



## WOODSTOCK POLICE SERVICE BOARD

### PUBLIC MEETING AGENDA

**DATE: December 11, 2023**

**Time: 3:00 P.M.**

**LOCATION:** Woodstock Police Service Headquarters and via Zoom

1. Call to Order
2. Welcome
3. Approval of Agenda  
**Recommendation: The Board approves the agenda as circulated (or with the following additions)**
4. Declaration of Pecuniary Interest
5. Approval of Minutes from September 11, 2023.  
**Recommendation: That the Board approves the minutes of September 11, 2023 as circulated.**
6. Approval of Minutes from October 30, 2023.  
**Recommendation: That the Board approves the minutes of October 30, 2023 as circulated.**
7. Business arising from the minutes
8. Correspondence
  - a. OAPSB 2024 Membership Renewal
  - b. WPS Implementation Letter and Ryan Inquest
9. Verbal Report from the Chair
  - a. OAPSB Board of Directors Meeting – November 29
  - b. Labour Relations Conference Report – email – November 18
10. Verbal Report from the Chief
11. Statistics/Reports – Deputy Chief
  - a. Calls for Service Statistic
  - b. Calls for Service Report
  - c. Charge Comparison
  - d. Report on Complaint Investigations

e. Other reports as necessary

**Recommendation: That all statistics and reports under item 11 be received**

12. Financial Statements – Summary for period ending November 30, 2023  
**Recommendation: That the Financial Statements as presented be accepted for information**
13. 2024 Operating Budget
14. Board Memo – 2023 Budget Surplus
15. Unfinished Business
16. Closed Session
17. **Recommendation: That the Board adjourns to Closed Session at \_\_\_\_\_ pm to discuss intimate financial or personal matters or other matters may be disclosed of such a nature having regard to the circumstances, that the desirability of avoiding their disclosure in the interest of any person affected or in the public interest outweighs the desirability of adhering to the principle that proceedings be open to the public. R.S.O. 1990, c. P15, S. 35 of the *Ontario Police Services Act*.**
18. Motions arising from Closed Session
19. New Business (if necessary)
20. Date of Next Board meeting Monday, January 8, 2023 @ 3:00 P.M. at Woodstock Police Service, via Zoom
21. Adjournment



## **WOODSTOCK POLICE SERVICES BOARD**

The Woodstock Police Services Board met on September 11, 2023 at Woodstock Police Service Headquarters and via ZOOM at 3:00 p.m.

Present were: Ken Whiteford, Provincial Appointee; Mayor Jerry Acchione, Council Representative; Leslie Farrell, Provincial Appointee; Connie Lauder, Council Representative; Daryl Stevenson, Community Appointee; and Amy Hartley, WPSB EA.

Also in attendance were Chief Rod Wilkinson; Deputy Chief Nick Novacich; Kristi Lampman, Human Resources Coordinator; Jamie Taylor, Inspector, David Tilley, Zone 4 Police Advisor

### 1. CALL TO ORDER

Ken WHITEFORD called the meeting to order at 3:07 p.m.

### 2. WELCOME

Ken WHITEFORD welcomed everyone.

### 3. APPROVAL OF AGENDA

Moved by Connie LAUDER

Seconded by Daryl STEVENSON

Resolved that the Board approve the agenda as circulated.

CARRIED

4. There were no declarations of pecuniary interest.

### 5. MINUTES – June 26, 2023

Moved by Leslie FARRELL

Seconded by Jerry ACCHIONE

resolved that the Board approve the minutes of June 26, 2023 as circulated.

CARRIED.

### 6. BUSINESS ARISING FROM THE MINUTES

None.

## 7. CORRESPONDENCE

a) Letter regarding OIPRD No Knock Notification

Moved by Jerry ACCHIONE

Seconded by Connie LAUDER

resolved that the Board receive the report as information and to pursue the future need for policy.

CARRIED.

## 8. VERBAL REPORT FROM CHAIR

- Chair Whiteford delivered the CAPG Conference Report to the Board providing a recap of the information and topics discussed at the conference.

## 9. VERBAL REPORT FROM CHIEF

- Chief Wilkinson thanked the organizers and community for organizing the memorial and procession for Taz the K9 on July 13.

- The Kids and Kops Baseball Camp wrapped up after six weeks. The goal was to have 60 kids in the camp and this goal was almost achieved. There were some kids who returned from last year's session to attend the camp again. A special thanks was extended to Kelly Hackney and Joel Harrington, Big Brothers and Big Sisters, Boston Pizza, Subway and many other community and business partners for their assistance during the camp.

- A teaching demonstration was put on at Fanshawe Woodstock Campus for highway safety and enforcements. Bicycle training and education sessions were also put on during this time.

- WPS has three new recruits including, McKay, Wareham and Anderson who are now on the road working with their coach officers.

- WPS held a Kids and Cops fishing day at the Navy Club.

- Chief Wilkinson noted some fundraising initiatives that WPS has been a part of including money raised for National Service Dogs and school supplies for local schools.

- Chief Wilkinson advised that the YIPI Student from last year is still helping WPS and giving presentations about their experience to other schools and programs within the community.

- On August 15, Operation Borders was held in conjunction with the WPS and OPP.

- A barbecue was held at Indwell by the Community Response Unit.

- On September 6, WPS members attended the Pincombe Memorial Golf Tournament. All proceeds are in support of Ronald McDonald House.

10. STATISTICS/REPORTS – Deputy WILKINSON

- A) Calls for Service Statistics
- B) Calls for Service Report
- C) Charge Comparison Report
- D) Report on Complaint Investigations

Moved by Daryl STEVENSON

Seconded by Jerry ACCHIONE

resolved that the Board receive all statistics and reports presented in Item 10.

CARRIED

11. FINANCIAL STATEMENTS

Moved by Connie LAUDER

Seconded by Jerry ACCHIONE

Resolved that the Board receive the financial statements ending August 31, 2023 in Item #11.

CARRIED

12. BOARD REPORT – ADMINISTRATIVE REVIEW OF SIU INVESTIGATION (23-OVI-30)

Moved by: Leslie FARRELL

Seconded by: Daryl STEVENSON

Resolved that the Board receives the administrative review of the SIU Investigation Report (23-OVI-30) as information.

CARRIED

13. WPS GENDER DIVISION REPORT

Moved by: Daryl STEVENSON

Seconded by: Connie LAUDER

Resolved that the Board receive the report for information.

CARRIED

14. 2022 ANNUAL REPORT – DRAFT REVIEW

Moved by: Jerry ACCHIONE

Seconded by: Daryl STEVENSON

Resolved to approve the draft annual report subject to the changes discussed.

CARRIED

15. PTSD GOLF TOURNAMENT LETTER

Moved by: Leslie FARRELL

Seconded by: Connie LAUDER

Resolved that the Board receive the letter.

CARRIED

16. UPDATE ON ANTI-RACISM COMMITTEE

Moved by: Jerry ACCHIONE

Seconded by: Leslie FARRELL

Resolved that the Board receive the update as information.

CARRIED

17. BOARD DISCUSSION IN RELATION TO PROPOSED REGULATIONS

No motion required.

18. UNFINISHED BUSINESS

None.

19. CLOSED SESSION

Moved by Jerry ACCHIONE

Seconded by Leslie FARRELL

resolved that the Board adjourns to Closed Session at 4:07 pm to discuss intimate financial or personal matters or other matters may be disclosed of such a nature, having regard to the circumstances, that the desirability of avoiding their disclosure in the interest of any person affected or in the public interest outweighs the desirability of adhering to the principle that proceedings be open to the public.

R.S.O. 1990, c.P15, s.35 of the Ontario Police Services Act.

CARRIED

20. CLOSED SESSION RISES

Moved by Connie LAUDER

Seconded by Daryl STEVENSON

resolved that the Board does now rise from Closed Session and reconvenes at 5:24 pm

CARRIED

21. MOTIONS ARISING FROM CLOSED SESSION - # 1 - # 11

CLOSED SESSION # 1 - CLOSED SESSION AGENDA

Moved by Daryl STEVENSON

Seconded by Leslie FARRELL

resolved that the Board approve the Closed Session Agenda as circulated and amended.

*i) Amended to Remove Item # 6 from the Closed Session Agenda*

CARRIED

CLOSED SESSION # 2 - PERSONNEL REPORTS a) STAFFING REPORT  
b) STAFFING ACTIVITY

Moved by Leslie FARRELL

Seconded by Jerry ACCHIONE

resolved that the Board receives for information the Staffing Report and Staffing Activity Report dated as of September 11, 2023.

CARRIED

CLOSED SESSION # 3 - OVERTIME - CHIEF

Moved by Leslie FARRELL

Seconded by Connie LAUDER

resolved that the Board receive the monthly tracking report for information.

CARRIED

CLOSED SESSION # 4 - STATUS OF LEGAL CASES - CHIEF

Moved by Connie LAUDER

Seconded by Daryl STEVENSON

resolved that the Board receive the updates presented in Item #4.

CARRIED

CLOSED SESSION # 5 - CHIEFS REPORT

Moved by Daryl STEVENSON

Seconded by Jerry ACCHIONE

resolved that the Board receive the Chief's Report in Item #5.

CARRIED

CLOSED SESSION # 7 - BOARD REPORT - ADMINISTRATIVE REVIEW OF  
SIU INVESTIGATION (23-OVI-30)

Moved by Connie LAUDER

Seconded by Daryl STEVENSON

resolved that the Board receive the report presented in Item #7 as information.

CARRIED

CLOSED SESSION # 8 – RESIGNATION

Moved by Leslie FARRELL

Seconded by Daryl STEVENSON

Resolved that the Board accept the resignation letter.

CARRIED

CLOSED SESSION # 9 – MEMO TO BOARD REGARDING ZOOM COURT RECORDINGS

Moved by Daryl STEVENSON

Seconded by Jerry ACCHIONE

Resolved that the Board receive the memo as information.

CARRIED

CLOSED SESSION # 10 – BOARD ONLY SESSION

No motion required.

CLOSED SESSION # 11 – OTHER ITEMS AS NECESSARY

22. NEW BUSINESS

None

23. Date of Next Board Meeting MONDAY, October 30, 2023 at 3pm at the Woodstock Police Service Headquarters.

24. ADJOURNMENT

Moved by Connie LAUDER

Seconded by Jerry ACCHIONE

resolved that the Board does now adjourn at 5:27 pm

CARRIED

*Original Signed by*

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Ken Whiteford, Chair  
Woodstock Police Service Board

*Original Signed by*

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Leslie Farrell, Vice Chair



Woodstock Police Service Board



## **WOODSTOCK POLICE SERVICES BOARD**

The Woodstock Police Services Board met on October 30, 2023 at Woodstock Police Service Headquarters and via ZOOM at 3:00 p.m.

Present were: Ken Whiteford, Provincial Appointee; Mayor Jerry Acchione, Council Representative; Leslie Farrell, Provincial Appointee; Connie Lauder, Council Representative; Daryl Stevenson, Community Appointee; and Kristin Barnim, WPSB EA.

Also in attendance were Chief Rod Wilkinson; Deputy Chief Nick Novacich; Kristi Lampman, Human Resources Coordinator; Jamie Taylor, Inspector

Regrets: David Tilley, Zone 4 Police Advisor

### **1. CALL TO ORDER**

Ken WHITEFORD called the meeting to order at 3:01 p.m.

### **2. WELCOME**

Ken WHITEFORD welcomed everyone.

### **3. APPROVAL OF AGENDA**

Moved by Daryl STEVENSON

Seconded by Connie LAUDER

Resolved that the Board approve the agenda as circulated.

CARRIED

4. There were no declarations of pecuniary interest.

### **5. APPROVAL OF MINUTES – September 11, 2023**

Moved by Jerry ACCHIONE

Seconded by Leslie FARRELL

Resolved that there was a delay in the completion and distribution of these minutes. Approval is deferred to the next meeting.

CARRIED

## 6. CORRESPONDENCE

a) Letter regarding WPS Implementation and Ryan Inquest

Moved by Connie LAUDER

Seconded by Jerry ACCHIONE

Resolved that the Board defer this correspondence to the December meeting to allow the Chief to properly review and report back.

CARRIED

## 7. VERBAL REPORT FROM CHAIR

- K. Whiteford, J. Acchione, and C. Lauder attended OPSBA conference in Mississauga last week. A report on the conference will follow.
- Chair Whiteford advised of Major Summit organized by the province for all Boards in Ontario on February 26 and 27, 2024.
- The Chair noted that November 5-11 is Police Week in Ontario.
- D. Stevenson reported on virtual meetings that he has been participating in organized by OAPSB dealing with training needed by Board members for the introduction of the new Police Act on April 1, 2024. Training will commence in December of this year.
- It was also noted that all Board members are encouraged to acquire an app created by OAPSB. The code for this app was noted at the meeting.

## 8. VERBAL REPORT FROM CHIEF

- Chief Wilkinson advised that discussions are taking place regarding activities being organized by WPS for Police Week which is November 5-11.
- September 12, 2023 WPS recognized Police Woman Day dedicated to all women in law enforcement who work hard every day.
- September 20, 2023 WPS recognized School Safety Zones as part of the back to school initiative to drive cautiously and slowly around school zones. Held Operation Zero which focuses on school zone safety, speeding and parking infractions.
- The WPS participated in Hike for Hospice at Roth Park, an annual event that raises funds for the VON Sakura House.
- September 22, 2023 was annual Four Counties Traffic Blitz in

Woodstock. Partnered with London, Strathroy and Stratford. There was one arrest for a criminal warrant, and thirty-one charges laid for traffic related infractions.

- On November 14, 2023 from 6:30 p.m. to 8:30 p.m. at the Market Centre Theatre a presentation will be held on the subject of human trafficking. Doors open at 5:00 p.m. No registration is required. No cost.
- Reminder to residents, there's been a number of stolen wallets from vehicles lately. Residents are encouraged to ensure doors are locked and to not leave valuables in their vehicles.
- September 30, 2023 WPS recognized National Day of Truth and Reconciliation.
- October 31, 2023 is Halloween and residents are encouraged to have a happy and safe day and to slow down. Residents can send pictures of their children in their costumes to enter into a contest.
- October 4, 2023 WPS recognized National Day of Action for missing and murdered Indigenous women, girls, and two-spirited people.
- Over Thanksgiving weekend, WPS conducted Operation Impact which focused on road safety. Charges were laid for various traffic infractions such as speeding and careless driving. Various driver check points were set up and 500 vehicles were checked.
- October 17, 2023 WPS honoured Woodstock Police Constable Tom Black who was killed in the line of duty in 1962.
- Reminder to residents to use online reporting system to report thefts, damaged and/or vandalized property. The system is monitored daily.
- Chief Wilkinson and Deputy Novacich attended Chamber of Commerce Coffee at Montana's and answered community questions.
- October 11, 2023 Solacom Software was installed in the WPS's communications centre. This is in preparation for the next generation 911 that is to come in early 2025.

9. STATISTICS/REPORTS – Deputy Novacich

- A) Calls for Service Statistics
- B) Calls for Service Report
- C) Charge Comparison Report
- D) Report on Complaint Investigations

Moved by Jerry ACCHIONE

Seconded by Daryl STEVENSON

Resolved that the Board receive all statistics and reports presented in Item 9.

CARRIED

10. FINANCIAL STATEMENTS

Moved by Connie LAUDER

Seconded by Jerry ACCHIONE

Resolved that the Board receive the financial statements ending September 30, 2023 in Item #10.

CARRIED

11. UNFINISHED BUSINESS

None.

12. CLOSED SESSION

Moved by Daryl STEVENSON

Seconded by Leslie FARRELL

Resolved that the Board adjourns to Closed Session at 3:48 p.m. to discuss intimate financial or personal matters or other matters may be disclosed of such a nature, having regard to the circumstances, that the desirability of avoiding their disclosure in the interest of any person affected or in the public interest outweighs the desirability of adhering to the principle that proceedings be open to the public.

R.S.O. 1990, c.P15, s.35 of the Ontario Police Services Act.

CARRIED

13. CLOSED SESSION RISES

Moved by Jerry ACCHIONE

Seconded by Connie LAUDER

Resolved that the Board does now rise from Closed Session and reconvenes at 4:42 p.m.

CARRIED

14. MOTIONS ARISING FROM CLOSED SESSION - # 1 - # 9

CLOSED SESSION # 1 - CLOSED SESSION AGENDA

Moved by Leslie FARRELL

Seconded by Jerry ACCHIONE

Resolved that the Board approve the Closed Session Agenda as circulated.

CARRIED

CLOSED SESSION # 2 - MINUTES FROM MEETING JULY 6, 2023

Moved by Daryl STEVENSON

Seconded by Jerry ACCHIONE

Resolved that the Board approve the minutes of July 6, 2023 as circulated.

CARRIED

CLOSED SESSION # 2 - MINUTES FROM MEETING JULY 12, 2023

Moved by Connie LAUDER

Seconded by Jerry ACCHIONE

Resolved that the Board approve the minutes of July 12, 2023 as circulated.

CARRIED

CLOSED SESSION # 3 - PERSONNEL REPORTS a) STAFFING REPORT  
b) STAFFING ACTIVITY

Moved by Daryl STEVENSON

Seconded by Connie LAUDER

Resolved that the Board receives for information the Staffing Report and Staffing Activity Report dated as of October 30, 2023.

CARRIED

CLOSED SESSION # 4 - OVERTIME - CHIEF

Moved by Leslie FARRELL

Seconded by Jerry ACCHIONE

Resolved that the Board receive the monthly tracking report for information.

CARRIED

CLOSED SESSION # 5 - STATUS OF LEGAL CASES - CHIEF

Moved by Jerry ACCHIONE

Seconded by Connie LAUDER

Resolved that the Board receive the updates presented in Item #5.

CARRIED

CLOSED SESSION # 6 - DECISION LETTER

Moved by Leslie FARRELL

Seconded by Jerry ACCHIONE

Resolved that the Board receive the Decision Letter re: Office of the Independent Police Review Director – Complaint Number 202306191220289960 in Item #6 as information.

CARRIED

CLOSED SESSION # 7 – RETIREMENT

Moved by Connie LAUDER

Seconded by Daryl STEVENSON

Resolved that the Board accept the retirement letter.

CARRIED

CLOSED SESSION # 8 – RESIGNATION

Moved by Jerry ACCHIONE

Seconded by Daryl STEVENSON

Resolved that the Board accept the resignation letter.

CARRIED

CLOSED SESSION # 9 – OTHER ITEMS AS NECESSARY

Moved by Connie LAUDER

Seconded by Leslie FARRELL

Resolved that the Chair of the Board send a letter to the Woodstock Police Association advising the Association of the Board's interpretation of what was agreed to arising from the October 3 meeting and contained in the October 5 letter to the Association in response to the Association's grievance submitted on September 22.

CARRIED

C. Lauder raised a matter pertaining to the non-profit housing buildings on Canterbury to make senior management aware of a situation. C. Lauder is on the Woodstock Non-Profit Housing Board.

15. NEW BUSINESS

None

16. Date of Next Board Meeting MONDAY, December 11, 2023 at 3:00 p.m. at the Woodstock Police Service Headquarters.

17. ADJOURNMENT

Moved by Leslie FARRELL

Seconded by Daryl STEVENSON

Resolved that the Board does now adjourn at 4:46 p.m.

CARRIED

*Original Signed by*

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Ken Whiteford, Chair  
Woodstock Police Service Board

*Original Signed by*

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Leslie Farrell, Vice Chair  
Woodstock Police Service Board



## OAPSB 2024 Membership Renewal!

Patrick Weaver, Chair OAPSB <oapsb@oapsb.ca>

Mon 2023-11-13 12:07 PM

To:kristinbarnim@hotmail.com <kristinbarnim@hotmail.com>



## OAPSB 2024 Membership Renewal

Greetings returning and prospective members!

It is time to register for your 2024 Membership - [Register Here!](#)

Thank you for your support and participation in the Ontario Association of Police Services Boards (OAPSB). Your association works diligently to provide yours with value-added services, as well as representation on issues affecting Police Services Boards throughout Ontario.

You will notice a cost of living increase in your fees for this year's renewal.

We are committed to supporting you as we transition to the Community Safety and Policing Act. As we move into 2024, our conference, seminar, website, and emails will continue to aim to keep you and your Police Services Board up to date on key issues impacting you. Your continued involvement is more important than ever!

We thank you for your membership and look forward to continuing to serve you in 2024.

*(Membership is based on the calendar year:  
January 1 - December 31)*

[Register Now!](#)

A handwritten signature in black ink, appearing to read "Patrick Weaver", is positioned above a horizontal line.

Patrick Weaver, Chair OAPSB





Ontario  
Association of  
Police Services  
Boards

## 2024 OAPSB Membership

**REGISTER ([HTTPS://REG.EVENTMOBI.COM/2024-OAPSB-MEMBERSHIP/REGISTER](https://reg.eventmobi.com/2024-OAPSB-MEMBERSHIP/REGISTER))**

Being a member of the OAPSB has never been more important. As your association, the OAPSB advocates for legislation and provincial support to create a consistent and effective structure for boards and effective standards for police governance in Ontario. The Community Safety and Policing Act (CSPA) is expected to come into force in the spring of 2024. The CSPA outlines new responsibilities and requirements for police governance boards and police services. Our work to support you through this transition and beyond is aligned with our three strategic pillars, Advocacy, Expertise and Education. We provide our members with the tools, knowledge and professional development needed to establish your board priorities, and to create objectives, policies, and performance expectations for your police services.

# Benefits of an OAPSB Membership include:

## **Education:** *Constantly working to ensure information is relevant and timely!*

Training sessions on the CSPA and other legislation and relevant issues as changes and updates occur

Best practice sharing through education sessions, networking, discussion groups, conferences, and special events

Attendance at events featuring expert speakers on topical public safety and police governance issues, at reduced member rates

A resource library of tools and supports through the members portal and OAPSB's new application available for Android and Apple operating systems

News Bulletins, newsletters and blogs regarding public safety, legislation and Police Governance

## **Expertise:** *If we don't have it, we can connect you to someone who can help!*

Connected to a network of Public Service and Community Safety organizations aimed at sharing best practices, stewardship and mentorship.

Access to ***expert speakers and subject matter experts*** for Police Governance and Community Safety

Leading information on Board Governance in Ontario for OPP boards, Municipal Police Services Boards, and First Nations Boards serving communities of all sizes

## **Advocacy:** *Working for you to further Police Governance through advocacy*

Speaking on behalf of our members on community safety and related concerns boards face in today's communities

Regular work with public safety policy makers and program evaluators to further our interests in Community Safety and Board Governance

Collaborative efforts and leveraged relationships with other Professional Groups in Policing to further our efforts to ensure safe communities and public trust in policing

Continued advocacy for funding and other support for Police Services and Boards in the Province as we transition to the CSPA

Provide advocacy opportunities for members to meet public safety policy makers and program evaluators


*OAPSB...the face and voice for Police Governance in Ontario...and here for you!*

# 2024 Membership Dues: Section 10 OPP Boards, Section 31 Municipal Boards, and First Nations Boards

Force Size (Uniform Members)	2024 Membership Dues	HST	Total
1-10	\$778.61	\$101.22	\$879.83
11-30	\$1,328.22	\$172.67	\$1,500.88
31-50	\$1,618.78	\$210.44	\$1,829.22
51-100	\$3,396.18	\$441.50	\$3,837.69
101-200	\$4,953.21	\$643.92	\$5,597.13
201-300	\$5,724.47	\$744.18	\$6,468.65
Over 300	\$6,496.92	\$844.60	\$7,341.52

## 2024 Membership Dues: Associate Memberships

Associate Member	2024 Associate Membership Dues	HST	Total
Associate 5.1 Community Police Advisory Committees (CPAC)	\$1,322.25	\$171.89	\$1,494.14
Associate Organizations	\$6,614.84	\$859.93	\$7,474.77
Associate Individuals	\$630.84	\$82.01	\$712.84

 Ontario Association of Police Services Boards

 PO Box 43058 London RPO Highland - N6J 0A7 London Ontario - Canada

[oapsb@oapsb.ca](mailto:oapsb@oapsb.ca) (mailto:oapsb@oapsb.ca)

[oapsb.ca](https://oapsb.ca/) (https://oapsb.ca/)

Ministry of the Solicitor General

Ministère du Solliciteur général

Office of the Chief Coroner  
Ontario Forensic Pathology Service

Bureau du coroner en chef  
Service de médecine légale de l'Ontario



Forensic Services and  
Coroners' Complex  
25 Morton Shulman Avenue  
Toronto ON M3M 0B1

Complexe des sciences judiciaires  
et du coroner  
25, Avenue Morton Shulman  
Toronto ON M3M 0B1

Telephone: (416) 314-4000  
Facsimile: (416) 314-4030

Téléphone: (416) 314-4040  
Télécopieur: (416) 314-4060

October 27, 2023

Via email: [rwilkinson@woodstockpolice.ca](mailto:rwilkinson@woodstockpolice.ca)

Rod Wilkinson, Chief of Police  
Woodstock Police Service  
615 Dundas Street  
Woodstock ON N4S 1E1

Dear Chief Wilkinson:

**Re: Inquest into the deaths of: Gladys Helen RYAN and William Thomas RYAN**  
**Date Death Pronounced: October 27, 2017**  
**OCC Inquest File No.: Q2023-18**  
**Date Inquest Jury Verdict &**  
**Recommendations Received: October 3, 2023**

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The jury in the inquest into the deaths of Gladys Helen Ryan and William Thomas Ryan has made recommendations which your organization may be in a position to implement. Please report back regarding your consideration to implement the recommendations relating to your organization by completing the attached chart, *Responses to Jury Recommendations*. Your response is requested by **April 29, 2024**.

A list of organizations requested to report back is provided.

We are pleased to provide you with a copy of the inquest jury verdict and recommendations. The presiding officer's verdict explanation will be sent when it becomes available.

I would like to explain the significance of inquests and consequent recommendations under the *Coroners Act*. An inquest is a public hearing conducted by a coroner before a jury of five community members. Inquests are held for the purpose of informing the public about the circumstances of a death. An inquest does not find fault, blame or legal wrongdoing but rather examines the circumstances of one or more deaths and looks for lessons that can be learned from the death(s) that may contribute to a safer future for the living. Juries often make recommendations based on these learned lessons and, while they are not binding, it is hoped that implemented recommendations will prevent future deaths in similar circumstances.

Responses to inquest recommendations will be made public. Therefore, your response should not contain personal identifiers with the exception of identifying the decedent.

Please provide us with the name and contact information of the individual leading your organization's response by **December 26, 2023**. As well, if you feel any of the recommendations should be directed elsewhere, complete the attached *Contact Information and Recommendation Referrals* form and forward to [OCC.inquests@ontario.ca](mailto:OCC.inquests@ontario.ca).

As noted above, inquest jury recommendations are not legally binding; however, we trust they will be given careful consideration for implementation and, if not implemented, that your organization provides an explanation.

Thank you for participating in this important process. Please contact me if you have any questions.

Sincerely,

A handwritten signature in cursive script, appearing to read 'D. Cameron', written in black ink.

David A. Cameron, MD, LLB, CCFP  
Regional Supervising Coroner – Inquests

/dpw

**Attachments:**

Responses to Jury Recommendations

List of Organizations Requested to Respond to Jury Recommendations

Contact Information and Recommendation Referrals

**Responses to Jury Recommendations**  
RYANs Inquest Q2023-18

**WOODSTOCK POLICE SERVICE**

RECOMMENDATION #:  
**# 10, 21**

<b>REC. #</b>	<b>ORGANIZATION'S RESPONSE</b>

## **List of Organizations Requested to Respond to Jury Recommendations**

RYANs Inquest Q2023-18

Ministry of Health

Ontario Hospital Association

All Hospitals in Ontario

Local Health Integration Networks (now operating as Home and Community Care Support Services)

Ontario Paramedic Association

Central Ambulance Communication Centres

Ministry of Training, Colleges and Universities

College of Nurses of Ontario

College of Physicians and Surgeons of Ontario

Ontario Personal Support Workers Association

Ministry of the Solicitor General

Community Safety and Correctional Services

All Police Services in Ontario

The Government of Ontario

Ministry of Children, Community and Social Services

Ministry of Seniors and Accessibility

Office of the Chief Coroner



**Contact Information and Recommendation Referrals**

Responses to Jury Recommendations

RYANs Inquest Q2023-18

**WOODSTOCK POLICE SERVICE**

**Part I: Contact Information**

Name	Position Title
Email address	Telephone number

**Part II: Referral**

We believe the following recommendations may be best addressed by these organizations:

Recommendation Number	Organization Name & Address	Contact Name & Title

Forward to [occ.inquests@ontario.ca](mailto:occ.inquests@ontario.ca)



Office of the  
Chief Coroner  
Bureau du  
coroner en chef

## Verdict of Inquest Jury Verdict de l'enquête

The Coroners Act – Province of Ontario  
Loi sur les coroners – Province de l'Ontario

We the undersigned / Nous soussignés,



of / de Cobourg, ON  
of / de Cobourg, ON  
of / de Peterborough, ON  
of / de Brighton, ON  
of / de Grafton, ON

the jury serving on the inquest into the death(s) of / membres dûment assermentés du jury à l'enquête sur le décès de:

Surname / Nom de famille RYAN / RYAN Given Names / Prénoms Gladys Helen / William Thomas

aged 77 / 70 held at Virtually 25 Morton Shulman Ave, Toronto, Ontario  
à l'âge de tenue à

from the September 18th to the October 3rd 20 23  
du au

By Dr. / D<sup>r</sup> Murray Segal Presiding Officer for Ontario  
Par président pour l'Ontario

having been duly sworn/affirmed, have inquired into and determined the following:  
avons fait enquête dans l'affaire et avons conclu ce qui suit :

Name of Deceased / Nom du défunt  
Helen Gladys Ryan / William Thomas Ryan

Date and Time of Death / Date et heure du décès  
October 27, 2017, 11:08pm/11:10pm

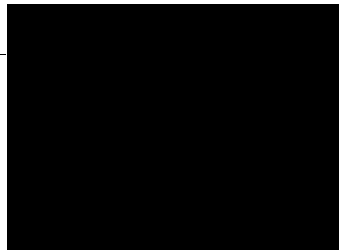
Place of Death / Lieu du décès  
Northumberland Hills Hospital, Cobourg, ON

Cause of Death / Cause du décès  
Gunshot wound of the head / Multiple gunshot wounds

By what means / Circonstances du décès  
Homicide / Homicide



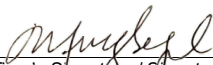
Original confirmed by: Foreperson / Original confirmé par: Président du jury



Original confirmed by jurors / Original confirmé par les jurés

The verdict was received on the 3rd day of October 20 23  
Ce verdict a été reçu le (Day / Jour) (Month / Mois)

Presiding Officer's Name (Please print) / Nom du président (en lettres  
moulées) Murray Segal Date Signed (yyyy/mm/dd) / Date de la signature (aaaa/mm/dd)  
2023/10/03

  
Presiding Officer's Signature / Signature du président

We, the jury, wish to make the following recommendations: (see page 2)  
Nous, membres du jury, formulons les recommandations suivantes : (voir page 2)



Office of the  
Chief Coroner  
Bureau du  
coroner en chef

## Verdict of Inquest Jury Verdict de l'enquête

The *Coroners Act* – Province of Ontario  
*Loi sur les coroners* – Province de l'Ontario

### Inquest into the death of: L'enquête sur le décès de:

Gladys Helen Ryan and William Thomas Ryan

### JURY RECOMMENDATIONS RECOMMANDATIONS DU JURY

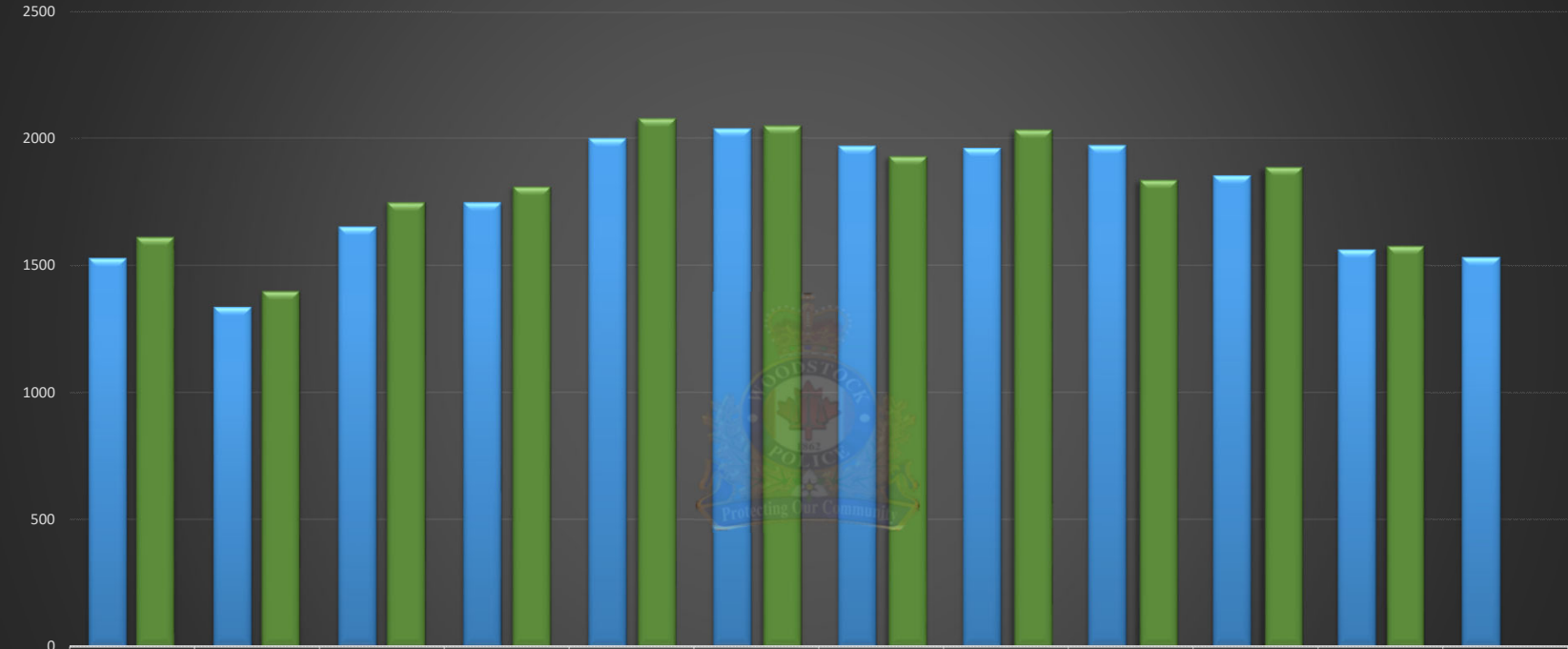
1. Ministry of Health (Emergency Health Services Branch) : To review the Ambulance Documentation Standard and the Ambulance Call Report (ACR) completion manual for paramedic services across Ontario with a view to improving how information about Intimate Partner Violence (IPV) risk factors is flagged for hospital staff in an ACR, for example, including relevant check boxes & a comment area to note source who communicated risk factors and/or details.
2. Ministry of Health, Ontario Hospital Association and Hospitals: Develop an appropriate mechanism on electronic triage patient records to ensure that where staff input data on abuse, that the fact it has been completed is prominently visible to the user. Incorporate safety considerations when developing the mechanisms.
3. Ministry of Health: Develop and implement information sharing policies and protocols to enhance coordination of assessments and intervention by LHINs/HCCSS organizations and their contracted service provider organizations (including PSWs), paramedics, police and nursing, particularly around attendance at hospital emergency departments.
4. LHINs/HCCSS organizations and their contracted service provider organizations (including PSWs): Review current policies and procedures to ensure they include the following:
  - a. Direction on how to identify IPV risk factors;
  - b. IPV risk assessment and risk management strategies; and
  - c. Clear guidance on when and how information regarding IPV may be shared with other health care providers, paramedics or police.
5. LHINs/HCCSS organizations and their contracted service provider organizations (including PSWs): Review current policies to ensure they include procedures on how information about client safety, including intimate partner violence risks, is shared between service provider organizations and the LHIN/HCCSS to ensure reciprocal notification.
6. LHINs/HCCSS organizations: Develop and implement policy guidance for staff who receive information from a service provider organization indicating a request for police assistance or for staff who are asked directly by the client for police assistance. The guidance should address the need to treat the client as a credible source of information and include a requirement to document the information and report it to a supervisor.
7. Paramedics Services across Ontario and Central Ambulance Communication Centres: Review internal information sharing protocols and work to ensure that paramedics teams have the necessary guidance and training on how and what types of information they should be sharing with colleagues who may be providing service to the same household, where operationally feasible. The policy guidance and training should include safety risks, including those related to IPV.
8. Ministry of Health, Ontario Hospital Association and Hospitals across Ontario: Consider steps to modernize the delivery of ambulance call reports to ensure that reports can be received electronically and in the timeliest possible manner to assist with patient care, and that the Ministry pursue funding options to assist hospitals with this transition.

9. Ministry of Training, Colleges and Universities; College of Nurses; College of Physicians and Surgeons; Ministry of Health (Emergency Health Services Branch); Ontario Personal Support Workers Association; and Regulators of Health Professionals who provide support in the home: Develop elder abuse and IPV education and include as a mandatory component of training for personal support workers (and regulated health professionals who provide support in the home), paramedics, nurses and doctors.
10. Ministry of the Solicitor General and all Police Services in Ontario: Review current police training at the Ontario Police College (basic constable training) and ongoing professional development training to ensure the inclusion of elder abuse and IPV risk assessment training, and how they intersect.
11. LHIN/HCCSS: Revise current mandatory abuse prevention, recognition and response training to address IPV as a specific form of abuse including in the elderly community and ensure all staff who have contact with clients and the supervisors from whom staff may seek advice receive this training.
12. LHINs/HCCSS organizations: Require that service provider organizations contracted to deliver home and community care services provide the following training to their staff who have contact with clients, and the supervisors from whom staff may seek advice:
  - a. Direction on how to identify IPV risk factors;
  - b. IPV risk assessment and risk management strategies; and
  - c. Communicating information with others within the organization and with the LHIN/HCCSS to ensure a coordinated response plan.
13. Paramedics Services across Ontario: Provide training on risk factors related to IPV and seniors to all paramedics, paramedic supervisors, chiefs and deputy chiefs.
14. Ministry of Health: Work in consultation with all regional LHINs/HCCSS to develop materials on structured risk assessment and risk management strategies as part of a plan of care to deal with IPV in the elderly population.
15. Ministry of Health: Work in consultation with all regional LHINs/HCCSS to establish minimum training standards for community care service providers, including PSWs, on IPV risk assessment and IPV risk management strategies when caring for the elderly population
16. Ministry of Health: Work in consultation with all regional LHINs/HCCSS to establish minimum training standards for community care service providers, including PSWs, on identifying IPV risks and how to communicate them to supervisors to ensure the development of a coordinated care plan which will ensure client safety.
17. Ministry of Health: Develop policies and procedures to assist health care professionals in flagging cases of IPV in the elderly population to ensure a coordinated and integrated approach to providing appropriate health care services. Provide ongoing funding directed to training health care professionals including care service providers including PSWs, regulated health professionals and paramedics.
18. Hospitals in Ontario, Paramedic Services, LHIN/HCCSS and other members of regional situation tables to develop, in collaboration with local IPV agency/agencies, training and resources on identifying IPV risk factors, responding to victims of IPV, having regard to the circumstances and dynamics of the region and the community.
19. Hospitals in Ontario: Develop in collaboration with local IPV agency/agencies a robust partnership agreement to respond to the needs of local women victims of IPV who access care through the hospital.
20. Ministry of Health, Hospitals: Review and ensure that structured screening tools are available to assist hospital triage staff in identifying IPV concerns to ensure patient and staff safety. Develop mandatory training on these screening tools which may be delivered in an interdisciplinary fashion with other health service providers, such as paramedics. Ministry of Health to provide funding to support the recommendation.
21. Ministry of Health, Hospitals, all Police Services in Ontario: Collaborate on the development and implementation of violent/live fire protocols to clearly identify the roles and responsibilities for ensuring staff and patient safety and to ensure critical information is shared to responding officers immediately. Annual mandatory interactive training to be provided to staff. Joint experiential exercises to be conducted

regularly with representatives from all applicable departments, with an invitation to police and paramedics services.

22. To the Government of Ontario, Ministry of Solicitor General, Ministry of Health, Ministry of Children, Community and Social Services, Ministry of Seniors: Review and provide sufficient funding required for the implementation of the above recommendations directed to the development of screening and risk assessment tools and training of health care professions and police.
23. To Government of Ontario: Provide seed funding through Elder Abuse Prevention Ontario (EAPO) to develop a local network on elder abuse prevention, including intimate partner violence with the elder population.
24. To Government of Ontario: Ensure coordination of efforts take place between government ministries in charge of violence against women services (Ministry of Children, Community and Social Services) and senior services (Ministry for Seniors and Accessibility).
25. Ministry of Health: Review opportunities through evolving Ontario health care models and/or regional situation tables for enhanced information sharing across the continuum of care to assist vulnerable, equity seeking/equity deserving groups of patients/clients in navigating and accessing relevant supports and resources in the community. Following review, find funding to support, and provide guidance on implementation of best practices.
26. LHIN/HCCSS: Develop and implement a safety screening form to be completed at the time of the initial assessment by care coordinators. The safety screening form will include inquiries on firearms or any weapons in the home, and any identified risks will be shared with home care service providers as it becomes a workplace.
27. LHIN/HCCSS: Upon being advised that their clients are the subject of a Situation Table discussion, consult with applicable home care service providers to receive information and input to assist in addressing the acutely elevated risk. Home care service providers should also be advised of the outcome of Situation Tables involving their clients to ensure their ability to participate in the coordinated response.
28. Office of the Chief Coroner: Amend the definition of homicide in the classifications of death in the Coroner's Rules to include a death caused by another person where the person believed that there was an imminent threat to the safety of themselves and/or others.
29. LHINs/HCCSS organizations, Hospitals in Ontario, Paramedic Services: Establish an educational review committee that is responsible for implementing an audit and review process for related policies, procedures and training as required to ensure training is up to date, completed, tracked, and recorded for all employees at least annually.
30. Office of the Chief Coroner: Amend the *Coroners Act* to require the recipient of an inquest recommendation to advise the Office of the Chief Coroner if a recommendation is complied with or to provide an explanation if it is not implemented.
31. Government of Ontario: Immediately institute a provincial implementation committee dedicated to ensuring that the recommendations from this Inquest are comprehensively considered, and any responses are fully reported and published. The committee should include senior members of relevant ministries central to IPV and an equal number of community IPV experts. It should be chaired by an independent IPV expert who could speak freely on progress made on implementation.
32. Government of Ontario: Formally declare intimate partner violence as an epidemic.

# 2023 WPS Calls for Service



	Jan	Feb	Mar	April	May	June	July	Aug	Sept	Oct	Nov	Dec
2022	1529	1337	1653	1749	2001	2039	1971	1963	1973	1855	1563	1533
2023	1614	1402	1749	1811	2078	2050	1929	2034	1837	1888	1579	



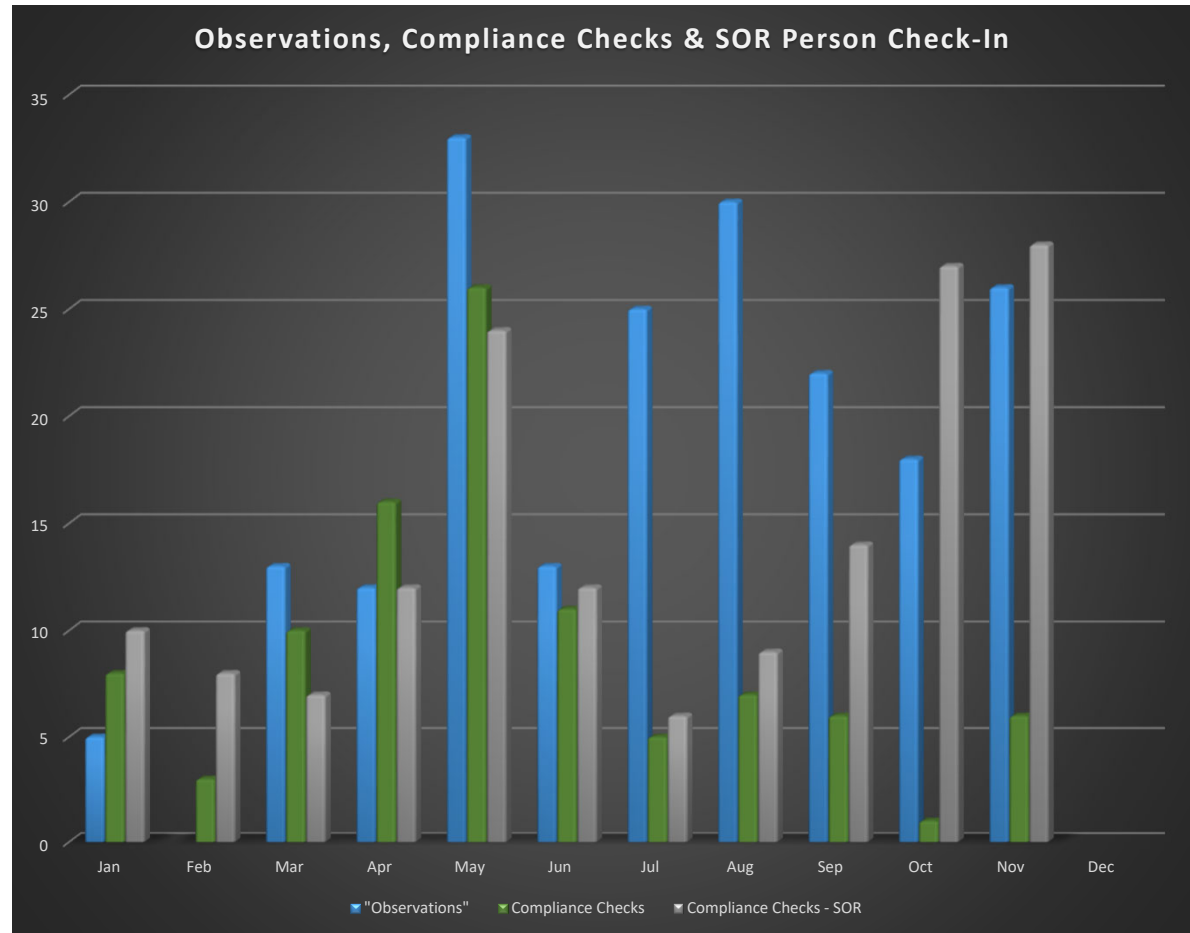


## 2023 Report Complaint Investigations

<b>Total Officers (actual authorized strength)</b>	85	
<b>Total Chief's Initiated Complaints 2023</b>	0	
<b><u>Total Public Complaints 2023 (OIPRD)</u></b>	12	
- Conduct	5	
- Service	3	
-Service Policy	4	
<b>TOTAL CHIEF INITIATED COMPLAINTS UNDER INVESTIGATION</b>		
<b>TOTAL PUBLIC COMPLAINTS UNDER INVESTIGATION</b>		
<b><u>Allegations of Misconduct</u></b>		
Incivility/Insubordination	1	
Neglect of Duty	1	
Discreditable Conduct		
Excessive/Unnecessary Use of Force	2	
Unlawful/Unnecessary Exercise of Authority	1	
Unsatisfactory Work Performance	1	
Other Service Complaints - Unknown	4	
<b><u>Dispositions</u></b>		
Not Dealt with- Section 59 (frivolous, vexatious, bad faith, outdated, not affected)	5	
Informal Resolution without a Hearing		
- Conduct		
- Service		
- Policy		
Withdrawn by Complainant	3	
Unsubstantiated through investigation	2	
Police Service Act Hearing		
Lost jurisdiction	2	
Early Resolution		



	"Observations"	Compliance Checks	Compliance Checks - SOR
Jan	5	8	10
Feb		3	8
Mar	13	10	7
Apr	12	16	12
May	33	26	24
Jun	13	11	12
Jul	25	5	6
Aug	30	7	9
Sep	22	6	14
Oct	18	1	27
Nov	26	6	28
Dec			
	<b>197</b>	<b>99</b>	<b>157</b>



WOODSTOCK POLICE SERVICE

Reserve & Reserve Funds to  
October 31, 2023

	Name	January 1, 2023	2023 Contributions	Reserve Fund Interest Earned	Transfers between Funds	Expenditures	Transferred to : Operating/Capita:	Balance October 31, 2023
0180-52031	Sick Leave Severance Reserve Fund	<b>739,421.09</b>	10,000.00	32,764.56		100,000.00	200,000.00	<b>482,185.65</b>
0170-51152-0000	Insurance Loss Reserve	<b>202,232.66</b>	5,000.00			(80,629.05)		<b>287,861.71</b>
0170-51153-0000	Reserve for Legal Fees	<b>204,313.34</b>						<b>204,313.34</b>
0170-51156-0000	Reserve Building & Operations	<b>130,343.35</b>						<b>130,343.35</b>
0180-52032	Voice Radio Replacement Reserve Fund	<b>12,085.00</b>		7,096.76				<b>19,181.76</b>
0170-51157-0000	Honour Guard Reserve	<b>2,100.80</b>						<b>2,100.80</b>
0170-51158-0000	Labour Relations Reserve	<b>632.91</b>						<b>632.91</b>
0170-51159-0000	Reserve for Information Technology	<b>440,805.40</b>					150,000.00	<b>290,805.40</b>
0170-51161-0000	Canine Unit	<b>13,645.95</b>						<b>13,645.95</b>
0170-51166-0000	Capital Projects Reserve	<b>326,819.44</b>						<b>326,819.44</b>
0170-51171-0000	Reserve for Specialized Services & Wellness	<b>18,855.28</b>						<b>18,855.28</b>
0170-51172-0000	Reserve for Civilian Clothing	<b>2,273.33</b>						<b>2,273.33</b>
	Totals	<b>2,093,528.55</b>	15,000.00	39,861.32	-	19,370.95	350,000.00	<b>1,779,018.92</b>

Insurance proceeds pending  
vehicle replacement

Reserve for Information Technology - Opening balance has been increased to reflect the allocation of 2022 surplus.

WOODSTOCK POLICE SERVICE

Reserve & Reserve Funds to  
November 30, 2023

Name	January 1, 2023	2023 Contributions	Reserve Fund Interest Earned	Transfers between Funds	Expenditures	Transferred to : Operating/Capita:	Balance November 30, 2023
0180-52031 Sick Leave Severance Reserve Fund	<b>739,421.09</b>	10,000.00	36,287.00		100,000.00	200,000.00	<b>485,708.09</b>
0170-51152-0000 Insurance Loss Reserve	<b>202,232.66</b>	5,000.00			(80,629.05)		<b>287,861.71</b>
0170-51153-0000 Reserve for Legal Fees	<b>204,313.34</b>						<b>204,313.34</b>
0170-51156-0000 Reserve Building & Operations	<b>130,343.35</b>						<b>130,343.35</b>
0180-52032 Voice Radio Replacement Reserve Fund	<b>12,085.00</b>		7,184.26				<b>19,269.26</b>
0170-51157-0000 Honour Guard Reserve	<b>2,100.80</b>						<b>2,100.80</b>
0170-51158-0000 Labour Relations Reserve	<b>632.91</b>						<b>632.91</b>
0170-51159-0000 Reserve for Information Technology	<b>440,805.40</b>					150,000.00	<b>290,805.40</b>
0170-51161-0000 Canine Unit	<b>13,645.95</b>						<b>13,645.95</b>
0170-51166-0000 Capital Projects Reserve	<b>326,819.44</b>						<b>326,819.44</b>
0170-51171-0000 Reserve for Specialized Services & Wellness	<b>18,855.28</b>						<b>18,855.28</b>
0170-51172-0000 Reserve for Civilian Clothing	<b>2,273.33</b>						<b>2,273.33</b>
Totals	<b>2,093,528.55</b>	15,000.00	43,471.26	-	19,370.95	350,000.00	<b>1,782,628.86</b>

Insurance proceeds pending  
vehicle replacement

Reserve for Information Technology - Opening balance has been increased to reflect the allocation of 2022 surplus.

Time: 8:38:49 AM

## Woodstock Police Service Board - October 31, 2023

<u>Account</u>	<u>Description</u>	2023 BUDGET	<u>ACTUAL</u> <u>Y.T.D.</u>	DIFFERENCE	Percentage Spent
<b><u>Revenues</u></b>					
0500-63027-0000	ONTARIO - RIDE PROGRAMME	\$15,000.00	\$14,900.00	\$100.00	99.33%
0500-63028-0000	ONTARIO - VICTIM SUPPORT GRANT	92,800.00	92,800.00	0.00	100.00
0500-63031-0000	ONTARIO - DIGITAL EVIDENCE MGMT SUBSIDY	0.00	13,424.00	(13,424.00)	0.00
0500-63033-0000	ONTARIO - COURT SECURITY COSTS RECOV.	435,152.00	322,743.44	112,408.56	74.17
0500-63034-0000	CRUISER COSTS RECOVERED CISO	8,000.00	0.00	8,000.00	0.00
0500-63035-0000	ONTARIO - HCEIT GRANT	7,000.00	5,900.00	1,100.00	84.29
0500-63036-0000	COMMUNITY SAFETY & POLICING GRANT - LOCAL	332,569.00	332,569.59	(0.59)	100.00
0500-63037-0000	COMMUNITY SAFETY & POLICING GRANT - PROV	152,008.00	152,511.00	(503.00)	100.33
0500-63038-0000	PROV - PROVINCIAL STRATEGY GRANT	12,750.00	12,750.00	0.00	100.00
0500-63039-0000	ONTARIO YOUTH IN POLICING GRANT	5,000.00	10,934.00	(5,934.00)	218.68
0500-63042-0000	ONT STRATEGY TO END HUMAN TRAFFICKING	0.00	17,400.00	(17,400.00)	0.00
0500-63046-0000	NG911 GRANT	0.00	1,245,000.00	(1,245,000.00)	0.00
0500-63047-0000	CISO SPECIAL PROJECT FUNDING	0.00	41,939.54	(41,939.54)	0.00
0500-63048-0000	POLICE-ALPR GRANT - PROV	285,552.00	285,552.00	0.00	100.00
0500-69202-0000	TRANSPORTATION OF PRISONERS-	40,000.00	22,939.79	17,060.21	57.35
0500-69203-0000	ACCIDENT REPORTS & MISCELLANEOUS-	85,000.00	86,394.53	(1,394.53)	101.64
0500-69204-0000	DISPATCH SERVICES RECOVERED - VARIOUS	140,000.00	140,091.04	(91.04)	100.07
0500-69205-0000	COUNTY 911	48,033.00	48,033.00	0.00	100.00
0500-69207-0000	RECOV. FROM COUNTY COURT SECURITY	10,276.00	10,276.00	0.00	100.00
0500-69216-0000	POLICE - ALARM REVENUE	80,000.00	61,972.50	18,027.50	77.47
0500-69219-0000	REVENUE - PAID DUTY	20,000.00	31,564.69	(11,564.69)	157.82
0500-69220-0000	REVENUE - PAID DUTY - ADMINISTRATION	3,500.00	3,267.76	232.24	93.37
0500-69222-0000	PROV. OFFENCES COURT SECURITY	6,000.00	6,243.80	(243.80)	104.06
0500-69225-0000	REFUND SURPLUS GREAT WEST LIFE	80,000.00	80,000.00	0.00	100.00
0500-69248-0000	SECONDMENT PAYMENTS - VARIOUS	343,689.00	263,240.98	80,448.02	76.59
0500-69259-0000	TRANS FROM SICK LEAVE SEVERANCE RES FUN	200,000.00	0.00	200,000.00	0.00
0500-69262-0000	PROPERTY AUCTION PROCEEDS	0.00	3,368.46	(3,368.46)	0.00
0500-69263-0000	TRANSFER FROM INFO TECHNOLOGY RESERVE	150,000.00	0.00	150,000.00	0.00
0500-69265-0000	WSIB REIMBURSEMENTS	520,000.00	779,513.27	(259,513.27)	149.91
0500-69267-0000	CANADIAN TIRE JUMPSTART CHARITIES	0.00	3,440.50	(3,440.50)	0.00
0500-69508-0000	POLICE-GAIN/LOSS ON SALE OF FIXED ASSETS	20,000.00	10,443.12	9,556.88	52.22
<b>Total Revenues</b>		<b>\$3,092,329.00</b>	<b>\$4,099,213.01</b>	<b>(\$1,006,884.01)</b>	<b>132.56%</b>

**Expenditures**

0500-72211-0000	POLICE - COURT SECURITY EXPENSES	\$804,752.00	\$527,646.28	\$277,105.72	65.57%
0500-72212-0000	POLICE COMMUNICATIONS EXPENSES	\$1,723,815.00	\$1,384,350.08	\$339,464.92	80.31%
0500-72210-0000	POLICE - CIVILIAN EXPENSES	\$2,000,808.00	\$1,652,815.79	\$347,992.21	82.61%

## Woodstock Police Service Board - October 31, 2023

<u>Account</u>	<u>Description</u>	2023 BUDGET	<u>ACTUAL</u> <u>Y.T.D.</u>	DIFFERENCE	Percentage Spent
0500-72220-0000	POLICE - ENFORCEMENT EXPENSES	\$13,614,705.00	\$10,950,217.75	\$2,664,487.25	80.43%
0500-72230-0000	POLICE SERVICES BOARD EXPENSES	\$102,428.00	\$68,595.20	\$33,832.80	66.97%
0500-72240-0000	POLICE - GENERAL ADMINISTRATION EXPENSES	\$3,517,607.00	\$3,750,147.35	(\$232,540.35)	106.61%
0500-72244-0000	ONTARIO YOUTH GRANT EXPENSES	\$5,000.00	\$7,440.00	(\$2,440.00)	148.80%
0500-72245-0412	VICTIMS SUPPORT GRANT EXPENSES - OTHR CH	\$92,800.00	\$46,824.36	\$45,975.64	50.46%
0500-72247-0412	POLICE -COMMUNITY ENGAGEMENT OFFICER GF	\$0.00	\$5,663.36	(\$5,663.36)	0.00%
0500-72248-0412	POLICE - CISO SPECIAL PROJECT EXPENSES	\$0.00	\$36,552.39	(\$36,552.39)	0.00%
0500-72250-0000	POLICE - BUILDING MAINTENANCE EXPENSES	\$354,876.00	\$240,299.08	\$114,576.92	67.71%
0500-72298-0000	POLICE - GENERAL CRUISER EXPENSES	\$306,448.00	\$228,703.82	\$77,744.18	74.63%
	<b>Total Expenditures</b>	<b>\$22,523,239.00</b>	<b>\$18,899,255.46</b>	<b>\$3,623,983.54</b>	<b>83.91%</b>
	<b>Total Revenues</b>	<b>(\$3,092,329.00)</b>	<b>(\$4,099,213.01)</b>	<b>\$1,006,884.01</b>	<b>132.56%</b>
	<b>Net Difference</b>	<b>\$19,430,910.00</b>	<b>\$14,800,042.45</b>	<b>\$4,630,867.55</b>	<b>76.17%</b>

Time: 4:17:53 PM

## Woodstock Police Service Board - November 30, 2023

<u>Account</u>	<u>Description</u>	2023 BUDGET	<u>ACTUAL</u> <u>Y.T.D.</u>	DIFFERENCE	Percentage Spent
<b><u>Revenues</u></b>					
0500-63027-0000	ONTARIO - RIDE PROGRAMME	\$15,000.00	\$14,900.00	\$100.00	99.33%
0500-63028-0000	ONTARIO - VICTIM SUPPORT GRANT	92,800.00	92,800.00	0.00	100.00
0500-63031-0000	ONTARIO - DIGITAL EVIDENCE MGMT SUBSIDY	0.00	13,424.00	(13,424.00)	0.00
0500-63033-0000	ONTARIO - COURT SECURITY COSTS RECOV.	435,152.00	430,324.59	4,827.41	98.89
0500-63034-0000	CRUISER COSTS RECOVERED CISO	8,000.00	0.00	8,000.00	0.00
0500-63035-0000	ONTARIO - HCEIT GRANT	7,000.00	5,900.00	1,100.00	84.29
0500-63036-0000	COMMUNITY SAFETY & POLICING GRANT - LOCAL	332,569.00	332,569.59	(0.59)	100.00
0500-63037-0000	COMMUNITY SAFETY & POLICING GRANT - PROV	152,008.00	152,511.00	(503.00)	100.33
0500-63038-0000	PROV - PROVINCIAL STRATEGY GRANT	12,750.00	12,750.00	0.00	100.00
0500-63039-0000	ONTARIO YOUTH IN POLICING GRANT	5,000.00	10,934.00	(5,934.00)	218.68
0500-63042-0000	ONT STRATEGY TO END HUMAN TRAFFICKING	0.00	17,400.00	(17,400.00)	0.00
0500-63046-0000	NG911 GRANT	0.00	1,245,000.00	(1,245,000.00)	0.00
0500-63047-0000	CISO SPECIAL PROJECT FUNDING	0.00	41,939.54	(41,939.54)	0.00
0500-63048-0000	POLICE-ALPR GRANT - PROV	285,552.00	285,552.00	0.00	100.00
0500-69202-0000	TRANSPORTATION OF PRISONERS-	40,000.00	25,797.23	14,202.77	64.49
0500-69203-0000	ACCIDENT REPORTS & MISCELLANEOUS-	85,000.00	96,500.77	(11,500.77)	113.53
0500-69204-0000	DISPATCH SERVICES RECOVERED - VARIOUS	140,000.00	151,757.71	(11,757.71)	108.40
0500-69205-0000	COUNTY 911	48,033.00	48,033.00	0.00	100.00
0500-69207-0000	RECOV. FROM COUNTY COURT SECURITY	10,276.00	10,276.00	0.00	100.00
0500-69216-0000	POLICE - ALARM REVENUE	80,000.00	64,922.50	15,077.50	81.15
0500-69219-0000	REVENUE - PAID DUTY	20,000.00	32,372.93	(12,372.93)	161.87
0500-69220-0000	REVENUE - PAID DUTY - ADMINISTRATION	3,500.00	3,338.74	161.26	95.39
0500-69222-0000	PROV. OFFENCES COURT SECURITY	6,000.00	6,970.69	(970.69)	116.18
0500-69225-0000	REFUND SURPLUS GREAT WEST LIFE	80,000.00	80,000.00	0.00	100.00
0500-69229-0000	DONATIONS - CANINE UNIT	0.00	17,500.00	(17,500.00)	0.00
0500-69248-0000	SECONDMENT PAYMENTS - VARIOUS	343,689.00	263,240.98	80,448.02	76.59
0500-69259-0000	TRANS FROM SICK LEAVE SEVERANCE RES FUN	200,000.00	0.00	200,000.00	0.00
0500-69262-0000	PROPERTY AUCTION PROCEEDS	0.00	3,368.46	(3,368.46)	0.00
0500-69263-0000	TRANSFER FROM INFO TECHNOLOGY RESERVE	150,000.00	0.00	150,000.00	0.00
0500-69265-0000	WSIB REIMBURSEMENTS	520,000.00	866,521.42	(346,521.42)	166.64
0500-69267-0000	CANADIAN TIRE JUMPSTART CHARITIES	0.00	3,440.50	(3,440.50)	0.00
0500-69508-0000	POLICE-GAIN/LOSS ON SALE OF FIXED ASSETS	20,000.00	10,443.12	9,556.88	52.22
<b>Total Revenues</b>		<b>\$3,092,329.00</b>	<b>\$4,340,488.77</b>	<b>(\$1,248,159.77)</b>	<b>140.36%</b>

**Expenditures**

0500-72211-0000	POLICE - COURT SECURITY EXPENSES	\$804,752.00	\$588,975.02	\$215,776.98	73.19%
0500-72212-0000	POLICE COMMUNICATIONS EXPENSES	\$1,723,815.00	\$1,517,153.63	\$206,661.37	88.01%

## Woodstock Police Service Board - November 30, 2023

<u>Account</u>	<u>Description</u>	2023 BUDGET	<u>ACTUAL</u> <u>Y.T.D.</u>	DIFFERENCE	Percentage Spent
0500-72210-0000	POLICE - CIVILIAN EXPENSES	\$2,000,808.00	\$1,813,865.05	\$186,942.95	90.66%
0500-72220-0000	POLICE - ENFORCEMENT EXPENSES	\$13,614,705.00	\$11,967,953.93	\$1,646,751.07	87.91%
0500-72230-0000	POLICE SERVICES BOARD EXPENSES	\$102,428.00	\$78,201.07	\$24,226.93	76.35%
0500-72240-0000	POLICE - GENERAL ADMINISTRATION EXPENSES	\$3,517,607.00	\$4,127,470.81	(\$609,863.81)	117.34%
0500-72244-0000	ONTARIO YOUTH GRANT EXPENSES	\$5,000.00	\$7,440.00	(\$2,440.00)	148.80%
0500-72245-0412	VICTIMS SUPPORT GRANT EXPENSES - OTHR CH	\$92,800.00	\$46,824.36	\$45,975.64	50.46%
0500-72247-0412	POLICE -COMMUNITY ENGAGEMENT OFFICER GF	\$0.00	\$5,663.36	(\$5,663.36)	0.00%
0500-72248-0412	POLICE - CISO SPECIAL PROJECT EXPENSES	\$0.00	\$36,552.39	(\$36,552.39)	0.00%
0500-72250-0000	POLICE - BUILDING MAINTENANCE EXPENSES	\$354,876.00	\$255,548.87	\$99,327.13	72.01%
0500-72298-0000	POLICE - GENERAL CRUISER EXPENSES	\$306,448.00	\$266,529.55	\$39,918.45	86.97%
	<b>Total Expenditures</b>	<b>\$22,523,239.00</b>	<b>\$20,712,178.04</b>	<b>\$1,811,060.96</b>	<b>91.96%</b>
	<b>Total Revenues</b>	<b>(\$3,092,329.00)</b>	<b>(\$4,340,488.77)</b>	<b>\$1,248,159.77</b>	<b>140.36%</b>
	<b>Net Difference</b>	<b>\$19,430,910.00</b>	<b>\$16,371,689.27</b>	<b>\$3,059,220.73</b>	<b>84.26%</b>



December 11, 2023

Board Report – December 2023 - OPEN SESSION

RE: 2023 Budget Surplus

Should there be a surplus to the Woodstock Police Service 2023 Operating Budget, I would request that any surplus be directed to Woodstock Police Service Labour Relations Reserve Fund Account #0170-51158-0000.

**Recommendation:**

**That in the event of a 2023 budget surplus, any surplus monies will be transferred to the Woodstock Police Service Labour Relations Reserve Fund Account #0170-51158-0000.**

Rod Wilkinson  
Chief of Police