



WOODSTOCK POLICE SERVICES BOARD

The Woodstock Police Services Board met on October 17, 2022 via ZOOM and at Woodstock Police Services at 3:00 p.m.

Present were: Ken Whiteford, Provincial Appointee; Deb Tait, Council Representative; Leslie Farrell, Provincial Appointee; Balwant Rai, Community Appointee; and Amy Hartley, WPSB EA.

Also in attendance were Chief Rod Wilkinson, Deputy Chief Nick Novacich, Kristi Lampman, Human Resources Coordinator, David Tilley, Zone 4 Police Advisor.

1. CALL TO ORDER

Ken WHITEFORD called the meeting to order at 3:00 p.m.

2. APPROVAL OF AGENDA

Moved by: Leslie FARRELL

Seconded by: Deb TAIT

Resolved that the Board approve the agenda as circulated.
CARRIED.

3. There were no declarations of pecuniary interest.

4. MINUTES

Moved by: Deb TAIT

Seconded by: Leslie FARRELL

Resolved that the Board approve the minutes of September 12, 2022 as circulated.
CARRIED.

5. BUSINESS ARISING FROM THE MINUTES

- K. Whiteford asked regarding the contract with Rural Fire Departments and notification of same. Chief Wilkinson noted that none of the Fire Chiefs chose to meet with him to discuss the notification. No formal meeting was requested to discuss next steps.

6. VERBAL REPORT FROM CHAIR

- Conference report provided from K. Whiteford regarding the CAPG Conference in Saskatoon.

- Chair Whiteford extended thanks and appreciation for those who participated in the Swearing in Ceremony for Chief Wilkinson and Deputy Chief Novacich and specifically thanked Marci Shelton for being MC and singing the national anthem.

- On behalf of the Board, Chair Whiteford expressed condolences to the families and victims in Innifisil. Chief Wilkinson noted that an offer has been extended to members of WPS to travel to the ceremony and funeral. He indicated that some officers knew the individuals personally through their career and training.

7. VERBAL REPORT FROM CHIEF

- Chief Wilkinson advised the Board that the exterior of the building has been painted. This was supposed to be completed in 2020 as a capital improvement project however it was delayed.

- The Tim Hortons Smile Cookie campaign occurred recently and a number of WPS Members attended to volunteer and decorate the cookies. Many cookies were created and volunteer hours were shared.

- WPS Communicators attended the Southgate Centre to provide a presentation on what to expect when you call into the communications centre. This presentation helps members of the Southgate Centre know what to expect and hear when they call 911.

- On September 3, 2022, 10 officers were engaged to manage the crowd and event at the Trews Concert as part of Cowapalooza. There was one weapons call made and some of the attendees needed to be evacuated.

- September 16, 2022 an investigation of a suspicious vehicle led to large

drug bust. Charges were laid for drug possession and trafficking, as well as impaired operation of a motor vehicle.

- Operation Impact was held over Thanksgiving weekend. A number of charges were laid including an impaired driving offense, speeding and seat belt charges. Over 600 vehicles were checked as part of the operation.

8. COMMUNICATIONS

Moved by: Leslie FARRELL

Seconded by: Deb TAIT

Resolved that the Board receive the letter from Municipality of East Ferris dated September 22, 2022.

CARRIED.

9. STATISTICS/REPORTS – Deputy NOVACICH

A) Calls for Service Statistics

B) Calls for Service Report

C) Charge Comparison Report

D) Report on Complaint Investigations

Moved by: Leslie FARRELL

Seconded by: Deb TAIT

Resolved that the Board receive all statistics and reports presented in Item 9.

CARRIED.

10. FINANCIAL STATEMENTS

Moved by: Leslie FARRELL

Seconded by: Balwant RAI

Resolved that the Board receive the financial statements ending September 30, 2022 in Item 10.

CARRIED.

11. CAPITAL BUDGET REQUEST 2023-2024

Moved by: Balwant RAI

Seconded by: Leslie FARRELL

Resolved that the Board approve the 2023 Woodstock Police Service Capital Budget request to carry over the outstanding approved 2021 and 2022 projects 1(a)-(b) in the amount of \$110,000.00.

And resolved that the Board approve the Woodstock Police Service 2023 Capital Budget outlined in #2 and #3 above in the amount of \$41,500.00 to replace the booking desk and hire a renovation consultant at 615 Dundas St., Woodstock.

CARRIED.

12. UNFINISHED BUSINESS

None

13. CLOSED SESSION

Moved by: Leslie FARRELL

Seconded by: Deb TAIT

Resolved that the Board adjourns to Closed Session at 3:44 pm to discuss intimate financial or personal matters or other matters may be disclosed of such a nature, having regard to the circumstances, that the desirability of avoiding their disclosure in the interest of any person affected or in the public interest outweighs the desirability of adhering to the principle that proceedings be open to the public. R.S.O. 1990, c.P15, s.35 of the Ontario Police Services Act.

CARRIED.

14. CLOSED SESSION RISES

Moved by: Deb TAIT

Seconded by: Balwant RAI

Resolved that the Board does now rise from Closed Session and reconvenes at 4:45 pm.

CARRIED.

15. MOTIONS ARISING FROM CLOSED SESSION - # 1 - # 6

CLOSED SESSION # 1 - CLOSED SESSION AGENDA

Moved by: Leslie FARRELL

Seconded by: Balwant RAI

Resolved that the Board approve the Closed Session Agenda as circulated.

CARRIED.

CLOSED SESSION # 2 - PERSONNEL REPORTS a) STAFFING REPORT

b) STAFFING ACTIVITY

Moved by: Balwant RAI

Seconded by: Deb TAIT

Resolved that the Board receives for information the Staffing Report and Staffing Activity Report dated as of September 30, 2022.

CARRIED.

CLOSED SESSION # 3 - OVERTIME - CHIEF

Moved by: Leslie FARRELL

Seconded by: Deb TAIT

Resolved that the Board receive the monthly tracking report for information.
CARRIED.

CLOSED SESSION # 4 - STATUS OF LEGAL CASES – DEPUTY CHIEF

Moved by: Deb TAIT

Seconded by: Leslie FARRELL

Resolved that the Board receive the updates presented in Item #4.
CARRIED.

CLOSED SESSION # 5 – TUITION REIMBURSEMENT REQUEST

Moved by: Balwant RAI

Seconded by: Deb TAIT

Resolved that the board defer the matter for further information.
CARRIED.

CLOSED SESSION # 6 – RESIGNATION OF AUXILIARY MEMBER

Moved by: Balwant RAI

Seconded by: Leslie FARRELL

Resolved that the Board accept the resignation letter of the Auxiliary Member.
CARRIED.

CLOSED SESSION # 7 – OPERATIONAL BUDGET DISCUSSION

Discussion was held. Further discussion and review will occur at November meeting.

16. NEW BUSINESS

None

17. Date of Next Board Meeting MONDAY, November 14, 2022 at 3pm via Zoom and at the Woodstock Police Service Headquarters.

18. ADJOURNMENT

Moved by: Deb TAIT

Seconded by: Leslie FARRELL

Resolved that the Board does now adjourn at 4:48 pm
CARRIED.

"Original Signed By"

Ken Whiteford, Chair
Woodstock Police Service Board

"Original Signed By"

Leslie Farrell, Acting Vice Chair
Woodstock Police Service Board