



WOODSTOCK POLICE SERVICE BOARD

The Woodstock Police Service Board met on June 10, 2024 at Woodstock Police Service Headquarters and via ZOOM at 3:00 p.m.

Present were: Ken Whiteford, Provincial Appointee; Leslie Farrell, Provincial Appointee; Mayor Jerry Acchione, Council Representative; Connie Lauder, Council Representative; Daryl Stevenson, Community Appointee; and Kristin Barnim, WPSB EA.

Also in attendance were Chief Rod Wilkinson; Deputy Chief Nick Novacich; David Tilley, Zone 4 Police Advisor; and Kristi Lampman, Human Resources Coordinator and City Councillor Kate Leatherbarrow joined via Zoom.

1. CALL TO ORDER

Chair Whiteford called the meeting to order at 3:00 p.m.

2. WELCOME

Chair Whiteford welcomed everyone.

3. APPROVAL OF AGENDA

Moved by Connie LAUDER

Seconded by Leslie FARRELL

Resolved that the Board approve the agenda as circulated and amended.

Amendments:

i. Amended to add Financial Statements as item 14

ii. Amended to add OAPSB Conference as item 7(c)

CARRIED.

4. There were no declarations of pecuniary interest.

5. APPROVAL OF MINUTES – May 13, 2024

Moved by Daryl STEVENSON

Seconded by Jerry ACCHIONE

Resolved that the Board approve the minutes of May 13, 2024 as circulated.

CARRIED.

6. BUSINESS ARISING FROM THE MINUTES

None.

7. VERBAL REPORT FROM CHAIR

- a. Chair Whiteford advised of the need for a sub-committee to review the by-laws of the Board.

Resolved that the Board appoint a sub-committee to review the by-laws of the Board that will consist of Chair Whiteford, Board Member, Daryl Stevenson, and EA Kristin Barnim.

Moved by Connie LAUDER

Seconded by Leslie FARRELL

CARRIED.

- b. Chair Whiteford suggested that by the next Board meeting in September, the Board should be working towards a Diversity Plan. The Board can refer to the Diversity Plans of the York Regional Police Service and the City of Woodstock for guidance.

- c. Chair Whiteford advised that he and Mayor Acchione attended the OAPSB Conference from June 3 – 5. All the presentations should be available for viewing by all Board members on the OAPSB portal. Chair Whiteford encouraged all Board members to, at the very least, watch the presentations by Pam Dhaliwal.

8. VERBAL REPORT FROM CHIEF

- Chief Wilkinson advised that members of the Community Response Unit, K9 and Auxiliary attended Oliver Stephens Public School, Roch Carrier French Immersion School, Southside Public School, and Algonquin Public School for various after-hours events. WPS has had a lot of positive comments on social media regarding the events.
- WPS received the Power of Collaboration Award from Victims Services of Oxford County along with several other community partners. WPS is proud of this award which is located in the showcase in the police building. This award is a testament to WPS's ongoing work with all of the community partners.
- May was Mental Health Awareness month where WPS highlighted their commitment to CMHA, Thames Valley Addiction and Mental Health Services.

- The Victoria Day parade was led by WPS officers along with Auxiliary officers who assisted with traffic and making sure everyone had a safe and fun time.
- Chief Wilkinson advised that the Kids and Cops Fishing Day was another great success. WPS would like to thank the sponsors and people who helped make the day a success including, the Navy Club for hosting, Little Caesars, Canadian Tire, the officers, Auxiliary and the Woodstock Police Association.
- Chief Wilkinson and Inspector Taylor attended the 39th annual Inspection of the Navy League Cadet Corps. The youth did an amazing job.
- June is National Indigenous History Month, where WPS honours and celebrates the history, diverse culture and contributions of Indigenous peoples in the community and across the country.
- June is also Pride month. Chief Wilkinson and Inspector Taylor attended the Pride flag raising ceremony in Museum Square.
- 9 RIDE programs were conducted in the month of May where close to 800 vehicles were checked.

9. STATISTICS/REPORTS – DEPUTY CHIEF NOVACICH

- A) Calls for Service Statistics
- B) Calls for Service Report
- C) Charge Comparison Report

Moved by Jerry ACCHIONE

Seconded by Daryl STEVENSON

Resolved that the Board receive all statistics and reports presented in Item 9.

CARRIED.

10. STRATEGIC PLAN 2023 – 2026

Moved by Jerry ACCHIONE

Seconded by Connie LAUDER

Resolved that the Board approve the Strategic Plan for 2023 – 2026.

CARRIED.

11. COMPLAINTS OF MISCONDUCT AND COMPLAINT ABOUT A SPECIAL CONSTABLE FORM

The Board decided to defer the review of the form for Special Constable complaints and misconduct to the September meeting.

12. BOARD REPORT – ADMINISTRATIVE REVIEW OF SIU INVESTIGATION (SIU #24-OCI-048)

Moved by Leslie FARRELL

Seconded by Daryl STEVENSON

Resolved that the Board receive the administrative review of the SIU Investigation Report (SIU #24-OCI-048) as information.

CARRIED.

13. BOARD REPORT – ADMINISTRATIVE REVIEW OF SIU INVESTIGATION (SIU #24-OVI-15)

Moved by Connie LAUDER

Seconded by Jerry ACCHIONE

Resolved that the Board receive the administrative review of the SIU Investigation Report (SIU #24-OVI-15) as information.

CARRIED.

14. FINANCIAL STATEMENTS

Moved by Daryl STEVENSON

Seconded by Leslie FARRELL

Resolved that the Board receive the financial statements ending May 31, 2024 in item 14.

CARRIED.

15. UNFINISHED BUSINESS

None.

16. CLOSED SESSION

Moved by Daryl STEVENSON

Seconded by Jerry ACCHIONE

Resolved that the Board adjourns to Closed Session at 3:39 p.m. to discuss personal matters about identifiable individuals, labour relations information supplied in confidence to the board, security of Board property, and litigation or potential litigation affecting the board pursuant to S. 44(2)(a), (b), (e), and (h) of the *Community Safety and Policing Act, 2019, S.O. 2019, c. 1, Sched. 1*, respectively, and that the

desirability of avoiding their disclosure in the interest of any person affected or in the public interest outweighs the desirability of adhering to the principle that proceedings be open to the public.
CARRIED.

17. CLOSED SESSION RISES

Moved by Leslie FARRELL

Seconded by Connie LAUDER

Resolved that the Board does now rise from Closed Session and reconvenes at 4:43 p.m.

CARRIED.

18. MOTIONS ARISING FROM CLOSED SESSION - # 1 - # 12

CLOSED SESSION # 1 - CLOSED SESSION AGENDA

Moved by Connie LAUDER

Seconded by Leslie FARRELL

Resolved that the Board approve the Closed Session Agenda as amended and circulated.

Amendments:

- i. Amended to add grievance inquiry decision as item 10*
- ii. Amended to add update on arbitration hearing as item 11*
- iii. Amended to add board only session as item 12*

CARRIED.

CLOSED SESSION # 2 - PERSONNEL REPORTS a) STAFFING REPORT

b) STAFFING ACTIVITY

Moved by Daryl STEVENSON

Seconded by Jerry ACCHIONE

Resolved that the Board receive for information the Staffing Report and Staffing Activity Report dated as of June 10, 2024.

CARRIED.

CLOSED SESSION # 3 - OVERTIME - CHIEF

Moved by Leslie FARRELL

Seconded by Daryl STEVENSON

Resolved that the Board receive the monthly tracking report for information.

CARRIED.

CLOSED SESSION # 4 – STATUS OF LEGAL CASES

Information only.

CLOSED SESSION # 5 – BOARD REPORT – ADMINISTRATIVE REVIEW OF SIU INVESTIGATION (SIU #24-OCI-048)

No motion required.

CLOSED SESSION # 6 – BOARD REPORT – ADMINISTRATIVE REVIEW OF SIU INVESTIGATION (SIU #24-OVI-15)

No motion required.

CLOSED SESSION # 7 – SUBMISSIONS REGARDING REQUEST FOR EXTENTION OF TIME TO SERVE NOTICE OF HEARING – ERIC DOPF

Moved by Connie LAUDER

Seconded by Jerry ACCHIONE

Resolved that the Board deem the delay to be reasonable in the circumstances and approve the request to serve Detective Constable Eric Dopf with a notice of hearing outlining the intention of the WPS to proceed by formal hearing in this matter.

CARRIED.

CLOSED SESSION # 8 – SUBMISSIONS REGARDING REQUEST FOR EXTENSION OF TIME TO SERVE NOTICE OF HEARING – PRITPAL THIND

Moved by Daryl STEVENSON

Seconded by Leslie FARRELL

Resolved that the Board deem the delay to be reasonable in the circumstances and approve the request to serve Constable Pritpal Thind with a notice of hearing outlining the intention of the WPS to proceed by formal hearing in this matter.

CARRIED.

CLOSED SESSION # 9 – WPSB DOCUMENT SECURITY

No motion required.

CLOSED SESSION # 10 – GRIEVANCE

Moved by Daryl STEVENSON

Seconded by Connie LAUDER

Resolved that the Board deny the grievance received from WPA on April 30, 2024.

CARRIED.

CLOSED SESSION # 11 – ARBITRATION HEARING UPDATE

No motion required.

CLOSED SESSION # 12 – BOARD ONLY SESSION

Moved by Leslie FARRELL

Seconded by Jerry ACCHIONE

Resolved that the Board continue the extension of hours for the WPSB Executive Assistant, K. Barnim, to include the months of July to December inclusive.

CARRIED.

19. NEW BUSINESS

None.

20. Date of Next Board Meeting Monday, September 9, 2024 at 3:00 p.m. at the Woodstock Police Service Headquarters.

21. ADJOURNMENT

Moved by Daryl STEVENSON

Seconded by Connie LAUDER

Resolved that the Board does now adjourn at 4:48 p.m.

CARRIED.

Original Signed by

Ken Whiteford, Chair
Woodstock Police Service Board

Original Signed by

Leslie Farrell, Vice Chair
Woodstock Police Service Board