safety program: camera equipped stop arms to ensure safety compliance.

A recent study by Nipissing-Parry Sound Student Transportation Services regarding illegal school bus passing found 552 incidents for the school year 2021 / 22 or 2.95 per school day. As part of the "Let's Remember Adam" campaign in the Municipality of East Ferris, illegal passing noted in the first three weeks of the 2022 / 23 school year by buses carrying East Ferris children shows no change in driver behavior. Therefore, it is time to move to Step 3: mandatory installation of cameras on all school buses. For change to happen, education plus enforcement are needed. The East Ferris Police Services Board is asking all Police Services Boards, given their mandate to ensure safety and well-being, to bring forward to their next Police Services Board Meeting the following resolution to adopt and circulate to the appropriate parties in their area.

WHEREAS in Ontario it is unlawful for a stopped school bus to fail to stop when the red overhead lights or the stop arm is activated, and

WHEREAS, an eight-light yellow and red light system and education campaign to encourage drivers to stop is now in place in Ontario, and

*WHEREAS data collected to date by the East Ferris Police Services Board indicates that there has been no change in driver habits since the beginning of the 2022 school year; and
WHEREAS over 837,000 students travel in a school vehicle in Ontario each school day; and*



WHEREAS the East Ferris Police Services Board believes that school buses should be as safe as possible and that safety standards should be higher than they are;

THEREFORE BE IT RESOLVED that the Police Services Board of the Municipality of East Ferris request the Attorney General of Ontario to enforce laws that protect students by prohibiting drivers from passing a school bus when dropping off or picking up passengers.

FURTHER, that the Attorney General request that the appropriate provincial government officials review recent proposed changes to school bus regulations by Transport Canada regarding required equipment, including:

- Infraction cameras*
- Extended stop sign arms*
- 360 degree exterior cameras*

FURTHER, that the Attorney General examine the application of camera and fine collection technologies similar to those used on electronically controlled toll highways to ensure that no offending driver is excluded from the law.

FURTHER, that a copy of this resolution be forwarded to Nipissing MPP Vic Fedeli, local school boards and the Ontario Good Roads Association.

In closing, the Municipality of East Ferris Police Services Board wish to thank you for your support on this matter.

Regards,

Pauline Rochefort
Pauline Rochefort, Chair
East Ferris Police Services Board



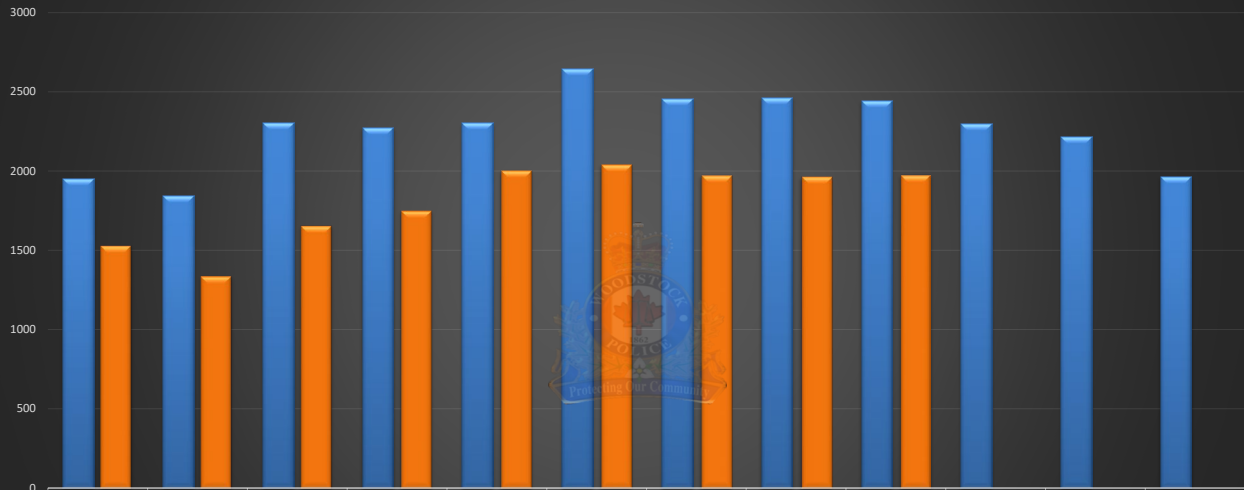
2022 Report Complaint Investigations

Total Officers (actual authorized strength)	85	
Total Chief's Complaints 2022	2	
Total Public Complaints 2022	6	
- Conduct	3	
- Service	3	
- Policy		
TOTAL CHIEF INITIATED COMPLAINTS UNDER INVESTIGATION	3	
TOTAL PUBLIC COMPLAINTS UNDER INVESTIGATION	2	
<u>Allegations</u>		
Incivility/Insubordination	0	
Neglect of Duty	1	
Discreditable Conduct	6	
Excessive/Unnecessary Use of Force	1	
Unlawful/Unnecessary Exercise of Authority	1	
Unsatisfactory Work Performance	1	
Other Service Complaints - Unknown		
<u>Resolutions</u>		
Not Dealt with- Section 59 (frivolous, vexatious, bad faith, outdated, not affected)	2	
Informal Resolution without a Hearing	0	
- Conduct	2	
- Service	0	
- Policy	0	
Withdrawn by Complainant	1	
Unsubstantiated through investigation	0	
Police Service Act Hearing	0	
Lost jurisdiction	0	
Early Resolution	1	

Core Function	#	Objective	Category	May	Jul	Aug	Sep	Oct	Nov	Dec	2022 year to date	2021 year to date	Remarks
Calls for Service	1	Incidents		2001	1971	1963	1973				16215	29179	
	2	911 Calls		2326	2802	3222	3190				21592		
	3										0		
Community Patrol / CRU / Core	1	Log foot beat hours	Incidents		34	38	20				120		
			Foot Beat Hours		90.25	88.75					257.75		
	2	Bike & Park	Park patrol								0		
			Bike patrol		1	2					6		
3	Focused Patrols									0			
Criminal Investigation Services	1	Impaired Driving		7	14	2	6				56	41	
	2	Criminal Charges		149	116	131	153				1173	1650	
										0			
	3	Controlled Drugs and Substance Act		12	13	2	35				124	146	
									0				
4	Youth Criminal Justice		13	22	3	12				53	69		
Police Complaints	1	Public/internal Complaints									-		
	2												
	3												
Road Safety	1	HTA Radar		69	53	26	32				449	679	
	2	HTA Offences		35	82	55	49				437	624	
			Provincial Offence (LLA, CAIA, TPA)		14	18	36	31				168	259
	4	By-Law / Parking		5	1	2	2				315	380	
										-			
											-		
Core Function	#	Objective	Category	May	Jul	Aug	Sep	Oct	Nov	Dec	2022 year to date	2021 year to date	Remarks
	1												
	2												
	3												
	1												
ADDITIONAL POINTS OF INTEREST													

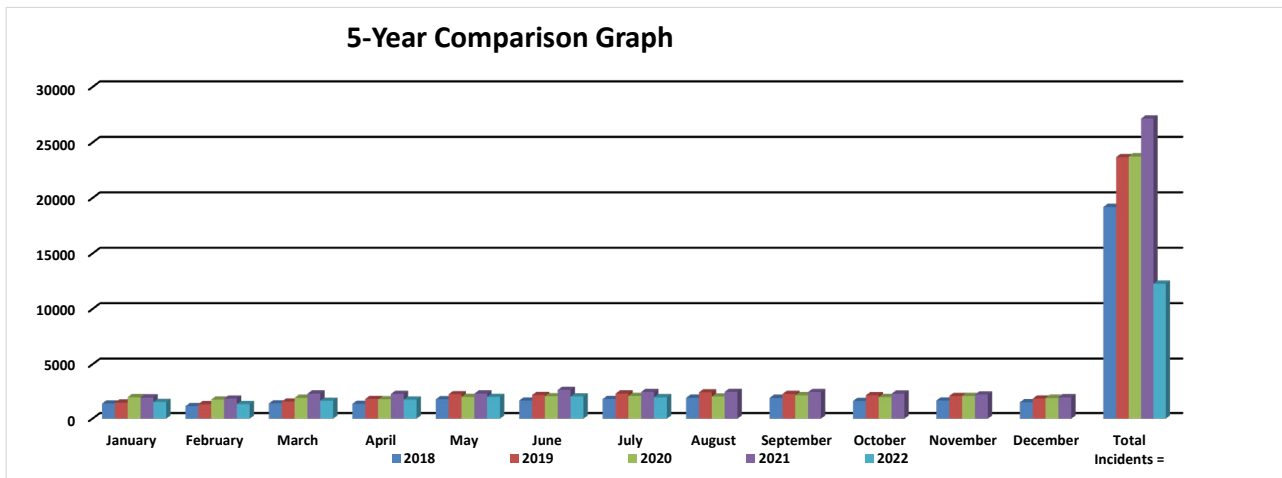
	2021	2022
Jan	1954	1529
Feb	1844	1337
Mar	2303	1653
April	2275	1749
May	2302	2001
June	2643	2039
July	2456	1971
Aug	2462	1963
Sept	2443	1973
Oct	2295	0
Nov	2215	0
Dec	1966	0

2022 WPS Calls for Service



	Jan	Feb	Mar	April	May	June	July	Aug	Sept	Oct	Nov	Dec
2021	1954	1844	2303	2275	2302	2643	2456	2462	2443	2295	2215	1966
2022	1529	1337	1653	1749	2001	2039	1971	1963	1973	0	0	0

	2018	2019	2020	2021	2022	5-Year Monthly Average	911 calls included
January	1,384	1,473	1,977	1,954	1,529	1,663	1,780
February	1,147	1,332	1,752	1,844	1,337	1,482	1,577
March	1,405	1,567	1,918	2,303	1,653	1,769	1,912
April	1,357	1,808	1,779	2,275	1,749	1,794	2,053
May	1,782	2,250	1,998	2,302	2,001	2,067	2,326
June	1,672	2,171	2,069	2,643	2,039	2,119	2,730
July	1,809	2,304	2,095	2,456	1,971	2,127	2,802
August	1,923	2,419	2,029	2,462	1,963	2,159	3222
September	1,907	2,275	2,155	2,443	1,973	2,151	3190
October	1,625	2,150	1,986	2,295	0	1,611	0
November	1,675	2,089	2,094	2,215	0	1,615	0
December	1,503	1,852	1,898	1,966	0	1,444	0
Total Incidents =	19,189	23,690	23,750	27,158	16,215	21,440	
Overall Difference		4,501	60	3,408	-10,943		
% (+/-)		23.46%	0.25%	14.35%	-40.29%		



Prepared by N. Novacich - October 11th, 2022

	"Observations"	Compliance Checks	Compliance Checks - SOR
Jan	11	16	27
Feb	16	10	16
Mar	12	4	30
Apr	20	5	6
May	18	0	8
Jun	22	9	29
Jul	13	7	9
Aug	12	2	4
Sep	11	2	14
Oct	0	0	0
Nov	0	0	0
Dec	0	0	0
	135	55	143

WOODSTOCK POLICE SERVICE

Reserve & Reserve Funds to
September 30, 2022

Name	January 1, 2022	2022 Contributions	Reserve Fund Interest Earned	Transfers between Funds	Expenditures	Transferred to Operating	Balance September 30, 2022
0180-52031 Sick Leave Severance Reserve Fund	764,881.31	10,000.00	2,476.77				777,358.08
0170-51152-0000 Insurance Loss Reserve	213,567.30	5,000.00					218,567.30
0170-51153-0000 Reserve for Legal Fees	204,313.34						204,313.34
0170-51156-0000 Reserve Building & Operations	130,343.35						130,343.35
0180-52032 Voice Radio Replacement Reserve Fund	247,489.14		2,825.82				250,314.96 Note: \$236,084.43 committed for radio proje
0170-51157-0000 Honour Guard Reserve	2,100.80						2,100.80
0170-51158-0000 Labour Relations Reserve	75,632.91					75,000.00	632.91
0170-51159-0000 Reserve for Information Technology	302,476.85					134,000.00	168,476.85
0170-51161-0000 Canine Unit	13,645.95						13,645.95
0170-51166-0000 Capital Projects Reserve	385,934.25					20,000.00	365,934.25
0170-51171-0000 Reserve for Specialized Services & Wellness	18,855.28						18,855.28
0170-51172-0000 Reserve for Civilian Clothing	2,273.33						2,273.33
Totals	2,361,513.81	15,000.00	5,302.59	-	-	229,000.00	2,152,816.40
Sick Leave Severance Reserve Fund							
Original Dec 31, 2021 balance	151,224.66						
Allocation of 2021 Surplus	613,656.65						
2022 contribution	10,000.00						
Revised Balance	774,881.31						

Time: 7:16:04 AM

Woodstock Police Service Board - September 30, 2022

<u>Account</u>	<u>Description</u>	2022 BUDGET	<u>ACTUAL</u> Y.T.D.	DIFFERENCE	Percentage Spent
<u>Revenues</u>					
0500-63027-0000	ONTARIO - RIDE PROGRAMME	\$15,000.00	\$0.00	\$15,000.00	0.00%
0500-63028-0000	ONTARIO - VICTIM SUPPORT GRANT	98,700.00	98,700.00	0.00	100.00
0500-63033-0000	ONTARIO - COURT SECURITY COSTS RECOV.	527,577.00	217,576.24	310,000.76	41.24
0500-63034-0000	CRUISER COSTS RECOVERED CISO	8,000.00	0.00	8,000.00	0.00
0500-63035-0000	ONTARIO - HCEIT GRANT	7,000.00	0.00	7,000.00	0.00
0500-63036-0000	COMMUNITY SAFETY & POLICING GRANT - LOCAL	266,250.00	291,052.19	(24,802.19)	109.32
0500-63037-0000	COMMUNITY SAFETY & POLICING GRANT - PROV	25,000.00	155,452.13	(130,452.13)	621.81
0500-63038-0000	PROV - PROVINCIAL STRATEGY GRANT	12,750.00	12,727.35	22.65	99.82
0500-63039-0000	ONTARIO YOUTH IN POLICING GRANT	10,000.00	0.00	10,000.00	0.00
0500-63040-0000	POLICE - PROFILE SCREENING	23,000.00	10,231.00	12,769.00	44.48
0500-63042-0000	ONT STRATEGY TO END HUMAN TRAFFICKING	17,400.00	17,400.00	0.00	100.00
0500-69202-0000	TRANSPORTATION OF PRISONERS-	40,000.00	15,640.00	24,360.00	39.10
0500-69203-0000	ACCIDENT REPORTS & MISCELLANEOUS-	85,000.00	65,371.96	19,628.04	76.91
0500-69204-0000	DISPATCH SERVICES RECOVERED - VARIOUS	257,794.00	195,410.61	62,383.39	75.80
0500-69205-0000	COUNTY 911	47,092.00	0.00	47,092.00	0.00
0500-69207-0000	RECOV. FROM COUNTY COURT SECURITY	51,541.00	0.00	51,541.00	0.00
0500-69210-0000	SOCIAL SERVICES RELIEF FUND-OXFORD COUN	0.00	9,000.00	(9,000.00)	0.00
0500-69216-0000	POLICE - ALARM REVENUE	80,000.00	66,368.00	13,632.00	82.96
0500-69219-0000	REVENUE - PAID DUTY	20,000.00	7,733.76	12,266.24	38.67
0500-69220-0000	REVENUE - PAID DUTY - ADMINISTRATION	3,500.00	797.48	2,702.52	22.79
0500-69222-0000	PROV. OFFENCES COURT SECURITY	6,000.00	4,964.11	1,035.89	82.74
0500-69223-0000	SALE OF USED VEHICLES	0.00	18,971.94	(18,971.94)	0.00
0500-69225-0000	REFUND SURPLUS GREAT WEST LIFE	50,000.00	50,044.18	(44.18)	100.09
0500-69240-0000	TRANS FROM RESERVE RE LABOUR RELATIONS	75,000.00	0.00	75,000.00	0.00
0500-69244-0000	TRANS FROM RESERVE FOR CAPITAL PROJECTS	20,000.00	0.00	20,000.00	0.00
0500-69248-0000	SECONDMENT PAYMENTS - VARIOUS	334,295.00	207,295.85	126,999.15	62.01
0500-69255-0000	WSIB SURPLUS REFUND	0.00	127,523.52	(127,523.52)	0.00
0500-69262-0000	PROPERTY AUCTION PROCEEDS	0.00	140.35	(140.35)	0.00
0500-69263-0000	TRANSFER FROM INFO TECHNOLOGY RESERVE	134,000.00	0.00	134,000.00	0.00
0500-69265-0000	WSIB REIMBURSEMENTS	465,000.00	391,918.96	73,081.04	84.28
0500-69267-0000	CANADIAN TIRE JUMPSTART CHARITIES	0.00	4,430.00	(4,430.00)	0.00
0500-69508-0000	POLICE-GAIN/LOSS ON SALE OF FIXED ASSETS	20,000.00	9,841.07	10,158.93	49.21
Total Revenues		\$2,699,899.00	\$1,978,590.70	\$721,308.30	73.28%

Expenditures

0500-72211-0000	POLICE - COURT SECURITY EXPENSES	\$758,261.00	\$484,250.95	\$274,010.05	63.86%
0500-72212-0000	POLICE COMMUNICATIONS EXPENSES	\$1,659,310.00	\$1,187,398.67	\$471,911.33	71.56%

Woodstock Police Service Board - September 30, 2022

<u>Account</u>	<u>Description</u>	2022 BUDGET	<u>ACTUAL</u> Y.T.D.	DIFFERENCE	Percentage Spent
0500-72210-0000	POLICE - CIVILIAN EXPENSES	\$1,854,359.00	\$1,266,786.61	\$587,572.39	68.31%
0500-72220-0000	POLICE - ENFORCEMENT EXPENSES	\$12,153,901.00	\$8,848,985.96	\$3,304,915.04	72.81%
0500-72230-0000	POLICE SERVICES BOARD EXPENSES	\$101,671.00	\$53,025.39	\$48,645.61	52.15%
0500-72240-0000	POLICE - GENERAL ADMINISTRATION EXPENSES	\$2,966,687.00	\$2,310,091.08	\$656,595.92	77.87%
0500-72244-0000	ONTARIO YOUTH GRANT EXPENSES	\$10,000.00	\$9,600.00	\$400.00	96.00%
0500-72245-0412	VICTIMS SUPPORT GRANT EXPENSES - OTHR CH	\$63,900.00	\$73,847.76	(\$9,947.76)	115.57%
0500-72246-0412	POLICE - SPECIAL VICTIMS UNIT GRANT-OTHR CH	\$0.00	\$1,935.47	(\$1,935.47)	0.00%
0500-72250-0000	POLICE - BUILDING MAINTENANCE EXPENSES	\$331,000.00	\$249,647.10	\$81,352.90	75.42%
0500-72298-0000	POLICE - GENERAL CRUISER EXPENSES	\$308,900.00	\$258,015.87	\$50,884.13	83.53%
	Total Expenditures	\$20,207,989.00	\$14,743,584.86	\$5,464,404.14	72.96%
	Total Revenues	(\$2,699,899.00)	(\$1,978,590.70)	(\$721,308.30)	73.28%
	Net Difference	\$17,508,090.00	\$12,764,994.16	\$4,743,095.84	72.91%



October 17, 2022

Board Report October 2023 - OPEN

Re: WPSB Capital Budget Request (2023)

The following capital budget requests have been identified for 2023:

1. Carry-over of outstanding approved 2021 & 2022 projects into 2023.
 - a) City New Buildings, Repairs and Maintenance (0310) - Project 1259
Old WPS Board Room Renovation.

This project was originally approved for the 2020 Capital Budget in the amount of \$25,000 to refresh the WPS Board Room that was not renovated during the building expansion/renovation in 2017-2019. The City approved an additional \$50,000 for this project in the 2021 Capital Budget to change the scope of the project and allow for an expansion of the Board Room to increase the seating capacity within. The total amount was \$75,000. The entire project could not be completed in 2021 and other building renovation needs of greater priority were identified for 2022. In consultation with City Finance, it was agreed that deferring this project until 2023 will provide room in the 2022 Capital Budget to allow for a higher priority plumbing renovation that is required in our WPS cell block. The amount of \$50,000 was removed from this project.

\$25,000.00

- b) This project was originally approved in the 2022 Capital Budget in the amount of \$85,000.00 for replacement of lavatory wash basin and toilet combinations located in the cell block of WPS Headquarters.

RATIONALE: The present lavatory washbasin and toilet combinations were installed when the WPS Headquarters was built and are now 37 years old. It is becoming increasingly more difficult to obtain replacement parts for repair and when parts can be found, there have been significant delays in obtaining parts, which renders

one or more holding cells unusable for months at a time. There are presently eight cells with lavatory basin and toilets that require replacement. Due to Covid, sourcing all these parts was difficult but a company was identified and parts on order for replacement.

\$85,000.00

TOTAL CARRIED OVER: \$110,000.00

2. New Item for 2023

City New Buildings, Repairs and Maintenance
Police Station – Hiring of a renovation consultant.

RATIONALE: The present old boardroom was part of the original build at Police Headquarters. This Board Room lacks in technology and innovation. It is old and worn out. Woodstock Police Service is growing and has hired over 20 members since the 2018 WPS addition was approved. The City of Woodstock is growing and along with that, our Police Service is growing and there is a need to look at our facility and make decisions on where to put people. The additional funding requested in addition to the \$25,000 already approved under Project 1259 in 1(a) above will allow a renovation/expansion consultant to provide expert opinion on the future needs of Woodstock Police Service.

\$25,000.00

3. New Item for 2023

City New Buildings, Repairs and Maintenance
Police Station – Cell Block Booking Desk

RATIONALE: The current, small booking shelf was part of the original build and no longer relevant for what it is needed. A new modern desk is appropriate to properly book prisoners, search property and properly prepare prisoners for release. The new desk will have a stainless steel top providing easier surfaces to be cleaned. The prisoner will be of greater distance away with health and safety barriers attached. This desk will provide less chance for physical altercations to take place with officers. This desk will act as a physical barrier deterring potentially dangerous situations.

\$16,500.00

TOTAL NEW 2023 PROJECTS: \$41,500.00

Recommendations:

- 1. That the Board approve the 2023 Woodstock Police Service Capital Budget request to carry over the outstanding approved 2021 and 2022 projects 1(a)-(b) in the amount of \$110,000.00.**
- 2. That the Board approve the Woodstock Police Service 2023 Capital Budget outlined in #2 and #3 above in the amount of \$41,500.00 to replace the booking desk and hire a renovation consultant at 615 Dundas St., Woodstock.**

Rod Wilkinson
Chief of Police