



WOODSTOCK POLICE SERVICES BOARD

The Woodstock Police Services Board met on December 12, 2022 via ZOOM and at Woodstock Police Services at 3:00 p.m.

Present were: Ken Whiteford, Provincial Appointee; Mayor Jerry Acchione, Provincial Appointee; Connie Lauder, Council Representative; Leslie Farrell, Provincial Appointee; Balwant Rai, Community Appointee; and Amy Hartley, WPSB EA.

Also in attendance were Chief Rod Wilkinson; Deputy Chief Nick Novacich; Kristi Lampman, Human Resources Coordinator; David Tilley, Zone 4 Police Advisor.

1. CALL TO ORDER

Ken WHITEFORD called the meeting to order at 3:03 p.m.

2. APPROVAL OF AGENDA

Moved by: Leslie FARRELL

Seconded by: Jerry ACCHIONE

Resolved that the Board approve the agenda as circulated.

CARRIED.

3. There were no declarations of pecuniary interest.

4. MINUTES

Moved by: Leslie FARRELL

Seconded by: Connie LAUDER

Resolved that the Board approve the minutes of November 14, 2022 as circulated.

CARRIED.

5. BUSINESS ARISING FROM THE MINUTES

None.

6. VERBAL REPORT FROM CHAIR

- Chair Whiteford welcomed two new members to the Board, and introduced new members to Dave Tilley the Board's Ministry Advisor.

- Chair Whiteford reviewed the conference report prepared in summation of the CAPG Conference held in Saskatoon. L. Farrell commented that the content at the conference is relevant to what is discussed at our local meetings, including the WSIB information.

7. VERBAL REPORT FROM CHIEF

- Chief Wilkinson advised the Board that 34 members completed their fitness pins this year, including 4 civilian members. The number of completions is similar to last year.

- The Community Response Unit attended the lighting of the lights downtown.

- The swearing in ceremony was held on December 1 for Mayor Acchione and Councillor Lauder as part of their appointment to the Board.

- Chief Wilkinson noted that WPS continues to recruit for communicators and is conducting interviews on an ongoing basis.

- Four RIDE programs are scheduled for the holiday season.

- A grant application has been submitted to have every member complete or participate in the Before Operational Stress Program (BOS). The program has now changed its delivery and Chief Wilkinson thinks that the program will be easy to complete as well as benefit the members of the service. The program looks at mental health and responsibility for your own feelings and actions resulting from.

- Chief Wilkinson acknowledged the work that was completed by members in regards to the homicide investigation and those who dedicated and volunteered time to assist. Chief Wilkinson noted that homicide investigations are front end heavy and require a lot of hours within the initial hours.

- Chief Wilkinson advised that the Fill-A-Cruiser event was held on December 10, in front of the local Sobeys. He indicated that 321 bags were sold and an additional \$500 was donated to the Salvation Army kettle.

- The Chief and Deputy Chief as well as three Board members attended the OPC Graduation. Graduates are still on campus this week and will be returning after this for training at WPS.

- Chief Wilkinson was happy to announce that the new website is ready for use and review. There are some back-end items that are being finalized but the majority of the shell of the website is available to the public.

8. STATISTICS/REPORTS – Deputy NOVACICH

- A) Calls for Service Statistics
- B) Calls for Service Report
- C) Charge Comparison Report
- D) Report on Complaint Investigations

Moved by: Jerry ACCHIONE

Seconded by: Balwant RAI

Resolved that the Board receive all statistics and reports presented in Item 8.

CARRIED.

9. CAPG MEMBERSHIP RENEWAL

Moved by: Balwant RAI

Seconded by: Connie LAUDER

Resolved that the Board approve payment in the amount of \$1,530.00 for the 2023 CAPG Membership fee.

CARRIED.

10. OAPSB MEMBERSHIP RENEWAL

Moved by: Leslie FARRELL

Seconded by: Connie LAUDER

Resolved that the Board approve payment in the amount of \$5,460.61 for the 2023 OAPSB Membership fee.

CARRIED.

11. FINANCIAL STATEMENTS

Moved by: Jerry ACCHIONE

Seconded by: Balwant RAI

Resolved that the Board receive the financial statements ending November 30, 2022 in Item 11.

CARRIED.

12. BOARD MEMO BUDGET SURPLUS

Moved by: Connie LAUDER

Seconded by: Leslie FARRELL

Resolved that in the event of a 2022 budget surplus, any surplus monies will be transferred to the Woodstock Police Service Reserve for Information Technology Fund Account #0170-51159-0000.

CARRIED.

13. UNFINISHED BUSINESS

None

14. CLOSED SESSION

Moved by: Leslie FARRELL

Seconded by: Jerry ACCHIONE

Resolved that the Board adjourns to Closed Session at 3:58 pm to discuss intimate financial or personal matters or other matters may be disclosed of such a nature, having regard to the circumstances, that the desirability of avoiding their disclosure in the interest of any person affected or in the public interest outweighs the desirability of adhering to the principle that proceedings be open to the public. R.S.O. 1990, c.P15, s.35 of the Ontario Police Services Act.

CARRIED.

15. CLOSED SESSION RISES

Moved by: Connie LAUDER

Seconded by: Jerry ACCHIONE

Resolved that the Board does now rise from Closed Session and reconvenes at 4:59 pm.

CARRIED.

16. MOTIONS ARISING FROM CLOSED SESSION - # 1 - # 11

CLOSED SESSION # 1 - CLOSED SESSION AGENDA

Moved by: Connie LAUDER

Seconded by: Leslie FARRELL

Resolved that the Board approve the Closed Session Agenda as amended.

CARRIED.

CLOSED SESSION # 2 - PERSONNEL REPORTS a) STAFFING REPORT
b) STAFFING ACTIVITY

Moved by: Balwant RAI

Seconded by: Jerry ACCHIONE

Resolved that the Board receives for information the Staffing Report and Staffing Activity Report dated as of November 30, 2022.

CARRIED.

CLOSED SESSION # 3 - OVERTIME - CHIEF

Moved by: Connie LAUDER

Seconded by: Jerry ACCHIONE

Resolved that the Board receive the monthly tracking report for information.

CARRIED.

CLOSED SESSION # 4 - STATUS OF LEGAL CASES – DEPUTY
CHIEF

Moved by: Jerry ACCHIONE

Seconded by: Leslie FARRELL

Resolved that the Board receive the updates presented in Item #4.

CARRIED.

CLOSED SESSION # 5 – RESIGNATION LETTER

Moved by: Leslie FARRELL

Seconded by: Balwant RAI

Resolved that the Board acknowledges and receives the resignation letter.

CARRIED.

CLOSED SESSION # 6 – RESIGNATION LETTER

Moved by: Jerry ACCHIONE

Seconded by: Balwant RAI

Resolved that the Board acknowledges and receives the resignation letter.

CARRIED.

CLOSED SESSION # 7 – BOARD MEMO NFP

Moved by: Leslie FARRELL

Seconded by: Jerry ACCHIONE

a) Resolved that the Board approves the NFP Canada – Group Benefit 2023 Renewal Report for January 1, 2023.

CARRIED.

Moved by: Balwant RAI
Seconded by: Connie LAUDER

b) Resolved that the Board authorize NFP to draw down \$80,000 from the Refund Deposit Account to be made payable to WPSB and applied to the 2023 WPS Operating Budget.

CARRIED.

CLOSED SESSION # 8 – OTHER ITEMS AS NECESSARY

1. Budget Discussions
2. Salary First Class Officers

17. NEW BUSINESS

None

18. Date of Next Board Meeting MONDAY, January 30, 2023 at 3pm via Zoom and at the Woodstock Police Service Headquarters.

19. ADJOURNMENT

Moved by: Leslie FARRELL

Seconded by: Balwant RAI

Resolved that the Board does now adjourn at 5:10 pm

CARRIED.

"Original Signed By"

Ken Whiteford, Chair
Woodstock Police Service Board

"Original Signed By"

Leslie Farrell, Vice Chair
Woodstock Police Service Board