



WOODSTOCK POLICE SERVICES BOARD

The Woodstock Police Services Board met on November 14, 2022 via ZOOM and at Woodstock Police Services at 3:00 p.m.

Present were: Ken Whiteford, Provincial Appointee; Deb Tait, Council Representative; Leslie Farrell, Provincial Appointee; Balwant Rai, Community Appointee; and Amy Hartley, WPSB EA.

Also in attendance were Chief Rod Wilkinson, Deputy Chief Nick Novacich, Kristi Lampman, Human Resources Coordinator, David Tilley, Zone 4 Police Advisor.

1. CALL TO ORDER

Ken WHITEFORD called the meeting to order at 3:00 p.m.

2. APPROVAL OF AGENDA

Moved by: Deb TAIT

Seconded by: Balwant RAI

Resolved that the Board approve the agenda as circulated.
CARRIED.

3. There were no declarations of pecuniary interest.

4. MINUTES

Moved by: Leslie FARRELL

Seconded by: Deb TAIT

Resolved that the Board approve the minutes of October 17, 2022 as circulated.
CARRIED.

5. BUSINESS ARISING FROM THE MINUTES

None

6. VERBAL REPORT FROM CHAIR

- K. Whiteford noted that Crime Prevention Week was November 6-12, 2022.
- K. Whiteford attend the OAPSB Labour Conference in Toronto on November 9 & 10, 2022. He will prepare a conference report and present to the Board at the next meeting.
- K. Whiteford extended congratulations on behalf of the Board to the WPS for a large drug bust that resulted in multiple charges.

7. VERBAL REPORT FROM CHIEF

- Chief Wilkinson mentioned that the dispatch team was successful in reviewing tapes and calls to ping a phone call to a 73 old male who had fallen in his backyard and was unable to get up. Dispatchers were able to review previous dropped calls and linked the calls to the man and were able to send help.
- A call for a barricaded person on Vansittart Avenue and Devonshire Avenue was received. Work was completed by WPS members in conjunction with surrounding services to assist. Many hours were required by all to conclude and handle the call.
- On November 3, 2022 the Human Trafficking Take Action Conference is being held with DASO, Victim Services and other community partners. This conference was put together by Inspector Shelton through grant funding received.
- Chief Wilkinson noted that officers were out helping with Safe Halloween with Auxiliary members on October 30, 2022.
- October 31, 2022 was the official retirement date for Chief Longworth.
- Chief Wilkinson noted that five WPS members attended the funeral for the officers in South Simcoe County.
- The Association and WPS sent six members to British Columbia for the funeral for Shay Ling Yung.
- On November 11, 2022 the Honour Guard attended the Remembrance Day ceremony at the cenotaph along with Chief Wilkinson and Deputy Novacich

- Chief Wilkinson mentioned that during Crime Prevention Week a number of social media posts including daily preventative tips were circulated for the public to be aware of potential crimes they can become victim of.
- WPS is actively conducting interviews for Communicator positions.
- Chief Wilkinson advised the Board that Detective Routly and the Child Pornography Unit & Crimes Against Children completed four warrants. The unit put in a lot of hours and will require more hours to complete the paper work and following up on the charges but noted their dedication and hard work.
- A joint warrant between the OPP and CBSA was issued and completed for a group of individuals using a 3D Laser Printer to print and produce ghost guns.
- Chief Wilkinson noted that there will be an increase in ride programs for the upcoming holiday season.
- Chief Wilkinson extended a very Happy Birthday to K9 Striker who turned 9 years old recently.
- Chief Wilkinson provided comment on the missing child call in the Pittock Conservation area. He advised that all efforts were put forward to ensure that there was no issue.

8. STATISTICS/REPORTS – Deputy NOVACICH

- A) Calls for Service Statistics
- B) Calls for Service Report
- C) Charge Comparison Report
- D) Report on Complaint Investigations

Moved by: Balwant RAI

Seconded by: Leslie FARRELL

Resolved that the Board receive all statistics and reports presented in Item 8.

CARRIED.

9. FINANCIAL STATEMENTS

Moved by: Deb TAIT

Seconded by: Balwant RAI

Resolved that the Board receive the financial statements ending October 31, 2022 in Item 10.

CARRIED.

10. OPERATING BUDGET PRESENTATION

Moved by: Balwant RAI

Seconded by: Leslie FARRELL

Resolved that the Board approve presenting the proposed Woodstock Police Budget to Woodstock City Council in the amount of \$18,967,969.
CARRIED.

11. UNFINISHED BUSINESS

None

12. CLOSED SESSION

Moved by: Deb TAIT

Seconded by: Balwant RAI

Resolved that the Board adjourns to Closed Session at 4:04 pm to discuss intimate financial or personal matters or other matters may be disclosed of such a nature, having regard to the circumstances, that the desirability of avoiding their disclosure in the interest of any person affected or in the public interest outweighs the desirability of adhering to the principle that proceedings be open to the public. R.S.O. 1990, c.P15, s.35 of the Ontario Police Services Act.
CARRIED.

13. CLOSED SESSION RISES

Moved by: Balwant RAI

Seconded by: Leslie FARRELL

Resolved that the Board does now rise from Closed Session and reconvenes at 5:06 pm.
CARRIED.

14. MOTIONS ARISING FROM CLOSED SESSION - # 1 - # 11

CLOSED SESSION # 1 - CLOSED SESSION AGENDA

Moved by: Leslie FARRELL

Seconded by: Balwant RAI

Resolved that the Board approve the Closed Session Agenda as circulated.
CARRIED.

CLOSED SESSION # 2 - PERSONNEL REPORTS a) STAFFING REPORT
b) STAFFING ACTIVITY

Moved by: Balwant RAI

Seconded by: Leslie FARRELL

Resolved that the Board receives for information the Staffing Report and Staffing Activity Report dated as of October 31, 2022.

CARRIED.

CLOSED SESSION # 3 - OVERTIME - CHIEF

Moved by: Leslie FARRELL

Seconded by: Balwant RAI

Resolved that the Board receive the monthly tracking report for information.

CARRIED.

CLOSED SESSION # 4 - STATUS OF LEGAL CASES – DEPUTY
CHIEF

Moved by: Deb TAIT

Seconded by: Balwant RAI

Resolved that the Board receive the updates presented in Item #4.

CARRIED.

CLOSED SESSION # 5 – TRANSFER FROM CAPITAL RESERVES ACCOUNT

Moved by: Leslie FARRELL

Seconded by: Balwant RAI

Resolved that the board approves the transfer from the Capital Projects Reserve Account #0170-51166-0000 into the WPS 2022 Operating Budget to cover the costs of the attached invoices.

CARRIED.

CLOSED SESSION # 6 – TRANSFER FROM INSURANCE LOSS RESERVES
ACCOUNT

Moved by: Leslie FARRELL

Seconded by: Balwant RAI

Resolved That the board approves the transfer from the Insurance Loss Reserve Account #0170-51152-0000 into the WPS 2022 Operating Budget to cover the costs of the attached invoices.

CARRIED.

CLOSED SESSION # 7 – TRANSFER FROM SICK LEAVE RESERVES ACCOUNT

Moved by: Balwant RAI

Seconded by: Leslie FARRELL

Resolved That the board approves the transfer from the Sick Leave Severance Reserve Fund Account#0180-52031 into the WPS 2022 Operating Budget to cover the costs of the attached invoices.

CARRIED.

CLOSED SESSION # 8 – TRANSFER FROM VOICE RADIO
REPLACEMENT RESERVE ACCOUNT

Moved by: Balwant RAI

Seconded by: Leslie FARRELL

Resolved that the board approves the transfer from the Voice Radio Replacement Reserve Account #0180-52032 into the WPS 2022 Operating Budget to cover the remaining cost of the Portable and Mobile Radio Project.
CARRIED.

CLOSED SESSION # 9 – ONTARIO POLICE COLLEGE
EXTENSION

Moved by: Balwant RAI

Seconded by: Leslie FARRELL

Resolved that the Board approve the request within the letter dated October 13, 2022.
CARRIED.

CLOSED SESSION # 10 – COMMUNICATOR (CRO)
RESIGNATION

Moved by: Leslie FARRELL

Seconded by: Balwant RAI

Resolved that the Board receive for information.
CARRIED.

CLOSED SESSION # 11 – INSPECTOR RETIREMENT NOTICE

Moved by: Leslie FARRELL

Seconded by: Balwant RAI

Resolved that the Board receive for information.
CARRIED.

BOARD ONLY SESSION

16. NEW BUSINESS

None

17. Date of Next Board Meeting MONDAY, December 12, 2022 at 3pm via Zoom and at the Woodstock Police Service Headquarters.

18. ADJOURNMENT

Moved by: Leslie FARRELL

Seconded by: Balwant RAI

Resolved that the Board does now adjourn at 5:12 pm

CARRIED.

"Original Signed By"

Ken Whiteford, Chair
Woodstock Police Service Board

"Original Signed By"

Leslie Farrell, Vice Chair
Woodstock Police Service Board