



WOODSTOCK POLICE SERVICES BOARD

The Woodstock Police Services Board met on May 16, 2022 via ZOOM and Woodstock Police Services at 3:00 p.m.

Present were: Ken Whiteford, Provincial Appointee; Deb Tait, Council Representative; Balwant Rai, Community Member; Leslie Farrell, Provincial Appointee; and Amy Hartley, WPSB EA.

Also in attendance were Chief Daryl Longworth, Kristi Lampman, Human Resources Coordinator, Hank Zehr, Zone 4 Police Advisor and Marcia Shelton, Inspector.

1. CALL TO ORDER

Ken WHITEFORD called the meeting to order at 3:03 p.m.

2. APPROVAL OF AGENDA

Moved by: Deb TAIT

Seconded by: Leslie FARRELL

Resolved that the Board approve the agenda as circulated and amended.

To include an overview of the status of budget for the PSB.
CARRIED.

3. There were no declarations of pecuniary interest.

4. MINUTES

Moved by: Leslie FARRELL

Seconded by: Deb TAIT

Resolved that the Board approve the minutes of April 11, 2022 as circulated.
CARRIED.

5. BUSINESS ARISING FROM THE MINUTES

None.

6. VERBAL REPORT FROM CHAIR

- K. Whiteford noted that he intends on attending the OAPSB Conference in Toronto on May 25-27, 2022. He mentioned to the Board members that there is still time to register if they were interested in joining.

- K. Whiteford advised that Police Week occurs from May 15-21, and that the theme this year is "Your Police Services: Helping Build Safer Communities".

7. VERBAL REPORT FROM CHIEF

- Chief Longworth also mentioned that Police Week was occurring and that he wanted to recognize those members that put in hard work and dedication every day, but also recognize those that have risked their lives for the service and are remembered during this week. On May 1, multiple members of WPS attended the Police memorial in Toronto. He indicated that there are events planned all week both in person and online. Some of these events include a recruiting fair, a cooking class for females in the community along with presentations on human trafficking and domestic violence, and an open house and station tours. On social media, a colouring contest will be held for children to design their own badge.

- Chief Longworth advised the Board that this was Road Safety week as well wherein the WPS will be partnering the MTO, OPP, and Ministry of Finance to conduct a commercial motor vehicle blitz. There has been an alarming number of unsafe transport trucks and operations lately. He indicated that on Friday, Operation Borders will be held, as well as on Wednesday and Thursday, the Four Counties Task Initiative will be held.

- NicheRMS is a strategic police analytics company that works with small to mid-sized police services. WPS submitted for and was selected by their peers as a winner. Heidi Becks has been involved with overseeing the project. This additional technology will allow WPS to track and analyze information and data to inform strategic decisions and service improvement. This cloud based platform tracks incidents, employee performance tracking, and includes a warrant tool to keep up to date on outstanding or overdue warrants. The tools built within the system will enhance employee wellness by tracking exposure to critical incidents and providing support for the members.

- Chief Longworth noted that there is a volunteer clean up occurring this coming weekend to clean up the downtown core. This event will allow for community engagement as well as cleaning up the downtown area. This

is in partnership with the Downtown BIA.

- The Internal and Community Surveys are completed and are expecting reports to be prepared by next meeting for presentation.

- On May 11, 2022, a retirement gathering was held for those members who have retired within the past couple of years. Chief Longworth explained that 25 members showed up. This event is a continued effort to provide support to retirees.

8. STATISTICS/REPORTS – Deputy WILKINSON

- A) Calls for Service Statistics
- B) Calls for Service Report
- C) Charge Comparison Report
- D) Report on Complaint Investigations
- E) Other Reports as necessary – 911 Statistics Report

Moved by: Deb TAIT

Seconded by: Leslie FARRELL

Resolved that the Board receive all statistics and reports presented in Item 8.

CARRIED.

9. FINANCIAL STATEMENTS

Moved by: Deb TAIT

Seconded by: Balwant RAI

Resolved that the Board receive the financial statements ending April 30, 2022 in Item 9.

CARRIED.

10. COMMUNITY SAFETY AND POLICING GRANT – PROVINCIAL

Moved by: Balwant RAI

Seconded by: Leslie FARRELL Resolved that the Board increase the sworn complement of WPS to 85 sworn members.

CARRIED.

11. COLLECTION OF IDENTIFYING INFORMATION

Moved by: Leslie FARRELL

Seconded by: Balwant RAI

Resolved that the Board receive the report for their information.

CARRIED.

12. UNFINISHED BUSINESS

- B. Rai asked Chief Longworth regarding the painting that was scheduled to be completed for the outside of the headquarters building. Chief Longworth noted that this was a capital purchase completed by the City and that the City is still looking for someone to complete the contract. Previously, WPS has undertaken finding someone to complete the task.

13. CLOSED SESSION

Moved by: Deb TAIT

Seconded by: Leslie FARRELL

Resolved that the Board adjourns to Closed Session at 3:46 pm to discuss intimate financial or personal matters or other matters may be disclosed of such a nature, having regard to the circumstances, that the desirability of avoiding their disclosure in the interest of any person affected or in the public interest outweighs the desirability of adhering to the principle that proceedings be open to the public. R.S.O. 1990, c.P15, s.35 of the Ontario Police Services Act.

CARRIED.

14. CLOSED SESSION RISES

Moved by: Deb TAIT

Seconded by: Balwant RAI

Resolved that the Board does now rise from Closed Session and reconvenes at 4:12 pm.

CARRIED.

15. MOTIONS ARISING FROM CLOSED SESSION - # 1 - # 6

CLOSED SESSION # 1 - CLOSED SESSION AGENDA

Moved by: Leslie FARRELL

Seconded by: Balwant RAI

Resolved that the Board approve the Closed Session Agenda as amended.

CARRIED.

CLOSED SESSION # 2 - PERSONNEL REPORTS a) STAFFING REPORT
b) STAFFING ACTIVITY

Moved by: Balwant RAI

Seconded by: Deb TAIT

Resolved that the Board receives for information the Staffing Report and Staffing Activity Report dated as of April 30, 2022.

CARRIED.

CLOSED SESSION # 3 - OVERTIME - CHIEF

Moved by: Leslie FARRELL

Seconded by: Balwant RAI

Resolved that the Board receive the monthly tracking report for information.

CARRIED.

CLOSED SESSION # 4 - STATUS OF LEGAL CASES – DEPUTY
CHIEF

Moved by: Leslie FARRELL

Seconded by: Deb TAIT

Resolved that the Board receive the updates presented in Item #4.

CARRIED.

CLOSED SESSION # 5 – OIPRD SERVICE COMPLAINT 2022

Moved by: Balwant RAI

Seconded by: Deb TAIT

Resolved that the Board accept Closed Session Report No. 05-2022 dated May 5, 2022.

CARRIED.

CLOSED SESSION # 6 – RESIGNATIONS

Moved by: Leslie FARRELL

Seconded by: Deb TAIT

Resolved that the Board receive the resignation letter as information.

CARRIED.

16. BOARD ONLY SESSION

17. NEW BUSINESS

18. Date of Next Board Meeting MONDAY, June 6, 2022 at 3pm via Zoom and at the Woodstock Police Service Headquarters.

19. ADJOURNMENT

Moved by: Deb TAIT

Seconded by: Leslie FARRELL

Resolved that the Board does now adjourn at 4:16 pm

CARRIED.

"Original Signed By"

Ken Whiteford, Chair
Woodstock Police Service Board

"Original Signed By"

Leslie Farrell, Acting Vice Chair
Woodstock Police Service Board