



WOODSTOCK POLICE SERVICES BOARD

The Woodstock Police Services Board met on September 13, 2021 at Woodstock Police Service headquarters and via ZOOM at 3:00 p.m.

Present were: Ken Whiteford, Provincial Appointee; Mayor Trevor Birtch; Balwant Rai, Community Member (via Zoom); Leslie Farrell, Provincial Appointee (via Zoom); Deb Tait, City Councilor (via Zoom) (left @ 3:30) and Amy Hartley, WPSB EA.

Also in attendance were Chief Daryl Longworth, Deputy Chief Rod Wilkinson, Kristi Lampman, Human Resources Coordinator, Ron LeClair, Zone 4 Police Advisor.

1. CALL TO ORDER

Ken WHITEFORD called the meeting to order at 3:07 p.m.

2. WELCOME

Ken WHITEFORD welcomed everyone.

3. PROCEDURAL MOTION

"Whereas society in general is faced with numerous challenges relating to the COVID-19 pandemic;

and Whereas the Woodstock Police Services Board is now in a position to have an in-person meeting due to precautions put in place as a consequence of the pandemic being partially lifted;

Now therefore, the Woodstock Police Services Board reinstate the rules of procedure governing the proceedings of the Board to enable a meeting of the Board to proceed on September 13, 2021 in person after suspending the Rules as provided for in Section 3.3 of Board By-law 01-2019."

Moved by: Leslie FARRELL
Seconded by: Trevor BIRTCH
CARRIED.

3. APPROVAL OF AGENDA

Moved by: Balwant RAI
Seconded by: Trevor BIRTCH
Resolved that the Board approve the agenda as circulated.
CARRIED.

4. There were no declarations of pecuniary interest.

5. MINUTES

Moved by: Balwant RAI
Seconded by: Leslie FARRELL
Resolved that the Board approve the minutes of June 14, 2021 as circulated.
CARRIED.

6. BUSINESS ARISING FROM THE MINUTES

- K. Whiteford asked Chief Longworth for an update regarding the Sexual Assault Group. Chief Longworth noted that the September 7 meeting that was scheduled has not occurred and the group has not been officially launched yet.

- K. Whiteford asked whether Chief Longworth has been elected for a second term as the vice president for the Association of Police of Chief. Answer was in the affirmative.

7. VERBAL REPORT FROM CHAIR

- K. Whiteford hoped that all board members and senior management of WPS had a safe and pleasant summer, and is excited to be able to hold in-person meetings.

- Introduced Ron LeClair who was in attendance as the new Zone 4 advisor, and expressed that the WPSB is looking forward to working with R. LeClair.

8. VERBAL REPORT FROM CHIEF

- The Cops and Kids Baseball Program was successful with 20 young people participating who were referred by Oxford County, and Big Brothers Big Sisters. A large amount of support was received for coaching and running the program from members of the community including, Canadian Tire Jumpstart Program, Woodstock Print and Litho, Todds Dogs, Boston Pizza, Crispy Slice Pizza, Tim Hortons and Giant Tiger. The program run for six weeks and WPS is looking forward to expanding the program next year and combining this program with the program ran in London. The potential for expanding to include a basketball program was also discussed.
- WPS made numerous hires over the summer including 2 new recruits, 2 experienced officers, 1 cadet, 2 clerical staff and 2 communicators.
- The Awards and Promotions Ceremony will be held on September 22 at 6:00 pm. There were 11 recruits hired and they were unable to participate in a graduation ceremony at Aylmer, due to COVID. The Pincombe Memorial Bursary will be presented and the Pincombe family will be present.
- Announced that the Therapy Dog Program has been reinstated and put on by the Counselling House. The staff are overwhelmed and look forward to the therapy dogs coming to visit.
- Rolled out cell phones for front line officers which will create an efficient asset and digital technology access for our officers. This will include access to Health IM, Digital Evidence Pilot and Axon, and review photos of suspects.
- Able to have the Auxiliary Unit back doing ride-along's and assist in the downtown foot patrol over the summer. This year has been difficult with the lack of community events available.
- The consoles in the Communication Centre have been upgraded as some were at the end of their life. The upgrade was planned to roll out Spring of 2020 however due to COVID it was deferred.
- YIPI student helped out with a number of programs and job shadowed during her time with forensics, and assisted in research projects regarding drugs and alcohol and internet safety for youth. The initiative was successful and are looking to expand to have 2 or 3 more students next year.
- The downtown continues to be a problem and WPS is working with downtown partners to continue to tackle the issue. The downtown coalition started by WPS is suspended as the County has created a similar group that utilizes the same partners and procedures that have been put in place.

9. STATISTICS/REPORTS – Deputy WILKINSON

- A) Calls for Service Statistics
- B) Calls for Service Report
- C) Charge Comparison Report
- D) Report on Complaint Investigations

Moved by: Leslie FARRELL

Seconded by: Trevor BIRTCH

Resolved that the Board receive all statistics and reports presented in Item 9.

CARRIED.

10. FINANCIAL STATEMENTS

Moved by: Trevor BIRTCH

Seconded by: Balwant RAI

Resolved that the Board receive the financial statements ending August 31, 2021 in Item 10.

CARRIED.

11. POLICE AUCTION PROCEEDS

Moved by: Balwant RAI

Seconded by: Leslie FARRELL

Resolved that the board accept the attached report and authorize the Chief to deposit the proceeds from the July, 2021 auction in the amount of \$2,985.04 and proceeds from any future auctions conducted on behalf of WPS into WPSB Revenue Account 0500-69508-000.

CARRIED.

12. UNFINISHED BUSINESS

- K. Whiteford asked whether the Community Safety and Wellbeing Plan was completed and disbursed to the local municipalities. Chief Longworth advised that the plan had been disbursed and a taskforce will be given the task of implementation.

13. CLOSED SESSION

Moved by: Balwant RAI

Seconded by: Trevor BIRTCH

Resolved that the Board adjourns to Closed Session at 3:45 pm to discuss intimate financial or personal matters or other matters may be disclosed of such a nature, having regard to the circumstances, that the desirability of

avoiding their disclosure in the interest of any person affected or in the public interest outweighs the desirability of adhering to the principle that proceedings be open to the public. R.S.O. 1990, c.P15, s.35 of the Ontario Police Services Act.

CARRIED.

14. CLOSED SESSION RISES

Moved by: Balwant RAI

Seconded by: Trevor BIRTCH

Resolved that the Board does now rise from Closed Session and reconvenes at 4:13 pm.

CARRIED.

15. MOTIONS ARISING FROM CLOSED SESSION - # 1 - # 6

CLOSED SESSION # 1 - CLOSED SESSION AGENDA

Moved by: Trevor BIRTCH

Seconded by: Balwant RAI

Resolved that the Board approve the Closed Session Agenda as circulated.

CARRIED.

CLOSED SESSION # 2 - PERSONNEL REPORTS a) STAFFING REPORT
b) STAFFING ACTIVITY

Moved by: Balwant RAI

Seconded by: Leslie FARRELL

Resolved that the Board receives for information the Staffing Report and Staffing Activity Report dated as of August 31, 2021.

CARRIED.

CLOSED SESSION # 3 – RESIGNATIONS FROM AUXILLARY

Moved by: Trevor BIRTCH

Seconded by: Balwant RAI

Resolved that receive Report No. 10-2021.

CARRIED.

CLOSED SESSION # 4 - OVERTIME - CHIEF

Moved by: Balwant RAI

Seconded by: Leslie FARRELL

Resolved that the Board receive the monthly tracking report for information.

CARRIED.

CLOSED SESSION # 5 - STATUS OF LEGAL CASES - CHIEF

Moved by: Balwant RAI

Seconded by: Trevor BIRTCH

Resolved that the Board receive the updates presented in Item #5.
CARRIED.

CLOSED SESSION # 6 – OTHER BUSINESS

None.

16. NEW BUSINESS

- T. Birtch asked for clarification regarding the time of graduation and awards ceremony on September 22. The ceremony will start at 6:00 pm at the UNIFOR building.

17. Date of Next Board Meeting MONDAY, October 18, 2021 at 3pm
at the Woodstock Police Service Headquarters.

18. ADJOURNMENT

Moved by: Trevor BIRTCH

Seconded by: Leslie FARRELL

resolved that the Board does now adjourn at 4:19 pm
CARRIED.

Ken Whiteford, Chair
Woodstock Police Service Board

Trevor Birtch, Vice-Chair
Woodstock Police Service Board