



WOODSTOCK POLICE SERVICES BOARD

The Woodstock Police Services Board met on October 18, 2021 at Woodstock Police Service headquarters and via ZOOM at 3:04 p.m.

Present were: Ken Whiteford, Provincial Appointee; Balwant Rai, Community Member (via Zoom); Leslie Farrell, Provincial Appointee; Deb Tait, City Councilor and Amy Hartley, WPSB EA.

Also in attendance were Chief Daryl Longworth, Deputy Chief Rod Wilkinson, Kristi Lampman, Human Resources Coordinator, Ron LeClair, Zone 4 Police Advisor.

1. CALL TO ORDER

Ken WHITEFORD called the meeting to order at 3:04 p.m.

2. WELCOME

Ken WHITEFORD welcomed everyone.

3. APPROVAL OF AGENDA

Moved by: Deb TAIT

Seconded by: Leslie FARRELL

Resolved that the Board approve the agenda as circulated.

CARRIED.

4. There were no declarations of pecuniary interest.

5. MINUTES

Moved by: Balwant RAI

Seconded by: Leslie FARRELL

Resolved that the Board approve the minutes of September 13, 2021 as circulated.

CARRIED.

6. BUSINESS ARISING FROM THE MINUTES

None

7. VERBAL REPORT FROM CHAIR

- On behalf of the Board, K. Whiteford thanked the organizers of the Service Awards and Graduation Ceremony. He noted that the event was very well organized and thoughtful. He was pleased to see the all the families of the graduates in attendance.

8. VERBAL REPORT FROM CHIEF

- A number of drug charges were laid and continue to increase. Because these investigations are joint force operations they do not necessarily result in charges by our local officers. WPS Officers have been assisting Stratford, Waterloo, Guelph, Toronto and York officers in their investigations which have led to multiple arrests. Chief Longworth noted that these investigations disrupt the flow of drugs into smaller towns and cities.

- Chief Longworth echoed K. Whiteford's compliments of the awards ceremony and also thanked those in attendance and organizers.

- On October 13 there was a City of Woodstock BIA Meeting wherein the City and County met regarding the downtown core. During the meeting Chief Longworth explained the police services role and highlighted the need for increased social services. Utilizing the community partners in health and social services will be beneficial, and more funding is required and that the investment should be made in these services rather than increased police presence. It has been noted that foot patrol in the downtown core does not impact crime, however it does impact people's perception of safety. The BIA has organized a meeting for all parties, and Sergeant Dacola will be attending regularly as a representative for the Chief and WPS.

- Chief Longworth notified the Board that the Civilian Police Academy will be starting again in November. The program had to end due to COVID-19 but is being reinstated and those that were a part of the program will be able to finish the remaining six sessions required.

9. STATISTICS/REPORTS – Deputy WILKINSON

- A) Calls for Service Statistics
- B) Calls for Service Report – memo attached regarding 911 calls
- C) Charge Comparison Report
- D) Report on Complaint Investigations

Moved by: Leslie FARRELL

Seconded by: Deb TAIT

Resolved that the Board receive all statistics and reports presented in Item 9.

CARRIED.

10. FINANCIAL STATEMENTS

Moved by: Deb TAIT

Seconded by: Balwant RAI

Resolved that the Board receive the financial statements ending September 30, 2021 in Item 10.

CARRIED.

11. 2022-2023 CAPITAL BUDGET REQUEST

Moved by: Balwant RAI

Seconded by: Leslie FARRELL

1. That the Board approve the 2022 Woodstock Police Service Capital Budget request to carry over the outstanding approved 2021 projects 1(a)-(b) in the amount of \$285,000.00, subject to status of completion as of December 30, 2021.

2. That the Board approve the Woodstock Police Service 2022 Capital Budget outlined in #2 above in the amount of \$85,000.00 to replace the 8 Lavatory wash basin and toilet combinations in the WPS Cell Block.

3. That the Board approve the Woodstock Police Service 2023 Capital Budget outlined in #3 above in the amount of \$75,000.00 to renovate the existing Board Room #1 at WPS to increase the seating capacity within.

CARRIED.

12. 911 PPSAP AGREEMENT – EXTENSION

Moved by: Deb TAIT

Seconded by: Leslie FARRELL

That the Board authorize the Chair to sign the attached one-year extension to the current PPSAP Agreement between the County of Oxford and the Woodstock Police Services Board.

CARRIED.

13. UNFINISHED BUSINESS

14. CLOSED SESSION

Moved by: Deb TAIT

Seconded by: Balwant RAI

Resolved that the Board adjourns to Closed Session at 3:40 pm to discuss intimate financial or personal matters or other matters may be disclosed of such a nature, having regard to the circumstances, that the desirability of avoiding their disclosure in the interest of any person affected or in the public interest outweighs the desirability of adhering to the principle that proceedings be open to the public. R.S.O. 1990, c.P15, s.35 of the Ontario Police Services Act.

CARRIED.

15. CLOSED SESSION RISES

Moved by: Deb TAIT

Seconded by: Balwant RAI

Resolved that the Board does now rise from Closed Session and reconvenes at 3:59 pm.

CARRIED.

16. MOTIONS ARISING FROM CLOSED SESSION - # 1 - # 6

CLOSED SESSION # 1 - CLOSED SESSION AGENDA

Moved by: Deb TAIT

Seconded by: Balwant RAI

Resolved that the Board approve the Closed Session Agenda as circulated.

CARRIED.

CLOSED SESSION # 2 - PERSONNEL REPORTS a) STAFFING REPORT
b) STAFFING ACTIVITY

Moved by: Balwant RAI

Seconded by: Leslie FARRELL

Resolved that the Board receives for information the Staffing Report and Staffing Activity Report dated as of September 30, 2021.

CARRIED.

CLOSED SESSION # 3 - OVERTIME - CHIEF

Moved by: Leslie FARRELL

Seconded by: Deb TAIT

Resolved that the Board receive the monthly tracking report for information.

CARRIED.

CLOSED SESSION # 4 - STATUS OF LEGAL CASES - CHIEF

Moved by: Deb TAIT

Seconded by: Leslie FARRELL

Resolved that the Board receive the updates presented in Item #4.

CARRIED.

CLOSED SESSION # 5 – NFP – 2021 BENEFITS

Moved by: Leslie FARRELL

Seconded by: Balwant RAI

Resolved that the Board receive the report.

CARRIED.

CLOSED SESSION # 6 – 2022 CAPITAL BUDGET DISCUSSION

No motion required.

17. BOARD ONLY SESSION

Moved by: Deb TAIT

Seconded by: Leslie FARRELL

Resolved that the Board receive Closed Session Report No. 11-2021.

CARRIED.

18. NEW BUSINESS

19. Date of Next Board Meeting MONDAY, November 8, 2021 at 3pm
at the Woodstock Police Service Headquarters.

20. ADJOURNMENT

Moved by: Deb TAIT

Seconded by: Balwant RAI

resolved that the Board does now adjourn at 4:00 pm

CARRIED.

"Original Signed By"

Ken Whiteford, Chair
Woodstock Police Service Board

"Original Signed By"

Trevor Birtch, Vice-Chair
Woodstock Police Service Board