



WOODSTOCK POLICE SERVICES BOARD

The Woodstock Police Services Board met on April 14, 2022 via ZOOM and Woodstock Police Services at 3:00 p.m.

Present were: Ken Whiteford, Provincial Appointee; Deb Tait, Council Representative; Balwant Rai, Community Member; Leslie Farrell, Provincial Appointee; and Amy Hartley, WPSB EA.

Also in attendance were Chief Daryl Longworth, Kristi Lampman, Human Resources Coordinator, Ron LeClair, Zone 4 Police Advisor and Marcia Shelton, Inspector, attended at 3:36 pm.

1. CALL TO ORDER

Ken WHITEFORD called the meeting to order at 3:00 p.m.

2. 2022 NOMINATIONS FOR BOARD ACTING VICE CHAIR

Moved by: Deb TAIT

Seconded by: Balwant RAI

That Leslie Farrell be nominated as Board Acting Vice Chair for 2022
CARRIED

Leslie Farrell agreed to let her name stand.

3. NOMINATIONS CLOSE

Moved by: Deb TAIT

Seconded by: Ken WHITEFORD

That nominations do now close.
CARRIED

4. ELECTION OF BOARD ACTING VICE CHAIR

Moved by: Deb TAIT

Seconded by: Balwant RAI

Resolved that Leslie Farrell be elected Board Acting Vice Chair for 2022.
CARRIED

5. APPROVAL OF AGENDA

Moved by: Deb TAIT

Seconded by: Leslie FARRELL

Resolved that the Board approve the agenda as circulated.

CARRIED.

6. There were no declarations of pecuniary interest.

7. MINUTES

Moved by: Deb TAIT

Seconded by: Leslie FARRELL

Resolved that the Board approve the minutes of March 14, 2022 as circulated.

CARRIED.

8. BUSINESS ARISING FROM THE MINUTES

None.

9. VERBAL REPORT FROM CHAIR

None.

10. VERBAL REPORT FROM CHIEF

- Chief Longworth advised that members of WPS were invited to and attended Baisakhi Festival on April 2. As a result, WPS has been invited to numerous other events by the organizers.

- There is an upcoming training for WPS Members and Staff starting May 9. As part of a Wellness Initiative the training will focus on operational stress, wherein a psychological counsellor from Cambridge will be helping attendees design and develop resiliency and understand physiologically how stress can impact the workplace and body. Chief Longworth is hoping to run as many sessions as possible if interest persists.

- Chief Longworth noted that on May 1, the Ontario Police Memorial will be held in Toronto. He advised that 11 or 12 members have expressed interest in attending.

- The Community Survey has been sent out for public input. WPS is requesting that the public fill out the survey as the information gathered will be used to develop the Strategic Plan.
- An Internal Needs Survey has been sent out to all WPS Members. Information gathered will also be used to develop the Strategic Plan. Previously, there was 79% response rate and Chief Longworth is hoping for the same level of response. The survey will provide an internal census of the organization which will also provide information on the Diversity Plan.
- Chief Longworth advised the Board that a new website is currently being developed. Inspector Shelton is overseeing this project. Hoping the new website will be user friendly and that public engagement will increase.
- Officers Kelly Hackney and Joel Harrington are coordinating the Kids and Kops Youth Baseball program. This program has been very successful when ran previously and hoping for another great year. A Jumpstart application has been submitted for funding. Community partners that are involved include Oxford County Housing, and Big Brothers and Big Sisters. This program is open to families who may not be in County or Community housing but have a need to be able to participate in a program like this.
- In response to K. Whiteford, Chief Longworth advised that the Police Academy will hopefully be back and running in the fall.
- L. Farrell commented that the WPS social media and engagement with the community over social platforms has been effective and positive. Chief Longworth noted that Shaylynn Jackson has been on top of all the events and activities happening within the community.

11. STATISTICS/REPORTS – Deputy WILKINSON

- A) Calls for Service Statistics
- B) Calls for Service Report
- C) Charge Comparison Report
- D) Report on Complaint Investigations
- E) Other Reports as necessary – 911 Statistics Report

Moved by: Deb TAIT

Seconded by: Balwant RAI

Resolved that the Board receive all statistics and reports presented in Item 11.

CARRIED.

12. FINANCIAL STATEMENTS

Moved by: Leslie FARRELL

Seconded by: Deb TAIT

Resolved that the Board receive the financial statements ending March 31, 2022 in Item 12.

CARRIED.

13. MUNICIPAL ELECTIONS ACT

Moved by: Leslie FARRELL

Seconded by: Balwant RAI

Resolved that the Board approve the attached draft policy on Rules for the Use of WPSB Resources During the Election Period pursuant to the Municipal Elections Act.

CARRIED.

14. AUXILIARY UNIT REPORT

Moved by: Deb TAIT

Seconded by: Leslie FARRELL

Resolved that the Board accept the report for information.

CARRIED.

15. UNFINISHED BUSINESS

None.

16. CLOSED SESSION

Moved by: Deb TAIT

Seconded by: Balwant RAI

Resolved that the Board adjourns to Closed Session at 3:42 pm to discuss intimate financial or personal matters or other matters may be disclosed of such a nature, having regard to the circumstances, that the desirability of avoiding their disclosure in the interest of any person affected or in the public interest outweighs the desirability of adhering to the principle that proceedings be open to the public. R.S.O. 1990, c.P15, s.35 of the Ontario Police Services Act.

CARRIED.

17. CLOSED SESSION RISES

Moved by: Deb

Seconded by: Balwant

Resolved that the Board does now rise from Closed Session and reconvenes at 4:17 pm.

CARRIED.

18. MOTIONS ARISING FROM CLOSED SESSION - # 1 - # 8

CLOSED SESSION # 1 - CLOSED SESSION AGENDA

Moved by: Deb TAIT

Seconded by: Balwant RAI

Resolved that the Board approve the Closed Session Agenda as amended.
CARRIED.

CLOSED SESSION # 2 - PERSONNEL REPORTS a) STAFFING REPORT
b) STAFFING ACTIVITY

Moved by: Balwant RAI

Seconded by: Leslie FARRELL

Resolved that the Board receives for information the Staffing Report and Staffing Activity Report dated as of March 31, 2022.
CARRIED.

CLOSED SESSION # 3 - OVERTIME - CHIEF

Moved by: Leslie FARRELL

Seconded by: Deb TAIT

Resolved that the Board receive the monthly tracking report for information.
CARRIED.

CLOSED SESSION # 4 - STATUS OF LEGAL CASES - CHIEF

Moved by: Leslie FARRELL

Seconded by: Deb TAIT

Resolved that the Board receive the updates presented in Item #4.
CARRIED.

CLOSED SESSION # 5 – RESIGNATIONS

Moved by: Balwant RAI

Seconded by: Leslie FARRELL

Resolved that the Board receive the resignation letters as information.
CARRIED.

CLOSED SESSION # 6 – HEALTHCARE SPENDING

Moved by: Balwant RAI

Seconded by: Deb TAIT

Resolved that the Board receive the letter dated March 22, 2022 from Rodney Freeman as information.
CARRIED.

CLOSED SESSION # 7 – 2021 ATTENDANCE RECORD

Moved by: Deb TAIT

Seconded by: Balwant RAI

Resolved that the Board approves continuing the Attendance Recognition Program for fulltime Uniform and Civilian Members employed for a minimum of one year, before being eligible, and currently on duty with the Woodstock Police Service, who in 2021 had "0" Sick Days and 3 or less Sick Days as detailed in the 2021 Attendance Record Summary Report dated December 31, 2021.

CARRIED.

CLOSED SESSION # 8 – 2021 SICK TIME USAGE REPORT

Moved by: Balwant RAI

Seconded by: Leslie FARRELL

Resolved that the Board receive as information.

CARRIED.

19. BOARD ONLY SESSION

20. NEW BUSINESS

21. Date of Next Board Meeting MONDAY, May 16, 2022 at 3pm via Zoom and at the Woodstock Police Service Headquarters.

22. ADJOURNMENT

Moved by: Deb TAIT

Seconded by: Balwant RAI

Resolved that the Board does now adjourn at 4:20 pm

CARRIED.

"Original Signed By"

Ken Whiteford, Chair
Woodstock Police Service Board