



## WOODSTOCK POLICE SERVICE BOARD

### PUBLIC MEETING AGENDA

**DATE:** March 20, 2023

**Time:** 3:00 p.m.

**LOCATION:** Woodstock Police Service Headquarters and via Zoom

1. Call to Order
2. Welcome
3. Approval of Agenda  
**Recommendation: The Board approves the agenda as circulated (or with the following additions)**
4. Declaration of Pecuniary Interest
5. Approval of Minutes from February 13, 2023  
**Recommendation: That the Board approves the minutes of February 13, 2023 as circulated.**
6. Business arising from the minutes
7. Verbal Report from the Chair
  - i) Report on OAPSB Meeting
8. Verbal Report from the Chief
9. Communications
  - i) Memorandum regarding Ministry Planned Inspections of Municipal Police Services and the Ontario Provincial Police (OOP): 2023-24 dated March 13, 2023
10. Statistics/Reports – Deputy Chief
  - a. Calls for Service Statistic
  - b. Calls for Service Report
  - c. Charge Comparison
  - d. Report on Complaint Investigations
  - e. Other reports as necessary**Recommendation: That all statistics and reports under item 10 be received**
11. Financial Statements – Summary for period ending February 28, 2023  
**Recommendation: That the Financial Statements as presented be accepted for information**

12. Use of Force Annual Report
13. Collection of Identifying Information in Certain Circumstances  
**Recommendation: That the Board receive this Report for their information**
14. Auxiliary Unit Report
15. Unfinished Business
16. Closed Session
17. **Recommendation: That the Board adjourns to Closed Session at \_\_\_\_\_ pm to discuss intimate financial or personal matters or other matters may be disclosed of such a nature having regard to the circumstances, that the desirability of avoiding their disclosure in the interest of any person affected or in the public interest outweighs the desirability of adhering to the principle that proceedings be open to the public. R.S.O. 1990, c. P15, S. 35 of the *Ontario Police Services Act*.**
18. Motions arising from Closed Session
19. New Business (if necessary)
20. Date of Next Board meeting Monday, April 17, 2023 @ 3p.m. at Woodstock Police Service, via Zoom
21. Adjournment



## **WOODSTOCK POLICE** **SERVICES BOARD**

The Woodstock Police Services Board met on February 13, 2023 at Woodstock Police Service headquarters and via ZOOM at 3:00 p.m.

Present were: Ken Whiteford, Provincial Appointee; Mayor Jerry Acchione, Council Representative; Connie Lauder, Council Representative; Leslie Farrell, Provincial Appointee; Daryl Stevenson, Community Appointee; and Amy Hartley, WPSB EA.

Also in attendance were Chief Rod Wilkinson; Deputy Chief Nick Novacich; Kristi Lampman, Human Resources Coordinator; David Tilley, Zone 4 Police Advisor.

1. CALL TO ORDER

Ken WHITEFORD called the meeting to order at 3:06 p.m.

2. WELCOME

Ken WHITEFORD welcomed everyone.

3. APPROVAL OF AGENDA

Moved by Connie LAUDER

Seconded by Daryl STEVENSON

Resolved that the Board approve the agenda as circulated. CARRIED

4. There were no declarations of pecuniary interest.

5. MINUTES

Moved by Connie LAUDER

Seconded by Daryl STEVENSON

resolved that the Board approve the minutes of January 30, 2023 as circulated.

CARRIED

6. BUSINESS ARISING FROM THE MINUTES

None.

## 7. VERBAL REPORT FROM CHAIR

- Chair Whiteford wanted to thank Zone 4 Advisor David Tilley for providing an informative training and orientation session today at 1:30 PM. David reviewed the pertinent information, rules and procedure for Police Service Boards.
- Chair Whiteford noted that March 13 and June 12 meeting dates have conflicts. It was resolved through discussions with the Board that the meeting dates would be moved to March 20 and June 26.
- The Zone 4 OAPSB meeting is next week in Oakville, Chair Whiteford asked if anyone else wanted to attend. No one else was able to attend due to scheduling conflicts.

## 8. VERBAL REPORT FROM CHIEF

- Chief Wilkinson advised that the Citizens Police Academy is open again to sign up for those interested. Graduates of the Academy received a unique perspective on policing and the challenges faced. Applications are open until March 3.
- Chief Wilkinson noted that February is Black History month. WPS is joining in celebrating the ongoing history, celebrations and achievements of Black Canadians and acknowledging the work that still needs to be done.
- Last month on January 25 was Bell Let's Talk day. This is a day to recognize working toward actions and ending the stigma around mental health and creating awareness.
- Chief Wilkinson advised the Board that there is an ongoing Special Investigations Unit investigation ongoing in regard to a stolen vehicle and a police cruiser.
- The recent suspicious death investigation remains ongoing as well.

## 9. STATISTICS/REPORTS – Deputy NOVACICH

- A) Calls for Service Statistics
- B) Calls for Service Report
- C) Charge Comparison Report
- D) Report on Complaint Investigations

Moved by Jerry ACCHIONE  
Seconded by Connie LAUDER  
resolved that the Board receive all statistics and reports presented  
in Item 9. CARRIED

10. FINANCIAL STATEMENTS

Moved by Jerry ACCHIONE  
Seconded by Leslie FARRELL

resolved that the Board receive the financial statements ending January  
31, 2023 in Item #10.

CARRIED

11. OAPSB ZONE 4 MEMBERSHIP FEE

Moved by Daryl STEVENSON  
Seconded by Connie LAUDER

Resolved that the Board approves and directs the payment of \$50.00 for  
the annual Zone 4 OAPSB Membership Fee.

CARRIED

12. 2023 BUDGET PRESENTATION

Moved by Leslie FARRELL  
Seconded by Jerry ACCHIONE

Resolved that the Board approve presenting the amended proposed  
Woodstock Police Budget to Woodstock City Council in the amount of  
\$19,430,909.

CARRIED

13. UNFINISHED BUSINESS

None

14. CLOSED SESSION

Moved by Daryl STEVENSON  
Seconded by Connie LAUDER

resolved that the Board adjourns to Closed Session at 3:55 pm to discuss  
intimate financial or personal matters or other matters may be disclosed  
of such a nature, having regard to the circumstances, that the desirability  
of avoiding their disclosure in the interest of any person affected or in the  
public interest outweighs the desirability of adhering to the principle that  
proceedings be open to the public.

R.S.O. 1990, c.P15, s.35 of the Ontario Police Services Act. CARRIED

15. CLOSED SESSION RISES

Moved by Connie LAUDER  
Seconded by Daryl STEVENSON  
resolved that the Board does now rise from Closed Session and reconvenes at 4:14 pm CARRIED

16. MOTIONS ARISING FROM CLOSED SESSION - # 1 - # 6

CLOSED SESSION # 1 - CLOSED SESSION AGENDA

Moved by Jerry ACCHIONE  
Seconded by Connie LAUDER  
resolved that the Board approve the Closed Session Agenda as circulated. CARRIED

CLOSED SESSION # 2 - PERSONNEL REPORTS a) STAFFING REPORT  
b) STAFFING ACTIVITY

Moved by Daryl STEVENSON  
Seconded by Leslie FARRELL  
resolved that the Board receives for information the Staffing Report and Staffing Activity Report dated as of January 31, 2023.  
CARRIED

CLOSED SESSION # 3 - OVERTIME - CHIEF

Moved by Leslie FARRELL  
Seconded by Daryl STEVENSON  
resolved that the Board receive the monthly tracking report for information. CARRIED

CLOSED SESSION # 4 - STATUS OF LEGAL CASES – DEPUTY  
CHIEF

Moved by Leslie FARRELL  
Seconded by Connie LAUDER  
resolved that the Board receive the updates presented in Item #4.  
CARRIED

CLOSED SESSION # 5 – OTHER BUSINESS

CLOSED SESSION #6– OTHER ITEMS IF NECESSARY

None

17. NEW BUSINESS

None.

18. Date of Next Board Meeting MONDAY, March 20, 2023 at 3pm  
at the Woodstock Police Service Headquarters.

19. ADJOURNMENT

Moved by Leslie FARRELL

Seconded by Connie LAUDER

resolved that the Board does now adjourn at 4:22 pm CARRIED

*"Original Signed by"*

---

Ken Whiteford, Chair  
Woodstock Police Service Board

*"Original Signed by"*

---

Leslie Farrell, Vice Chair  
Woodstock Police Service Board

To: **Woodstock Police Services Board**

March 20, 2023

From: **K. Whiteford**

Re: **Ontario Association of Police Services Boards – Zone 4 Meeting – February 22, 2023, Holiday Inn, Oakville**

**Aim:** To provide the Board with a report on the highlights of the meeting.

**Background:** The meeting was held between 8 am and 11:30 am. As usual with Zone 4 meetings, breakfast was provided at 8. Meeting started at 9. Meeting was hosted by Halton Regional Police Service. Welcoming comments from one of the Halton Region Deputies. Speaker was introduced.

**Presentation:** Development of the new HRPS Human Centric Workplace and Sexual Harassment Policy - Sue Biggs, Superintendent with Halton Region Police Service

- Policy was not developed to respond to a particular issue but instead the objective was to be prepared if an issue arose.
- Questions posed at the beginning were: 1) Do our members come forward with concerns? 2) Why not? and 3) What do we need to do to change this?
- The term “allyship” was used (first time I had heard it). In this setting, refers to visibility, engagement and empowerment.
- Decision to start with a clean slate and not simply modify another Service’s policy – this meant looking at the current culture of the Service, the core values, systems, practices and behaviours.
- Took sixteen months to get to now in terms of the length of this exercise.
- In terms of the second question above, the answers were lack of credibility, not being believed, matter being swept under the rug, gender, don’t know what to do and labelled a trouble maker.
- Responding to question three above, decision was made to initiate policy and process changes including clearly defining roles and responsibilities, improving language and definitions, fair investigative process and expert led training.
- Annual symposium held during policy rebuild to ensure Board support, Executive support, and HR support. Policy and stakeholder workshops were key components of the symposium.



- Policy rollout has been ongoing to get people onboard (to know and to experience). There has been a focus on management to ensure unified knowledge.
- The objective is to have all members of the Service experience an immersion into the policy so it is embedded and believed. This step involved individual and team coaching as well as audits and analytics.
- Speaker concluded by noting that the policy clearly wasn't developed overnight – lot of challenges – ongoing and evolving. There is an enhanced collaboration and a new openness that early resolution will be the norm. Organic changes are being noticed.

Police Chief of Peel Region and President of Ontario Assoc. of Chiefs of Police, Nishan Duraiappah, addressed the meeting. He touched on bail reform, regulations under the new Act, indigenous policing and sexual assaults in the military.

Dave Tilley, Zone 4 Police Service Advisor, also spoke and commented on appointments to Boards, status of new Act and his willingness to do orientation sessions.

Mid-morning the gathering split (again as per usual) into a meeting of the Chiefs and Deputies and a separate meeting of Board members.

### **OAPSB Zone 4 Meeting (Board members)**

There will be formal minutes distributed of this meeting.

There were elections (realistic term would be appointment) of officers. Marty Verhey (Brant County) remains as Zone Chair, Clark Somerville is Zone 1<sup>st</sup> Vice (Halton), Dave Eke is 2<sup>nd</sup> Vice (Niagara) and the OAPSB Zone 4 Board member is Ken Whiteford (Woodstock). There is a new Secretary/Treasurer, Kirsten Stevenson (Hamilton).

Lisa Darling, the Executive Director of OAPSB was in attendance and updated the group on what the Association is doing.

Next meeting will be hosted by Brant on May 3.

**MEMORANDUM TO:** Richard Stubbings  
Assistant Deputy Minister  
Public Safety Division  
Ministry of the Solicitor General

**FROM:** Kenneth Weatherill  
Acting Inspector General of Policing  
Inspectorate of Policing  
Ministry of the Solicitor General

**DATE:** March 13, 2023

**SUBJECT:** **Ministry Planned Inspections of Municipal Police Services and the Ontario Provincial Police (OPP): 2023-24**

---

I am writing to share information on the Ministry's planned inspections of all municipal police services and the OPP for the remainder of 2023 and into 2024.

Starting in late March 2023, pilot inspections will be conducted at selected police services followed by inspections of all the remaining police services in Ontario and the OPP.

The commencement of the inspections will be conducted prior to the in-force date of the Community Safety and Policing Act (CSPA) and therefore the inspections will be conducted pursuant to subsection 3(2) of the Police Services Act (PSA).

As you know, subsection 3(2) of the PSA states the duties and the powers of the Solicitor General are to conduct a system of inspection and review of police services across Ontario.

The intended topics of inspection for 2023 and into 2024 are as follows:

- Public Order Units
- Chief of Police Annual Report to the Police Services Board (O. Reg 3/99 section 31)
- General Regulation Part VIII Investigation of Certain incidents by Chief of Police (O. Reg 268/10 Section 34)
- Follow up to the Major Case Management Inspection

The inspections will start with the Public Order Units followed by the Chief's Annual Reporting, then the requirement to report SIU findings, and concluding with a follow up to the previous inspection on Major Case Management. In order to meet the projected timelines, the inspections will potentially overlap.

Further communication regarding the initiation of the inspection program will be forthcoming to each individual police service.

In addition to the inspection program, the ministry will be requesting a copy of all current municipal/OPP agreements for sharing police services. In anticipation of the CSPA, section 7 of the PSA will evolve into section 14 of the CSPA. Collection of this information will be included in a detailed follow up communique.

Any questions should be forwarded to the Manager of the Policing Inspections Unit, Lynne Haves at [Lynne.Haves@ontario.ca](mailto:Lynne.Haves@ontario.ca).

Sincerely,

Original signed by

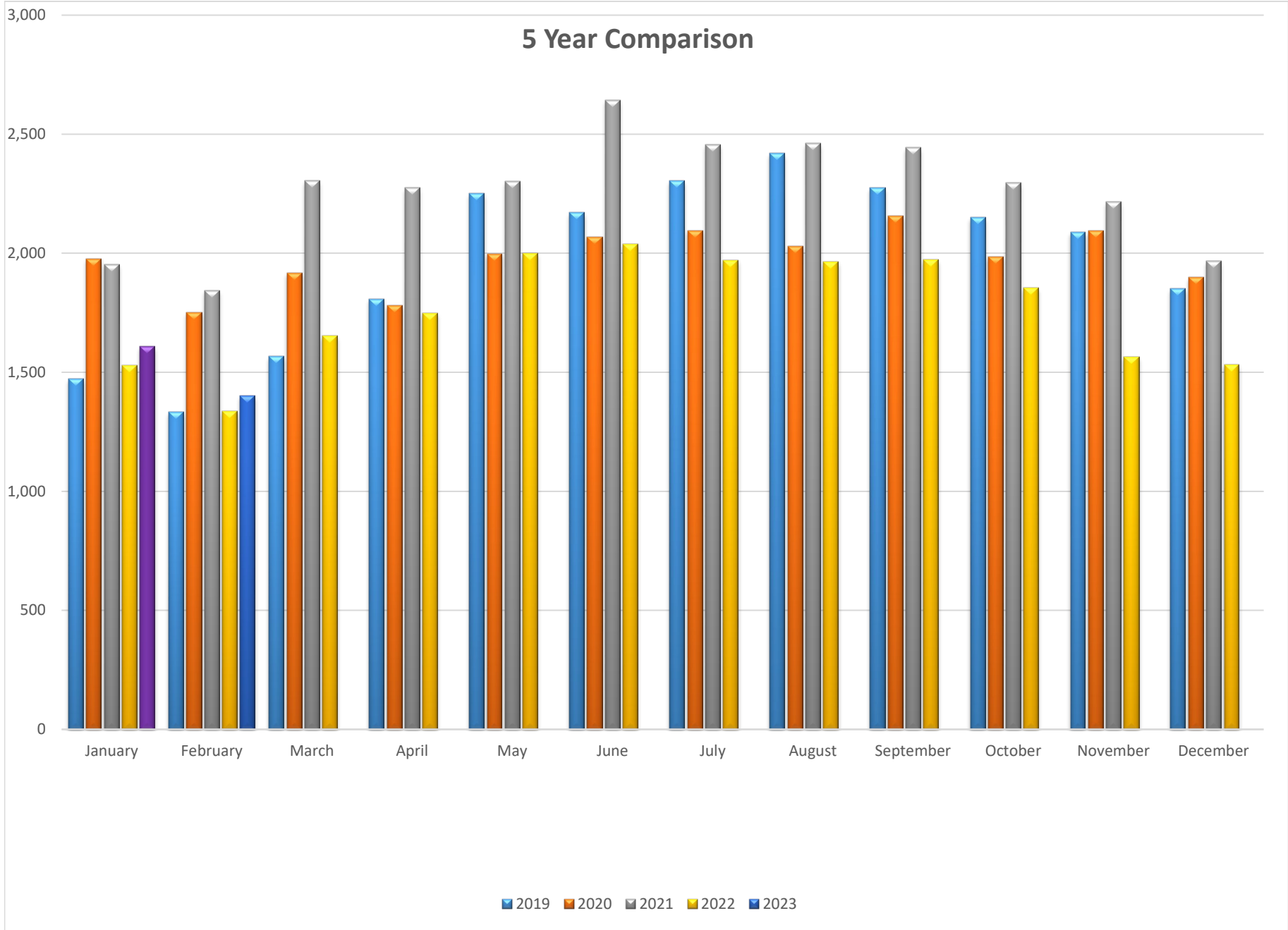
*K. Weatherill*

Kenneth Weatherill  
Acting Inspector General of Policing  
Ontario Ministry of the Solicitor General





# 5 Year Comparison





## 2023 Report Complaint Investigations

<b>Total Officers (actual authorized strength)</b>	85	
<b>Total Chief's Initiated Complaints 2023</b>	0	
<b><u>Total Public Complaints 2023 (OIPRD)</u></b>	3	
- Conduct	1	
- Service	2	
- Policy		
<b>TOTAL CHIEF INITIATED COMPLAINTS UNDER INVESTIGATION</b>		
<b>TOTAL PUBLIC COMPLAINTS UNDER INVESTIGATION</b>		
<b><u>Allegations of Misconduct</u></b>		
Incivility/Insubordination		
Neglect of Duty		
Discreditable Conduct		
Excessive/Unnecessary Use of Force		
Unlawful/Unnecessary Exercise of Authority		
Unsatisfactory Work Performance		
Other Service Complaints - Unknown		
<b><u>Dispositions</u></b>		
Not Dealt with- Section 59 (frivolous, vexatious, bad faith, outdated, not affected)	2	
Informal Resolution without a Hearing		
- Conduct		
- Service		
- Policy		
Withdrawn by Complainant	1	
Unsubstantiated through investigation		
Police Service Act Hearing		
Lost jurisdiction		
Early Resolution		

## Woodstock Police Service Board - February 28, 2023

<u>Account</u>	<u>Description</u>	2023 BUDGET	<u>ACTUAL</u> <u>Y.T.D.</u>	DIFFERENCE	Percentage Spent
<b><u>Revenues</u></b>					
0500-63028-0000	ONTARIO - VICTIM SUPPORT GRANT	\$0.00	\$46,400.00	(\$46,400.00)	0.00%
0500-69202-0000	TRANSPORTATION OF PRISONERS-	0.00	2,530.00	(2,530.00)	0.00
0500-69203-0000	ACCIDENT REPORTS & MISCELLANEOUS-	0.00	14,647.18	(14,647.18)	0.00
0500-69204-0000	DISPATCH SERVICES RECOVERED - VARIOUS	0.00	44,806.42	(44,806.42)	0.00
0500-69216-0000	POLICE - ALARM REVENUE	0.00	32,747.50	(32,747.50)	0.00
0500-69219-0000	REVENUE - PAID DUTY	0.00	789.93	(789.93)	0.00
0500-69220-0000	REVENUE - PAID DUTY - ADMINISTRATION	0.00	82.81	(82.81)	0.00
0500-69222-0000	PROV. OFFENCES COURT SECURITY	0.00	1,267.40	(1,267.40)	0.00
0500-69225-0000	REFUND SURPLUS GREAT WEST LIFE	0.00	80,000.00	(80,000.00)	0.00
0500-69265-0000	WSIB REIMBURSEMENTS	0.00	144,702.17	(144,702.17)	0.00
0500-69508-0000	POLICE-GAIN/LOSS ON SALE OF FIXED ASSETS	0.00	5,039.59	(5,039.59)	0.00
	<b>Total Revenues</b>	<b>\$0.00</b>	<b>\$373,013.00</b>	<b>(\$373,013.00)</b>	<b>0.00%</b>
<b><u>Expenditures</u></b>					
0500-72211-0000	POLICE - COURT SECURITY EXPENSES	\$0.00	\$93,409.02	(\$93,409.02)	0.00%
0500-72212-0000	POLICE COMMUNICATIONS EXPENSES	\$0.00	\$271,786.94	(\$271,786.94)	0.00%
0500-72210-0000	POLICE - CIVILIAN EXPENSES	\$0.00	\$302,092.46	(\$302,092.46)	0.00%
0500-72220-0000	POLICE - ENFORCEMENT EXPENSES	\$0.00	\$2,081,954.17	(\$2,081,954.17)	0.00%
0500-72230-0000	POLICE SERVICES BOARD EXPENSES	\$0.00	\$12,239.78	(\$12,239.78)	0.00%
0500-72240-0000	POLICE - GENERAL ADMINISTRATION EXPENSES	\$0.00	\$415,248.71	(\$415,248.71)	0.00%
0500-72245-0412	VICTIMS SUPPORT GRANT EXPENSES - OTHR CH	\$0.00	\$29,896.58	(\$29,896.58)	0.00%
0500-72247-0412	POLICE -COMMUNITY ENGAGEMENT OFFICER GF	\$0.00	\$1,605.10	(\$1,605.10)	0.00%
0500-72250-0000	POLICE - BUILDING MAINTENANCE EXPENSES	\$0.00	\$36,681.22	(\$36,681.22)	0.00%
0500-72298-0000	POLICE - GENERAL CRUISER EXPENSES	\$0.00	\$13,662.81	(\$13,662.81)	0.00%



## Woodstock Police Service Board - February 28, 2023

<u>Account</u>	<u>Description</u>	2023 BUDGET	<u>ACTUAL</u> Y.T.D.	DIFFERENCE	Percentage Spent
	<b>Total Expenditures</b>	<b>\$0.00</b>	<b>\$3,258,576.79</b>	<b>(\$3,258,576.79)</b>	<b>0.00%</b>
	<b>Total Revenues</b>	<b>\$0.00</b>	<b>(\$373,013.00)</b>	<b>\$373,013.00</b>	<b>0.00%</b>
	<b>Net Difference</b>	<b>\$0.00</b>	<b>\$2,885,563.79</b>	<b>(\$2,885,563.79)</b>	<b>0.00%</b>

Woodstock Police - 2022 Use of Force Statistics				
	2020	2021	2022	
Reports submitted/year	34	31	41	
<b>Time of Day</b>				
00:00-06:00 Hrs.	2	1	6	
06:00-12:00 Hrs.	6	5	12	
12:00-18:00 Hrs.	10	6	10	
18:00-00:00 Hrs.	16	20	13	
<b>Distance from the subject the Officer(s) is dealing with</b>				
Less than 2 meters	8	5	12	
2-3 meters	15	4	14	
3-5 meters	10	13	5	
5-7 meters	3	3	2	
7-10 meters	2	2	1	
10+ meters	6	3	3	
<b>Suspect Weapons or perceived weapons</b>				
Knife/Machete	8	7	2	
Gun/Rifle	5	5	1	
Physically fighting	0	1		
Vehicle as a weapon	0	4	1	
Other (bat,metal etc)	1	6	2	
<b>Use of Force Option Used by the Officer</b>				
<b>Firearm</b>				
# of times ANY firearm pointed	23	14	19	
# Of times PISTOL pointed	16	10		
# Of times SHOTGUN pointed	0	0		
# Of times Carbine (C-8 rifle)	6	4		
<b>Baton</b>				
# of times Asp baton used	0	1		
<b>OC Spray</b>				
(aka pepper spray)	1	1		
<b>Hands on used by Officer</b>				
(punch, knee etc.)	0	3	1	
<b>Conductive Energy Weapon (CEW-TASER)</b>				
# Of times CEW displayed or pointed	9	17	9	
# Of times CEW Deployed (darts)	2	3	4	
# Dry Stun			1	
<b>Animals</b>				
put down due to injury and/or distemper – Raccoons	2	1	10	
<b>Race Based Data</b>				
White	32	34	29	
Black	4	5	3	
Indigenous	1	0		
Latino	1	0	1	
Middle Eastern			3	
<b>Years of Service</b>				
0 to 5	14	13	13	
5 to 10	10	7	9	
10 to 15	5	8	5	
15 to 20	1	1	4	
20 to 30	0	3	3	

The Police Services Act requires members of a police service to submit a use of force report to the Chief of Police whenever the member:

- 1) Draws a handgun in the presence of a member of the public,
- 2) Points a firearm at a person, discharges a firearm
- 3) draws and displays a CEW to a person with intent to achieve compliance
- 4) points a CEW at a person, discharges a CEW
- 5) Uses a weapon other than a firearm on another person; or
- 6) Uses physical force on another person includes use of a horse or dog that results in an injury requiring services of a physician, nurse or paramedic

The 2022 Use of Force Reports describing the different use of force options engaged by our officers on frontline duty has been reviewed. There were a total of forty-one (41) reports submitted during 2022. This is a decrease from the number of reports submitted in 2021, when thirty-one (31) were submitted. The break-down of the types of reports submitted in 2022 is as follows:

*\* The number of Use of Force reports don't align in 2022 with the number options listed above because during some incidents there were multiple reports submitted and sometimes officers transition back and forth between use of force options during an incident as circumstances dictate.*

*\*\* Tracking years of Use of Force - 2014 (39), 2015 (29), 2016 (53), 2017 (60), 2018 (53), 2019 (57), 2020 (34) and 2021 (31).*

In each of the 41 incidents requiring a Use of Force Report, with the exception of destroying injured animals, the officers were dealing with actively resistant offenders or in circumstances where a threat was presented that justified the Use of Force measures to protect their safety or the safety of members of the public. Some examples of the incidents where Use of Force Reports were submitted, 1 involved guns, 2 involved knives, 2 involved other weapons (bats, metal bars etc.), 1 involved a vehicle as a weapon and zero for physical fighting.

As indicated in the table, the incident involving the discharge of a firearm involved officers putting down a raccoon that were exhibiting signs of distemper or rabies. This animal was put down for humanitarian or public safety reasons. After reviewing all of the incidents where force was used with our Use of Force Instructor, I can advise that in each and every incident, the officers responded appropriately to the level of force presented by the suspect, and that response was reasonable and necessary.

Considering the fact that our officers responded to 24,551 calls for service, and dealt with a wide variety of assaultive, violent, actively resistant and/or armed offenders in 2022, these statistics are well within acceptable margins.

In addition, Use of Force reporting requirements changed as of January 1<sup>st</sup>, 2023. The Ministry designed a new form with additional reporting requirements, on the form and later to the Ministry itself. The new change in the form is the addition of the category "Perceived Subject Race – what race category best describes the subject(s)". The information is being collected for the purpose of identifying and monitoring potential racial bias or profiling in a specific service, program, or function. Further, it is important for members of police services to understand they are being asked to give their best assessment of an individual, honestly and in good faith, and that recording your perception of race in the use of force report is mandatory whenever a use of force report must be completed under the Equipment and Use of Force Regulation. Race Based Data is as follows: White (29), Black (3), Indigenous (0), Latino (1), Middle Eastern (3). After the form has been reviewed by the training officer it is then emailed directly to the Ministry. The Training Officer also meets with every officer in regards to their Use of Force report. The purpose of this is to go over any positives, alternative measures, or learning experiences that can be considered whenever confronted with this sort of situation again.

Respectfully submitted:



Deputy Chief of Police Nick Novacich

## **Woodstock Police Service**

615 Dundas Street

Woodstock, Ontario N4S 1E1

TELEPHONE: 519-421-2800 (*Administration*)  
TELEPHONE: 519-537-2323 (*Communications Centre*)  
FAX: 519-421-2287 (*Admin Fax*)



---

TO: Chief R. Wilkinson

CC: Insp. Heidi Becks

FROM: Deputy Chief Nick Novacich

DATE: March 7, 2023

**RE: 2022 CIICC Mandated Yearly Report – Collection of Identifying Information in Certain Circumstances Report (O. Reg. 58/16)**

---

The Woodstock Police Service is responsible for preparing the annual report regarding the collection of identifying information in certain circumstances, in accordance with Ontario Regulation 58/16.

During the period of January 1, 2022 to December 31, 2022, the Woodstock Police Service (WPS) recorded a total of zero (0) regulated interactions as defined by the Regulation.

In June 2015, the Ministry of Community Safety and Correctional Services (MCSCS) announced the Government of Ontario would move forward on regulating street checks to ensure a fair and consistent approach throughout the province.

In October 2015, MCSCS published draft Regulations and, in March 2016, announced Ontario would prohibit carding and street checks and set out new rules for Police Interactions (O. Reg. 58/16). The implementation date of the new legislation was January 1, 2017.

In addition to the rules, initial and ongoing training for officers was also prescribed. Initial training took place in 2016, with refresher training required every three years. During the course of 2019, sworn members of the Organization were required to complete the 3-year refresher training for “Collection of Identifying Information in Certain Circumstances” (CIICC), as mandated by the Ministry.

As noted, there were no regulated interactions as defined by O. Reg. 58/16. The contents of the annual report to the Board, made under section 14 of the Regulation requires the following to be reported annually:

### 2022 CIICC

Number of attempted collections	0
Number of attempts in which Identifying Information was collected	0
Number of individuals from whom identifying information was collected	0
Number of times the following provisions were relied upon to advise the individual of his/her rights that they were not required to provide identifying information to police:	0
i) might compromise the safety of the individual	0
ii) would likely compromise an ongoing police investigation	0
iii) might allow confidential informant to be identified	0
iv) might disclose the identity of a person contrary to law	0
Number of times an individual not provided a receipt because they didn't indicate they wanted one	0
Number of times a receipt was not provided as doing so might:	0
i) compromise the safety of the individual	0
ii) might delay the officer from responding to another matter	0
Number of times officers permitted access to identifying information that has been restricted	0

Because there was no regulated interaction with members of the public reported, there is no evidence of disproportionate collection of information.

#### Annual report

14. (1) This section applies to,
  - (a) an annual report provided by a municipal chief of police to a board under section 31 of Ontario Regulation 3/99 (Adequacy and Effectiveness of Police Services) made under the Act; and
  - (b) the annual report provided by the Commissioner under subsection 17 (4) of the Act.
- (2) A chief of police shall ensure that his or her annual report includes the following information in relation to attempted collections of identifying information:
  1. The number of attempted collections and the number of attempted collections in which identifying information was collected.
  2. The number of individuals from whom identifying information was collected.
  3. The number of times each of the following provisions was relied upon to not do something that would otherwise be required under subsection 6 (1):

- i. subsection 6 (2),
  - ii. clause 6 (3) (a),
  - iii. clause 6 (3) (b), and
  - iv. clause 6 (3) (c).
4. The number of times an individual was not given a document under clause 7 (1) (b) because the individual did not indicate that they wanted it.
  5. The number of times each of the following clauses was relied upon to not do something that would otherwise be required under subsection 7 (1):
    - i. clause 7 (2) (a), and
    - ii. clause 7 (2) (b).
  6. The number of attempted collections from individuals who are perceived, by a police officer, to be within the following groups based on the sex of the individual:
    - i. male individuals, and
    - ii. female individuals.
  7. For each age group established by the chief of police for the purpose of this paragraph, the number of attempted collections from individuals who are perceived, by a police officer, to be within that age group.
  8. For each racialized group established by the chief of police for the purpose of this paragraph, the number of attempted collections from individuals who are perceived, by a police officer, to be within that racialized group.
  9. A statement, based on an analysis of the information provided under this subsection, as to whether the collections were attempted disproportionately from individuals within a group based on the sex of the individual, a particular age or racialized group, or a combination of groups and if so, any additional information that the chief of police considers relevant to explain the disproportionate attempted collections.
  10. The neighbourhoods or areas where collections were attempted and the number of attempted collections in each neighbourhood or area.
  11. The number of determinations, referred to in subsection 9 (5), that section 5 or clause 9 (4) (a) was not complied with.
  12. The number of determinations, referred to in subsections 9 (6) and (7), that section 5, 6 or 7 was not complied with.
  13. The number of times members of the police force were permitted under subsection 9 (10) to access identifying information to which access must be restricted.
- (3) A chief of police shall establish age groups for the purpose of paragraph 7 of subsection (2).
- (4) A chief of police shall establish racialized groups for the purpose of paragraph 8 of subsection (2) and shall do so in a way that allows the information required by subsection (2) relating to the racialized groups to be comparable to the data referred to in the following paragraphs, as released by the Government of Canada on the basis of its most recent National Household Survey preceding the period covered by the chief of police's annual report:
1. For each derived visible minority group set out in the National Household Survey, the number of individuals who identified themselves as being within that group.
  2. The number of individuals who claimed Aboriginal identity.
- (5) This section does not require the inclusion of information about anything that occurred before January 1, 2017.

**Chiefs of police must review practices and report**

15. (1) If an annual report referred to in section 14 reveals that identifying information was attempted to be collected disproportionately from individuals perceived to be within a group or combination of groups, the chief of police shall review the practices of his or her police force and shall prepare a report setting out the results of the review and his or her proposals, if any, to address the disproportionate attempted collection of information.

(2) A municipal chief of police shall provide his or her report to the relevant board, and the Commissioner shall provide his or her report to the Minister of Community Safety and Correctional Services.

(3) When a board receives a report from a municipal chief of police under subsection (2), and when the Minister of Community Safety and Correctional Services receives a report from the Commissioner under subsection (2), the board or the Minister, as the case may be,

- (a) shall publish the report on the Internet in a manner that makes it available to the public free of charge and may make the report available to the public free of charge in any other manner that the board or the Minister, as the case may be, considers appropriate; and
- (b) shall consider the report and the proposals, if any, set out in the report and consider, in the case of a board, whether to give directions under clause 31 (1) (e) of the Act or, in the case of the Minister, whether to give directions to which the Commissioner would be subject under subsection 17 (2) of the Act.

**Recommendation(s):**

**It is recommended that the Board receive this Report for their information.**

# 2022 Auxiliary Unit Report

## 2022 Statistics:

- Community Event: 33 Events, 1149.75 hrs.
- Patrol: 813.75 hrs.
- Training: 567 hrs.
- Administration: 224.75 hrs.
- Total Hours: 2755.25 hrs.
- Start: 13 members
- Finish: 18 members

## Community Events 2022

### **February**

26-Feb-22 Coldest Night of The Year

### **April**

2-Apr-22 Baisakhi Festival  
6-Apr-22 Assist with I.R.D. Training  
12-Apr-22 Assist with I.R.D. Training  
20-Apr-22 Assist with I.R.D. Training  
29-Apr-22 OC Spray Assist

### **May**

2-May-22 Assist with I.R.D. Training  
4-May-22 Assist with I.R.D. Training  
10-May-22 Assist with I.R.D. Training  
20-May-22 Victoria Day Weekend Midway  
21-May-22 Victoria Day Weekend Midway  
21-May-22 Police Week Open House  
23-May-22 Victoria Day Parade

### **June**

2-Jun-22 B.I.A. Pop-up Market  
8-Jun-22 OC Spray Assist  
11-Jun-22 Touch-a-Truck  
11-Jun-22 Relay for Life  
16-Jun-22 B.I.A. Pop-up Market  
18-Jun-22 Special Olympics Torch Run  
18-Jun-22 Pride Family Day  
19-Jun-22 Fathers Day Celebration  
22-Jun-22 Career Expo  
25-Jun-22 WeinerFest Dog Show  
25-Jun-22 Multicultural Festival  
30-Jun-22 B.I.A. Pop-up Market

**July**

1-Jul-22 Canada Day Celebrations  
13-Jul-22 Kids and Cops Baseball  
13-Jul-22 BBBS Kids and Cops Day Camp  
14-Jul-22 B.I.A. Pop-up Market  
14-Jul-22 BBBS Kids and Cops Day Camp

15-Jul-22 BBBS Kids and Cops Day Camp  
16-Jul-22 Art-in-the-Park  
20-Jul-22 Kids and Cops Baseball  
27-Jul-22 Kids and Cops Baseball  
28-Jul-22 B.I.A. Pop-up Market

**August**

3-Aug-22 Kids and Cops Baseball  
10-Aug-22 Kids and Cops Baseball  
11-Aug-22 B.I.A. Pop-up Market  
12-Aug-22 StreetFest  
13-Aug-22 StreetFest  
25-Aug-22 B.I.A. Pop-up Market

**September**

2-Sep-22 Cowapolooza  
3-Sep-22 Cowapolooza  
8-Sep-22 B.I.A. Pop-up Market  
13-Sep-22 Outdoor Farm Show  
14-Sep-22 Outdoor Farm Show  
14-Sep-22 Change of Command Ceremony  
15-Sep-22 Outdoor Farm Show  
17-Sep-22 Special Olympics Truck Convoy  
17-Sep-22 Hike for Hospice  
18-Sep-22 Terry Fox Run  
22-Sep-22 B.I.A. Pop-up Market

**October**

2-Oct-22 BBBS "Big" Car Show  
5-Oct-22 WPS Assoc. Golf Tournament

**November**

11-Nov-22  
30-Nov-22 C.P. Holiday Train

**December**

4-Dec-22 Santa Clause Parade  
10-Dec-22 WPS Auxiliary Fill-a-Cruiser  
321 \$10 bags collected in  
addition to cash donations.