



WOODSTOCK POLICE SERVICE BOARD

PUBLIC MEETING AGENDA

DATE: January 30, 2023

Time: 3:00 p.m.

LOCATION: Woodstock Police Service Headquarters and via Zoom

1. Call to Order
2. Welcome
3. Election of the Chair
Recommendation: That ----- be elected Chair of the WPSB for the year 2023.
4. Election of the Vice-Chair
Recommendation: That ----- be elected Vice-Chair of the WPSB for the year 2023.
5. Approval of Agenda
Recommendation: The Board approves the agenda as circulated (or with the following additions)
6. Declaration of Pecuniary Interest
7. Approval of Minutes from December 12, 2022
Recommendation: That the Board approves the minutes of December 12, 2022 as circulated.
8. Business arising from the minutes
9. Verbal Report from the Chair
10. Verbal Report from the Chief
11. Statistics/Reports – Deputy Chief
 - a. Calls for Service Statistic
 - b. Calls for Service Report
 - c. Charge Comparison
 - d. Other reports as necessary**Recommendation: That all statistics and reports under item 11 be received**
12. Unfinished Business
13. Closed Session



WOODSTOCK POLICE SERVICES BOARD

The Woodstock Police Services Board met on December 12, 2022 via ZOOM and at Woodstock Police Services at 3:00 p.m.

Present were: Ken Whiteford, Provincial Appointee; Mayor Jerry Acchione, Provincial Appointee; Connie Lauder, Council Representative; Leslie Farrell, Provincial Appointee; Balwant Rai, Community Appointee; and Amy Hartley, WPSB EA.

Also in attendance were Chief Rod Wilkinson; Deputy Chief Nick Novacich; Kristi Lampman, Human Resources Coordinator; David Tilley, Zone 4 Police Advisor.

1. CALL TO ORDER

Ken WHITEFORD called the meeting to order at 3:03 p.m.

2. APPROVAL OF AGENDA

Moved by: Leslie FARRELL

Seconded by: Jerry ACCHIONE

Resolved that the Board approve the agenda as circulated.

CARRIED.

3. There were no declarations of pecuniary interest.

4. MINUTES

Moved by: Leslie FARRELL

Seconded by: Connie LAUDER

Resolved that the Board approve the minutes of November 14, 2022 as circulated.

CARRIED.

5. BUSINESS ARISING FROM THE MINUTES

None.

6. VERBAL REPORT FROM CHAIR

- Chair Whiteford welcomed two new members to the Board, and introduced new members to Dave Tilley the Board's Ministry Advisor.

- Chair Whiteford reviewed the conference report prepared in summation of the CAPG Conference held in Saskatoon. L. Farrell commented that the content at the conference is relevant to what is discussed at our local meetings, including the WSIB information.

7. VERBAL REPORT FROM CHIEF

- Chief Wilkinson advised the Board that 34 members completed their fitness pins this year, including 4 civilian members. The number of completions is similar to last year.

- The Community Response Unit attended the lighting of the lights downtown.

- The swearing in ceremony was held on December 1 for Mayor Acchione and Councillor Lauder as part of their appointment to the Board.

- Chief Wilkinson noted that WPS continues to recruit for communicators and is conducting interviews on an ongoing basis.

- Four RIDE programs are scheduled for the holiday season.

- A grant application has been submitted to have every member complete or participate in the Before Operational Stress Program (BOS). The program has now changed its delivery and Chief Wilkinson thinks that the program will be easy to complete as well as benefit the members of the service. The program looks at mental health and responsibility for your own feelings and actions resulting from.

- Chief Wilkinson acknowledged the work that was completed by members in regards to the homicide investigation and those who dedicated and volunteered time to assist. Chief Wilkinson noted that homicide investigations are front end heavy and require a lot of hours within the initial hours.

- Chief Wilkinson advised that the Fill-A-Cruiser event was held on December 10, in front of the local Sobeys. He indicated that 321 bags were sold and an additional \$500 was donated to the Salvation Army kettle.

- The Chief and Deputy Chief as well as three Board members attended the OPC Graduation. Graduates are still on campus this week and will be returning after this for training at WPS.

- Chief Wilkinson was happy to announce that the new website is ready for use and review. There are some back-end items that are being finalized but the majority of the shell of the website is available to the public.

8. STATISTICS/REPORTS – Deputy NOVACICH

- A) Calls for Service Statistics
- B) Calls for Service Report
- C) Charge Comparison Report
- D) Report on Complaint Investigations

Moved by: Jerry ACCHIONE

Seconded by: Balwant RAI

Resolved that the Board receive all statistics and reports presented in Item 8.

CARRIED.

9. CAPG MEMBERSHIP RENEWAL

Moved by: Balwant RAI

Seconded by: Connie LAUDER

Resolved that the Board approve payment in the amount of \$1,530.00 for the 2023 CAPG Membership fee.

CARRIED.

10. OAPSB MEMBERSHIP RENEWAL

Moved by: Leslie FARRELL

Seconded by: Connie LAUDER

Resolved that the Board approve payment in the amount of \$5,460.61 for the 2023 OAPSB Membership fee.

CARRIED.

11. FINANCIAL STATEMENTS

Moved by: Jerry ACCHIONE

Seconded by: Balwant RAI

Resolved that the Board receive the financial statements ending November 30, 2022 in Item 11.

CARRIED.

12. BOARD MEMO BUDGET SURPLUS

Moved by: Connie LAUDER

Seconded by: Leslie FARRELL

Resolved that in the event of a 2022 budget surplus, any surplus monies will be transferred to the Woodstock Police Service Reserve for Information Technology Fund Account #0170-51159-0000.

CARRIED.

13. UNFINISHED BUSINESS

None

14. CLOSED SESSION

Moved by: Leslie FARRELL

Seconded by: Jerry ACCHIONE

Resolved that the Board adjourns to Closed Session at 3:58 pm to discuss intimate financial or personal matters or other matters may be disclosed of such a nature, having regard to the circumstances, that the desirability of avoiding their disclosure in the interest of any person affected or in the public interest outweighs the desirability of adhering to the principle that proceedings be open to the public. R.S.O. 1990, c.P15, s.35 of the Ontario Police Services Act.

CARRIED.

15. CLOSED SESSION RISES

Moved by: Connie LAUDER

Seconded by: Jerry ACCHIONE

Resolved that the Board does now rise from Closed Session and reconvenes at 4:59 pm.

CARRIED.

16. MOTIONS ARISING FROM CLOSED SESSION - # 1 - # 11

CLOSED SESSION # 1 - CLOSED SESSION AGENDA

Moved by: Connie LAUDER

Seconded by: Leslie FARRELL

Resolved that the Board approve the Closed Session Agenda as amended.

CARRIED.

CLOSED SESSION # 2 - PERSONNEL REPORTS a) STAFFING REPORT
b) STAFFING ACTIVITY

Moved by: Balwant RAI

Seconded by: Jerry ACCHIONE

Resolved that the Board receives for information the Staffing Report and Staffing Activity Report dated as of November 30, 2022.

CARRIED.

CLOSED SESSION # 3 - OVERTIME - CHIEF

Moved by: Connie LAUDER

Seconded by: Jerry ACCHIONE

Resolved that the Board receive the monthly tracking report for information.

CARRIED.

CLOSED SESSION # 4 - STATUS OF LEGAL CASES – DEPUTY
CHIEF

Moved by: Jerry ACCHIONE

Seconded by: Leslie FARRELL

Resolved that the Board receive the updates presented in Item #4.

CARRIED.

CLOSED SESSION # 5 – RESIGNATION LETTER

Moved by: Leslie FARRELL

Seconded by: Balwant RAI

Resolved that the Board acknowledges and receives the resignation letter.

CARRIED.

CLOSED SESSION # 6 – RESIGNATION LETTER

Moved by: Jerry ACCHIONE

Seconded by: Balwant RAI

Resolved that the Board acknowledges and receives the resignation letter.

CARRIED.

CLOSED SESSION # 7 – BOARD MEMO NFP

Moved by: Leslie FARRELL

Seconded by: Jerry ACCHIONE

a) Resolved that the Board approves the NFP Canada – Group Benefit 2023 Renewal Report for January 1, 2023.

CARRIED.

Moved by: Balwant RAI

Seconded by: Connie LAUDER

b) Resolved that the Board authorize NFP to draw down \$80,000 from the Refund Deposit Account to be made payable to WPSB and applied to the 2023 WPS Operating Budget.

CARRIED.

CLOSED SESSION # 8 – OTHER ITEMS AS NECESSARY

1. Budget Discussions

2. Salary First Class Officers

17. NEW BUSINESS

None

18. Date of Next Board Meeting MONDAY, January 30, 2023 at 3pm via Zoom and at the Woodstock Police Service Headquarters.

19. ADJOURNMENT

Moved by: Leslie FARRELL

Seconded by: Balwant RAI

Resolved that the Board does now adjourn at 5:10 pm

CARRIED.

"Original Signed By"

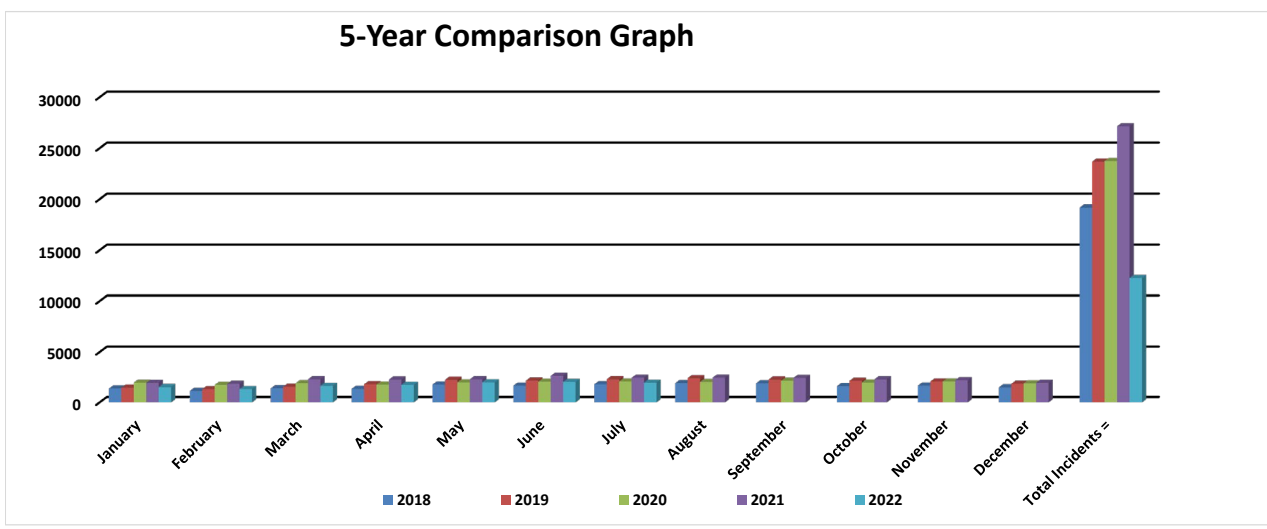
Ken Whiteford, Chair
Woodstock Police Service Board

"Original Signed By"

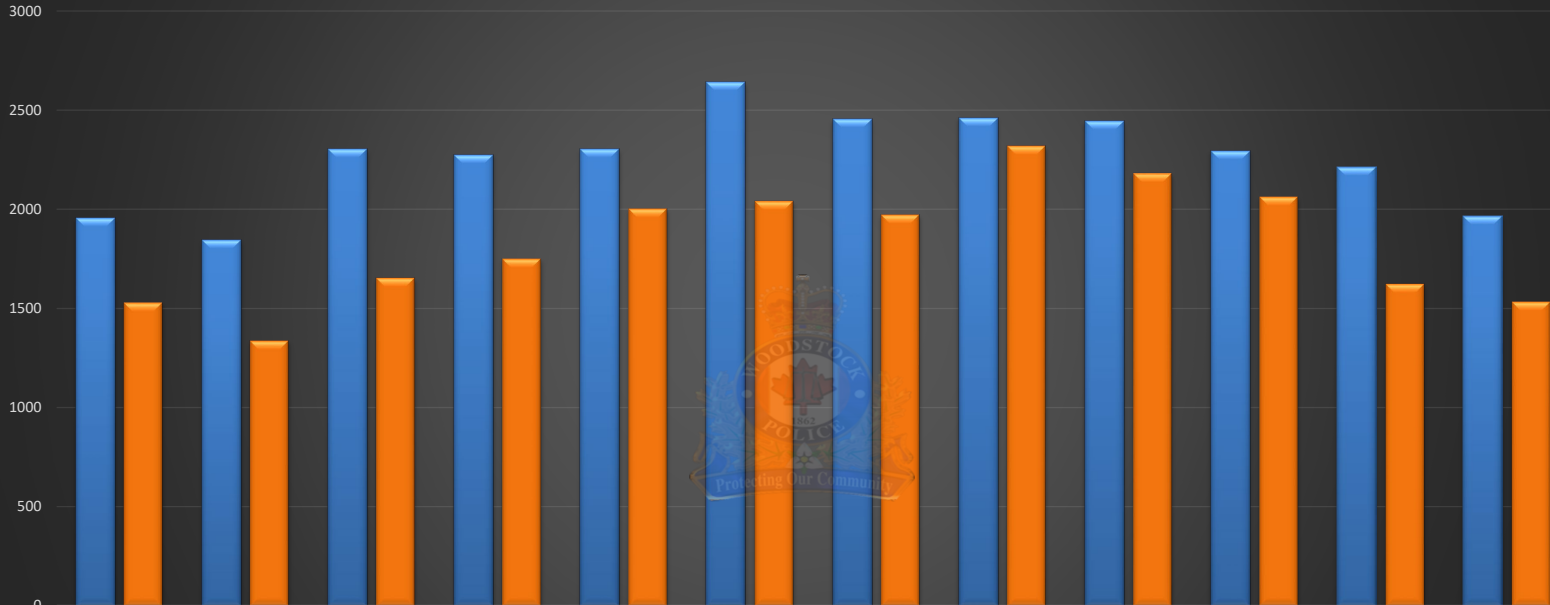
Leslie Farrell, Vice Chair
Woodstock Police Service Board

14. **Recommendation: That the Board adjourns to Closed Session at _____ pm to discuss intimate financial or personal matters or other matters may be disclosed of such a nature having regard to the circumstances, that the desirability of avoiding their disclosure in the interest of any person affected or in the public interest outweighs the desirability of adhering to the principle that proceedings be open to the public. R.S.O. 1990, c. P15, S. 35 of the *Ontario Police Services Act*.**
15. Motions arising from Closed Session
16. New Business (if necessary)
17. Adjournment

	2018	2019	2020	2021	2022	5-Year Monthly Average	911 Calls included
January	1,384	1,473	1,977	1,954	1,529	1,663	1,780
February	1,147	1,332	1,752	1,844	1,337	1,482	1,577
March	1,405	1,567	1,918	2,303	1,653	1,769	1,912
April	1,357	1,808	1,779	2,275	1,749	1,794	2,053
May	1,782	2,250	1,998	2,302	2,001	2,067	2,326
June	1,672	2,171	2,069	2,643	2,039	2,119	2,730
July	1,809	2,304	2,095	2,456	1,971	2,127	2,335
August	1,923	2,419	2,029	2,462	2,317	2,230	2,317
September	1,907	2,275	2,155	2,443	2,179	2,192	2,179
October	1,625	2,150	1,986	2,295	2,061	2,023	2,061
November	1,675	2,089	2,094	2,215	1,623	1,939	1,623
December	1,503	1,852	1,898	1,966	1,546	1,753	1,658
Total Incidents =	19,189	23,690	23,750	27,158	22,005	21,440	24,551



2022 WPS Calls for Service



■ 2021	1954	1844	2303	2275	2302	2643	2456	2462	2443	2295	2215	1966
■ 2022	1529	1337	1653	1749	2001	2039	1971	2317	2179	2061	1623	1533

Core Function	#	Objective	Category	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	2022 year to date	2021 year to date	Remarks
Calls for Service	1	Incidents		1780	1577	1912	2053	2326	2730	2335	2317	2179	2061	1623	1658	24551	29179	
	2	911 Calls Received		2836	2499	2361	2622	2774	3186	2802	3222	3190	3168	3050	3526	35236		
	3															0		
Community Patrol / CRU / Core	1	Log foot beat hours	Incidents Foot Beat Hours						28 78.75	34 90.25	38 88.75	20	19	25	13	177	387.25	
	2	Bike & Park	Park patrol Bike patrol						3	1	2			1.5 6.25	2	12		
	3	Focused Patrols														0		
Criminal Investigation Services	1	Impaired Driving		6	3	9	3	7	6	14	2	6	6	4	2	68	41	
	2	Criminal Charges		131	112	144	129	149	108	116	131	153	123	139	99	1534	1650	
	3	Controlled Drugs and Substance Act		10	14	24	10	12	4	13	2	35	33	5	12	174	146	
	4	Youth Criminal Justice		0	0	0	0	13	3	22	3	12	3	4	1	61	69	
Police Complaints	1	Public/internal Complaints														-		
	2	RIDE											2	1	26	29		
	3	Vehicles Checked											780	250	3300	4330		
Road Safety	1	HTA Radar		57	50	66	35	69	61	53	26	32	30	28	9	516	679	
	2	HTA Offences		46	48	44	44	35	34	82	55	49	49	36	30	552	624	
	3	Provincial Offence (LLA, CAIA, TPA)		18	11	15	16	14	9	18	36	31	15	13	19	215	259	
	4	By-Law / Parking		197	46	1	60	5	1	1	2	2	6	4	18	343	380	
Core Function	#	Objective	Category	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	2022 year to date	2021 year to date	Remarks
	1																	
	2																	
	3																	
	1																	
ADDITIONAL POINTS OF INTEREST																		