



## WOODSTOCK POLICE SERVICES BOARD

The Woodstock Police Services Board met on March 14, 2022 via ZOOM at 3:00 p.m.

Present were: Ken Whiteford, Provincial Appointee; Deb Tait, Council Representative; Balwant Rai, Community Member; Leslie Farrell, Provincial Appointee; and Amy Hartley, WPSB EA.

Also in attendance were Chief Daryl Longworth, Kristi Lampman, Human Resources Coordinator, Marcia Shelton, Inspector, Ron LeClair, Zone 4 Police Advisor.

### 1. CALL TO ORDER

Ken WHITEFORD called the meeting to order at 3:14 p.m.

### 2. APPROVAL OF AGENDA

Moved by: Deb TAIT

Seconded by: Balwant RAI

Resolved that the Board approve the agenda as circulated.  
CARRIED.

3. There were no declarations of pecuniary interest.

### 4. MINUTES

Moved by: Balwant RAI

Seconded by: Deb TAIT

Resolved that the Board approve the minutes of February 14, 2022 as circulated.

CARRIED.

### 5. BUSINESS ARISING FROM THE MINUTES

None.

6. VERBAL REPORT FROM CHAIR

K. Whiteford thanked the Chief for his presentation to City Council on March 3, 2022. The final decision on the budget presentation is this week. K. Whiteford noted that the amount of drug related overdoses was eye-opening.

7. VERBAL REPORT FROM CHIEF

- Chief Longworth advised the Board that WPS is in the process of completing an Employee Census to provide information to be used toward the draft Diversity Plan. He was expecting the draft Diversity Plan to be completed by April, however, feels as though it is best to wait until the census information has been received to complete same. Chief Longworth noted that the new expected date of completion will be closer to June.

- A commitment was made at the most recent meeting of the Anti-Racism Committee wherein the committee would look to organizing community events and having WPS involved

- The Polar Plunge will be occurring later this month. Multiple members of WPS will be participating, details will need to be finalized in regards to the format of the event

- A memo was received from the Ministry today outlining the changes to the Police Record Checks Reform Act. As of April 1, 2022 there will no longer be a charge for volunteers. This change will not equate to a major loss of revenue for WPS.

8. STATISTICS/REPORTS – Chief LONGWORTH

- A) Calls for Service Statistics
- B) Calls for Service Report
- C) Charge Comparison Report
- D) Report on Complaint Investigations
- E) Other Reports as necessary – 911 Statistics Report

Moved by: Leslie FARRELL

Seconded by: Deb TAIT

Resolved that the Board receive all statistics and reports presented in Item 8.

CARRIED.

9. FINANCIAL STATEMENTS

Moved by: Balwant RAI

Seconded by: Leslie FARRELL

Resolved that the Board receive the financial statements ending February 28, 2022 in Item 9.

CARRIED.

10. USE OF FORCE ANNUAL REPORT

Moved by: Deb TAIT

Seconded by: Balwant RAI

Resolved that the Board receives the report.

CARRIED.

11. FREEDOM OF INFORMATION ANNUAL REPORT

Moved by: Leslie FARRELL

Seconded by: Balwant RAI

Resolved that the Board receives the report for information.

CARRIED.

12. UNFINISHED BUSINESS

None.

13. CLOSED SESSION

Moved by: Balwant RAI

Seconded by: Leslie FARRELL

Resolved that the Board adjourns to Closed Session at 3:37 pm to discuss intimate financial or personal matters or other matters may be disclosed of such a nature, having regard to the circumstances, that the desirability of avoiding their disclosure in the interest of any person affected or in the public interest outweighs the desirability of adhering to the principle that proceedings be open to the public. R.S.O. 1990, c.P15, s.35 of the Ontario Police Services Act.

CARRIED.

14. CLOSED SESSION RISES

Moved by: Balwant RAI

Seconded by: Leslie FARRELL

Resolved that the Board does now rise from Closed Session and reconvenes at 4:24 pm.

CARRIED.

15. MOTIONS ARISING FROM CLOSED SESSION - # 1 - # 6

CLOSED SESSION # 1 - CLOSED SESSION AGENDA

Moved by: Deb TAIT

Seconded by: Leslie FARRELL

Resolved that the Board approve the Closed Session Agenda as amended.  
CARRIED.

CLOSED SESSION # 2 - PERSONNEL REPORTS a) STAFFING REPORT  
b) STAFFING ACTIVITY

Moved by: Balwant RAI

Seconded by: Deb TAIT

Resolved that the Board receives for information the Staffing Report and Staffing Activity Report dated as of February 28, 2022.  
CARRIED.

CLOSED SESSION # 3 - OVERTIME - CHIEF

Moved by: Leslie FARRELL

Seconded by: Balwant RAI

Resolved that the Board receive the monthly tracking report for information.  
CARRIED.

CLOSED SESSION # 4 - STATUS OF LEGAL CASES - CHIEF

Moved by: Deb TAIT

Seconded by: Leslie FARRELL

Resolved that the Board receive the updates presented in Item #4.  
CARRIED.

CLOSED SESSION # 5 – PINCOMBE NOMINATION

Moved by: Balwant RAI

Seconded by: Leslie FARRELL

Resolved that the Board support the nomination of WPS Cst. Jesse Van Parys for the Pincombe Memorial Bursary.  
CARRIED.

CLOSED SESSION # 6 – 2021 PUBLIC SECTOR SALARY DISCLOSURE

Moved by: Deb TAIT

Seconded by: Leslie FARRELL

Resolved that the Board receive the report on the 2021 Public Sector Salary Disclosure.  
CARRIED.

CLOSED SESSION # 7 – LETTER OF RESIGNATION

Moved by: Leslie FARRELL

Seconded by: Balwant RAI

Resolved that the Board accepts the letter of resignation from Steve McEwen.  
CARRIED.

16. BOARD ONLY SESSION

REPORT No. 03-2022

Moved by: Leslie FARRELL

Seconded by: Deb TAIT

Resolved that the Board approves the recommendation in Closed Session Report 03-2022.

CARRIED.

REPORT No. 04-2022

Moved by: Balwant RAI

Seconded by: Leslie FARRELL

Resolved that the Board approves the recommendation in Closed Session Report 04-2022.

CARRIED.

17. NEW BUSINESS

May 2022 WPSB Meeting Conflict

Moved by: Deb TAIT

Seconded by: Leslie FARRELL

Resolved that the scheduled May 9, 2022 WPSB Meeting be moved to May 16, 2022 due to a member conflict.

18. Date of Next Board Meeting MONDAY, April 11, 2022 at 3pm via Zoom and at the Woodstock Police Service Headquarters.

19. ADJOURNMENT

Moved by: Deb TAIT

Seconded by: Balwant RAI

Resolved that the Board does now adjourn at 4:31 pm

CARRIED.

*"Original Signed By"*

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Ken Whiteford, Chair  
Woodstock Police Service Board

