



WOODSTOCK POLICE SERVICES BOARD

The Woodstock Police Services Board met on September 12, 2022 via ZOOM and at Woodstock Police Services at 3:00 p.m.

Present were: Ken Whiteford, Provincial Appointee; Deb Tait, Council Representative; Leslie Farrell, Provincial Appointee; and Amy Hartley, WPSB EA.

Also in attendance were Chief Rod Wilkinson, Deputy Chief Nick Novacich, Kristi Lampman, Human Resources Coordinator, David Tilley, Zone 4 Police Advisor and Marcia Shelton, Inspector.

1. CALL TO ORDER

Ken WHITEFORD called the meeting to order at 3:00 p.m.

2. APPROVAL OF AGENDA

Moved by: Deb TAIT

Seconded by: Leslie FARRELL

Resolved that the Board approve the agenda as circulated.
CARRIED.

3. There were no declarations of pecuniary interest.

4. MINUTES

Moved by: Leslie FARRELL

Seconded by: Deb TAIT

Resolved that the Board approve the minutes of June 6, 2022 as circulated.
CARRIED.

5. BUSINESS ARISING FROM THE MINUTES

None.

6. VERBAL REPORT FROM CHAIR

- K. Whiteford welcomed Deputy Chief Novacich to his first Board meeting.
- The CAPG Conference was held September 7-11 in Saskatoon. K. Whiteford noted that the conference was enjoyable and successful with both physical and virtual attendance reaching around 120 participants each. He will provide a full report at the next meeting.

7. VERBAL REPORT FROM CHIEF

- On June 10, 2022, Chief Wilkinson and Retired Chief Longworth attended the Men in Heels events in Downtown Woodstock.
- The Special Olympics Torch Run was held on June 18, 2022. A total of \$780.00 was raised in t-shirt sales, along with \$700.00 being raised at Sobey's day and an additional \$400.00 raised at a Boston Pizza Shadow night held on June 29. Two members from WPS attended in Michigan for the opening ceremonies and the international ceremony opening.
- New Auxiliary members were sworn in on June 20, 2022 with their families in attendance. A banquet was held on June 23, 2022. Jeff Barney was recognized for his 15-year commitment to Auxiliary.
- The Kids and Cops youth baseball program was running again this summer. The participants were bused to London on the first day for a game and six other events followed in Woodstock with the Auxiliary involved.
- An employee appreciation lunch was held for members of the service. Food was provided by Todd's Dogs. Those unable to attend due to conflicting shifts were provided pizza as a thank you.
- The OPC Graduation was attended by the Chief and Deputy Chief for Jillian Hughes who recently passed and graduated. Chief Wilkinson noted that there was a large turnout for the event.
- The Youth in Policing Initiative was also run this summer. Two youths were at WPS for the summer to help and shadow employees. They helped Shaylyn with the Youth Camp and Baseball Program. The YIPI participants completed an assignment being the bottle drive to support the Special Olympics fundraising with \$246.00 raised in total.
- Chief Wilkinson provided an update regarding the website. He advised the Board that the website team is on pace for the website to roll out and

be operative by the end of October or beginning of November. Written material and forms have been provided for uploading and training has been ongoing for those who will be using the website on the back end.

- Chief Wilkinson advised the Board that there has been a number of traffic initiatives ongoing. Project Borders was conducted three times over the summer resulting in 62 charges being laid, Project Zero was conducted with 62 charges being laid, citizen complaint areas were also targeted through programs and 20 charges were laid as a result. Two RIDE Programs and a Back to School initiative in school zones were also conducted. Woodstock and London were involved and also aided other jurisdictions in their programs.

8. STATISTICS/REPORTS – Deputy NOVACICH

- A) Calls for Service Statistics
- B) Calls for Service Report
- C) Charge Comparison Report
- D) Report on Complaint Investigations

Moved by: Deb TAIT

Seconded by: Leslie FARRELL

Resolved that the Board receive all statistics and reports presented in Item 8.

CARRIED.

9. FINANCIAL STATEMENTS

Moved by: Leslie FARRELL

Seconded by: Deb TAIT

Resolved that the Board receive the financial statements ending August 31, 2022 in Item 9.

CARRIED.

10. UNFINISHED BUSINESS

None

11. CLOSED SESSION

Moved by: Deb TAIT

Seconded by: Leslie FARRELL

Resolved that the Board adjourns to Closed Session at 3:37 pm to discuss intimate financial or personal matters or other matters may be disclosed of such a nature, having regard to the circumstances, that the desirability of avoiding their disclosure in the interest of any person affected or in the public

interest outweighs the desirability of adhering to the principle that proceedings be open to the public. R.S.O. 1990, c.P15, s.35 of the Ontario Police Services Act.

CARRIED.

12. CLOSED SESSION RISES

Moved by: Deb TAIT

Seconded by: Leslie FARRELL

Resolved that the Board does now rise from Closed Session and reconvenes at 4:11 pm.

CARRIED.

13. MOTIONS ARISING FROM CLOSED SESSION - # 1 - # 10

CLOSED SESSION # 1 - CLOSED SESSION AGENDA

Moved by: Deb TAIT

Seconded by: Leslie FARRELL

Resolved that the Board approve the Closed Session Agenda as circulated.

CARRIED.

CLOSED SESSION # 2 - PERSONNEL REPORTS a) STAFFING REPORT

b) STAFFING ACTIVITY

Moved by: Leslie FARRELL

Seconded by: Deb TAIT

Resolved that the Board receives for information the Staffing Report and Staffing Activity Report dated as of August 31, 2022.

CARRIED.

CLOSED SESSION # 3 - OVERTIME - CHIEF

Moved by: Deb TAIT

Seconded by: Leslie FARRELL

Resolved that the Board receive the monthly tracking report for information.

CARRIED.

CLOSED SESSION # 4 - STATUS OF LEGAL CASES – DEPUTY

CHIEF

Moved by: Leslie FARRELL

Seconded by: Deb TAIT

Resolved that the Board receive the updates presented in Item #4.

CARRIED.

CLOSED SESSION # 5 – REQUEST FOR INDEMNIFICATION

Moved by: Leslie FARRELL

Seconded by: Deb TAIT

Resolved that the board agree to indemnify those officers named in Report

No. 06-2022, pursuant to Article 27 of the current Woodstock Police Services Board/Woodstock Police Association Collective Agreement and that a letter acknowledging said indemnification be provided to the Woodstock Police Association.
CARRIED.

CLOSED SESSION # 6 – APPOINTMENT OF NEW AUXILIARY MEMBERS

Moved by: Deb TAIT

Seconded by: Leslie FARRELL

Resolved that the Board approves the appointment of eight (8) additional Auxiliary Officers as recommended in the report dated June 13, 2022 by Deputy Chief Rod Wilkinson.

And resolved that the Board approve the appointment of an additional Auxiliary Officer as recommended in the report dated September 12, 2022.
CARRIED.

CLOSED SESSION # 7 – SPONSORSHIP AT JEFF PINCOMBE MEMORIAL GOLF TOURNAMENT

Moved by: Leslie FARRELL

Seconded by: Deb TAIT

Resolved that the Board approve the request in Report No. 07-2022 to support the Jeff Pincombe Charity Golf Tournament.

CARRIED.

CLOSED SESSION # 8 – DISPATCH SERVICE CONTRACT WITH COUNTY OF OXFORD FIRE

Moved by: Deb TAIT

Seconded by: Leslie FARRELL

Resolved that the Board adopt the recommendation contained within Report No. 08-2022.

CARRIED.

CLOSED SESSION # 9 – RESIGNATIONS

Moved by: Leslie FARRELL

Seconded by: Deb TAIT

Resolved that the Board receive the resignations as information.

CARRIED.

CLOSED SESSION # 10 – EKAMBA INQUEST – IMPLEMENTATION OF JURY RECOMMENDATIONS

To be brought forward at a new meeting.

CARRIED.

14. NEW BUSINESS

None

15. Date of Next Board Meeting MONDAY, October 17, 2022 at 3pm via Zoom and at the Woodstock Police Service Headquarters.

16. ADJOURNMENT

Moved by: Leslie FARRELL

Seconded by: Deb TAIT

Resolved that the Board does now adjourn at 4:16 pm

CARRIED.

"Original Signed By"

Ken Whiteford, Chair
Woodstock Police Service Board

"Original Signed By"

Leslie Farrell, Acting Vice Chair
Woodstock Police Service Board