



WOODSTOCK POLICE SERVICES BOARD

The Woodstock Police Services Board met on April 15, 2024 at Woodstock Police Service Headquarters and via ZOOM at 3:00 p.m.

Present were: Ken Whiteford, Provincial Appointee; Leslie Farrell, Provincial Appointee; Mayor Jerry Acchione, Council Representative; Connie Lauder, Council Representative; Daryl Stevenson, Community Appointee; and Kristin Barnim, WPSB EA.

Also in attendance were Chief Rod Wilkinson; Deputy Chief Nick Novacich; David Tilley, Zone 4 Police Advisor; Kristi Lampman, Human Resources Coordinator and City Councillor Kate Leatherbarrow joined via Zoom.

1. CALL TO ORDER

Ken WHITEFORD called the meeting to order at 3:00 p.m.

2. WELCOME

Ken WHITEFORD welcomed everyone.

3. APPROVAL OF AGENDA

Moved by Daryl STEVENSON

Seconded by Jerry ACCHIONE

Resolved that the Board approve the agenda as circulated.

CARRIED.

4. There were no declarations of pecuniary interest.

5. APPROVAL OF MINUTES – March 18, 2024

Moved by Jerry ACCHIONE

Seconded by Connie LAUDER

Resolved that the Board approve the minutes of March 18, 2024 as circulated.

CARRIED.

6. BUSINESS ARISING FROM THE MINUTES

None.

7. VERBAL REPORT FROM CHAIR

- Chair Whiteford advised that he participated in a meeting of directors of OAPSB last Thursday night. A point that came from the meeting was that the Board needs to change all of our branding everywhere to take off the "s" in services to read Police Service Board. Another point was that there continues to be issues with the distribution of training certificates. Chair Whiteford took for granted that all Board members had completed the necessary training based on emails received.
- Chair Whiteford reminded everyone of the upcoming OAPSB conference in Collingwood at the beginning of June. Any Board members who can attend are encouraged to as there will be a lot on the program related to the new Act.

8. VERBAL REPORT FROM CHIEF

- Chief Wilkinson advised that the canine naming contest is officially closed. The name chosen was Cruz. There were 3,000 entries and 12 people entered the name, Cruz.
- WPS has engaged their recruit team a little bit more than they have any other year. They attended the Oxford Career Expo, and the Home Show where they set up booths in an attempt to recruit and get as many applications as possible.
- WPS is currently accepting applications for YIPI (Youth in Policing Initiative) students. The application process closes on May 6th. Application forms can be found on the WPS website. Interested applicants can fill out a form, attach resume and drop off at headquarters or email to communityservice@woodstockpolice.ca.
- Chief Wilkinson recognized the good work and joint effort between the uniform patrol and drug unit. They seized a loaded hand gun through an investigation last month.
- Chief Wilkinson advised that some executive members of WPS participated in the Soup Stock event in support of DASO (Domestic Abuse Services Oxford).
- On April 7th officers attended Toyota for a staff and families open house to show support to the community.

- April is Sikh Heritage Month and Arab Heritage Month. WPS celebrates both their contributions to the community.
- Training for the new e-bikes was on April 8th. The pilot project is up and running and will last until December. There have been good reviews thus far.

9. STATISTICS/REPORTS – DEPUTY CHIEF NOVACICH

- A) Calls for Service Statistics
- B) Calls for Service Report
- C) Charge Comparison Report

Moved by Daryl STEVENSON

Seconded by Leslie FARRELL

Resolved that the Board receive all statistics and reports presented in Item 9.

CARRIED.

10. FINANCIAL STATEMENTS

Moved by Jerry ACCHIONE

Seconded by Connie LAUDER

Resolved that the Board receive the financial statements ending March 31, 2024 in Item #10.

CARRIED.

11. UNFINISHED BUSINESS

None.

12. CLOSED SESSION

Moved by Jerry ACCHIONE

Seconded by Daryl STEVENSON

Resolved that the Board adjourns to Closed Session at 3:20 p.m. to discuss intimate financial or personal matters or other matters may be disclosed of such a nature, having regard to the circumstances, that the desirability of avoiding their disclosure in the interest of any person affected or in the public interest outweighs the desirability of adhering to the principle that proceedings be open to the public.

S.O. 2019, c.1, sched. 1, s. 44 of the Community Safety and Policing Act
CARRIED.

13. CLOSED SESSION RISES

Moved by Daryl STEVENSON

Seconded by Leslie FARRELL

Resolved that the Board does now rise from Closed Session and reconvenes at 5:14 p.m.

CARRIED.

14. MOTIONS ARISING FROM CLOSED SESSION - # 1 - # 12

CLOSED SESSION # 1 - CLOSED SESSION AGENDA

Moved by Connie LAUDER

Seconded by Daryl STEVENSON

Resolved that the Board approve the Closed Session Agenda as amended and circulated.

Amendment:

- i. Amended to remove item 4*

CARRIED.

CLOSED SESSION # 2 - PERSONNEL REPORTS a) STAFFING REPORT

b) STAFFING ACTIVITY

Moved by Leslie FARRELL

Seconded by Jerry ACCHIONE

Resolved that the Board receive for information the Staffing Report and Staffing Activity Report dated as of April 15, 2024.

CARRIED.

CLOSED SESSION # 3 - OVERTIME - CHIEF

Moved by Jerry ACCHIONE

Seconded by Connie LAUDER

Resolved that the Board receive the monthly tracking report for information.

CARRIED.

CLOSED SESSION # 4 – WPS PERSONNEL LIST

Information only.

CLOSED SESSION # 5 – RESIGNATION OF K.M.

Moved by Daryl STEVENSON

Seconded by Jerry ACCHIONE

Resolved that the Board accept the resignation letter.

CARRIED.

CLOSED SESSION # 6 – BOARD APPOINTMENT OF K.W.

Moved by Connie LAUDER

Seconded by Jerry ACCHIONE

Resolved that the Board formally appoint K.W. as a member of the Woodstock Police Service as of April 15, 2024.

CARRIED.

CLOSED SESSION # 7 – BOARD MEMO – REQUEST FOR INDEMNIFICATION FROM WPA – INC#WP24000542

Moved by Connie LAUDER

Seconded by Jerry ACCHIONE

Resolved that the Board agree to indemnify the officer, pursuant to Article 27 of the current Woodstock Police Service Board/Woodstock Police Association Collective Agreement and that a letter acknowledging said indemnification be provided to the Woodstock Police Association.

CARRIED.

CLOSED SESSION # 8 – BOARD MEMO – REQUEST FOR INDEMNIFICATION FROM WPA – INC#WP24003772

Moved by Leslie FARRELL

Seconded by Daryl STEVENSON

Resolved that the Board agree to indemnify the officers, pursuant to Article 27 of the current Woodstock Police Service Board/Woodstock Police Association Collective Agreement and that a letter acknowledging said indemnification be provided to the Woodstock Police Association.

CARRIED.

CLOSED SESSION # 9 – CORRESPONDENCE FROM WPA TO CHIEF ET AL – VARIOUS MATTERS

Moved by Connie LAUDER

Seconded by Leslie FARRELL

Resolved that the Board receive the correspondence from WPA to the Chief et al as information.

CARRIED.

CLOSED SESSION # 10 – DISCRETIONARY FUND PROPOSAL

Deferred to the next open session meeting in May.

CLOSED SESSION # 11 – BOARD ONLY SESSION

Moved by Leslie FARRELL

Seconded by Daryl STEVENSON

Resolved that the Board extend the hours for WPSB EA, K. Barnim, during the months of May and June.

CARRIED.

CLOSED SESSION # 12 – OTHER ITEMS AS NECESSARY

None.

15. NEW BUSINESS

None.

16. Date of Next Board Meeting MONDAY, May 13, 2024 at 3:00 p.m. at the Woodstock Police Service Headquarters.

17. ADJOURNMENT

Moved by Connie LAUDER

Seconded by Daryl STEVENSON

Resolved that the Board does now adjourn at 5:20 p.m.

CARRIED.

Original Signed by

Ken Whiteford, Chair
Woodstock Police Service Board

Original Signed by

Leslie Farrell, Vice Chair
Woodstock Police Service Board