



WOODSTOCK POLICE SERVICES BOARD

The Woodstock Police Services Board met on March 8, 2021 at Woodstock Police Service headquarters and via ZOOM at 3:00 p.m.

Present were: Ken Whiteford, Provincial Appointee; Mayor Trevor Birtch, Provincial Appointee; Balwant Rai, Community Member; Leslie Farrell, Provincial Appointee; Deb Tait, City Councilor; and Amy Hartley, WPSB EA

Also in attendance were Chief Daryl Longworth; Deputy Chief Rod Wilkinson; Kristi Lampman, Human Resources Coordinator; Kevin Talsma, Acting Inspector; Greg Colgan, Woodstock Sentinel Review; Duane Sprague, Police Service Advisor, Zone 4; Scott Taylor, The Woodstock Local (attended at 3:18pm)

1. CALL TO ORDER

Ken WHITEFORD called the meeting to order at 3:00 p.m.

2. WELCOME

Ken WHITEFORD welcomed everyone

3. APPROVAL OF AGENDA

Moved by Trevor BIRTCH

Seconded by Deb TAIT

Resolved that the Board approve the agenda as circulated.

CARRIED

4. There were no declarations of pecuniary interest.

5. MINUTES –February 8, 2021

Moved by Leslie FARRELL

Seconded by Deb TAIT

Resolved that the Board approve the minutes of February 8, 2021 save and except for the following change:

8. VERBAL REPORT FROM THE CHIEF

- (paragraph #2) Meeting with local Ministers in regards to COVID concerns went well. Pleasant dialogue and those concerned

understand the position that the WPS holds. Commented that the legislation is in place by a duly elected government and is reasonable under the circumstances. OIPRD (Office of the Independent Police Review Director) is available if they take issue with decisions made. The local Ministers are contacting police to ensure that they are following guidelines and procedures.

CARRIED

6. BUSINESS ARISING FROM THE MINUTES

None

7. VERBAL REPORT FROM CHAIR

- Introduced Duane Sprague as the interim replacement for Chris Herapath as Police Service Advisor for Zone 4
- Budget presentation occurred March 4, 2021, positive comments were received as a result of the Chiefs presentation. Trevor Birtch advised that discussion will occur at the next council meeting on March 18, 2021 for finalization and potential approval of proposed budget

8. VERBAL REPORT FROM CHIEF

- The Containment Team and Command Structure were very busy with four calls for prolonged negotiations recently. The four incidents resulted in 95 hours of overtime required, this does not include hours and overtime required from officers and communications staff. The Chief provided compliments to the WPS as these calls are infrequent but have been dealt with efficiently and effectively;
- There have been ten overdose calls in the last two weeks which resulted in 4 deaths. The Chief advised that all deaths are treated as suspicious major cases and dedicate a great deal of investigative resources to them;
- A number of the WPS Auxiliary members participated in the Coldest Night of the Year fundraising walk in support of The Inn. Our Woodstock team raised a total of \$5,300.00 and came second out of 45 teams, the Oxford Community Health Centre finished in first;
- The replacement of radio consoles in the Communications Centre and Backup Centre that were delayed projects are moving forward in April;
- Hosting Human Trafficking Conference this weekend. Venues have

had to be changed but the event will ultimately proceed. This event is in correlation with SVU launch and enforces WPS commitment to provide a more victim focused response;

- In addition to the calls received for overdose deaths, WPS attended 14 calls where naloxone and CPR was administered. The Chief advised that patrol officers and those who provide medical care have been identified as front line workers and will be included in those to be vaccinated;
- As of January 1, 2021, 114 calls related to COVID. Examples of these calls include too many people gathering or individuals refusing or unable to wear masks.

9. STATISTICS/REPORTS – Deputy WILKINSON

- A) Calls for Service Statistics
- B) Calls for Service Report
- C) Charge Comparison Report
- D) Report on Complaint Investigations

Moved by Leslie FARRELL

Seconded by Balwant RAI

resolved that the Board receive all statistics and reports presented in Item 9.

CARRIED

10. FINANCIAL STATEMENTS

- The final statement for the 2020 budget was received. Revenue shortfall was approximately \$100,000.00 due to added expenses related to COVID. The Chief advised that there was still a \$42,000.00 surplus which is expected to be transferred to the sick time reserve;
- A budget review process has begun to look at variances and pinpoint strengths and weaknesses;
- Current financial statement has not been provided for 2021 yet as budget has not been approved.

Moved by Deb TAIT

Seconded by Leslie FARRELL

resolved that the Board receive the financial statements ending March 2, 2021.

CARRIED

11. 2020 ANNUAL REPORT ON THE COLLECTION OF IDENTIFYING INFORMATION- Deputy Wilkinson

- Advised the Board that this report is mandated by the Ministry to be completed annually
- Total number of regulated interactions was zero
- Members of Police Service received training in 2016 for collection of identifying information
- A refresher/follow up course is required 3 years later for this type of training

Moved by Deb TAIT

Seconded by Trevor BIRTCH

Resolved that the Board receives the Annual Report on the Collection of Identifying information as information.

CARRIED

12. NOMINATION FOR PINCOMBE MEMORIAL BURSARY- Chief

Moved by Balwant RAI

Seconded by Trevor BIRTCH

Resolved that the Board support the Nomination of WPS Cst. Pritpal Thind for the Pincombe Memorial Bursary.

CARRIED

13. 2020 WOODSTOCK POLICE AUXILARY – Deputy Chief

No resolution required

14. UNFINISHED BUSINESS

None

15. CLOSED SESSION

Moved by Balwant RAI

Seconded by Deb TAIT

resolved that the Board adjourns to Closed Session at 3: 32 pm to discuss intimate financial or personal matters or other matters may be disclosed of such a nature, having regard to the circumstances, that the desirability of avoiding their disclosure in the interest of any person affected or in the public interest outweighs the desirability of adhering to the principle that proceedings be open to the public. R.S.O. 1990, c.P15, s.35 of the Ontario Police Services Act.

CARRIED

16. CLOSED SESSION RISES

Moved by Balwant RAI
Seconded by Deb TAIT
resolved that the Board does now rise from Closed Session and reconvenes at 4:15 pm
CARRIED

17. MOTIONS ARISING FROM CLOSED SESSION - # 1 - # 10

CLOSED SESSION # 1 - CLOSED SESSION AGENDA

Moved by Trevor BIRTCH
Seconded by Leslie FARRELL
resolved that the Board approve the Closed Session Agenda as circulated.
CARRIED

CLOSED SESSION # 2 - PERSONNEL REPORTS

a) STAFFING REPORT and b) STAFFING ACTIVITY

Moved by Deb TAIT
Seconded by Balwant RAI
resolved that the Board receives for information the Staffing Report and Staffing Activity Report dated as of March 15, 2021.
CARRIED

CLOSED SESSION # 3 - COVID-19 - CHIEF

Covered in Open Session

CLOSED SESSION # 4 - OVERTIME - CHIEF

Moved by Trevor BIRTCH
Seconded by Balwant RAI
resolved that the Board receive the monthly tracking report for information.
CARRIED

CLOSED SESSION # 5 – Status of Legal Cases

Moved by Deb TAIT
Seconded by Leslie FARRELL
resolved that the Board receive for information the Status of Legal Cases as presented by Deputy WILKINSON.
CARRIED

CLOSED SESSION # 6 – 2020 Public Sector Salary Disclosure Report

Moved by Trevor BIRTCH

Seconded by Leslie FARRELL

Resolved that the board receives the report on the 2020 Public Sector Salary Disclosure dated March 1, 2021.

CARRIED

CLOSED SESSION # 7 – MOU with WPSB and WPA

Moved by Balwant RAI

Seconded by Deb TAIT

resolved that the Board authorize the Chair and Vice-Chair to sign the attached Memorandum of Understanding between the WPSB and the WPA.

CARRIED

CLOSED SESSION #8– OTHER ITEMS IF NECESSARY

None

CLOSED SESSION #9 – AMENDING AGREEMENT

Moved by Balwant RAI

Seconded by Trevor BIRTCH

Resolved that the board receive Report #04-2021 dated February, 2021.

CARRIED

CLOSED SESSION #10 – BOARD ONLY SESSION

The Chief departed the meeting at 4:07 pm and the Board briefly discussed other senior management related matters to be acted upon before the April meeting.

18. NEW BUSINESS

None

19. Date of Next Board Meeting MONDAY, April 12, 2021 at 3pm at the Woodstock Police Service Headquarters.

20. ADJOURNMENT

Moved by Deb TAIT

Seconded by Balwant RAI

resolved that the Board does now adjourn at 4:17 pm

CARRIED

Ken Whiteford, Chair
Woodstock Police Service Board

Trevor Birtch, Vice-Chair
Woodstock Police Service Board