



WOODSTOCK POLICE SERVICES BOARD

The Woodstock Police Services Board met on February 8, 2021 at Woodstock Police Service headquarters and via ZOOM at 3:00 p.m.

Present were: Ken Whiteford, Provincial Appointee; Mayor Trevor Birtch, Provincial Appointee; Balwant Rai, Community Member; Leslie Farrell, Provincial Appointee; Deb Tait, City Councilor; and Amy Hartley, WPSB EA

Also in attendance were Chief Daryl Longworth, Deputy Chief Rod Wilkinson, Kristi Lampman, Human Resources Coordinator, Greg Colgan, Woodstock Sentinel Review; Chris Herapath, Police Service Advisor, Zone 4; Kevin Talsma, Acting Inspector; Marci Shelton, Inspector

1. CALL TO ORDER

Ken WHITEFORD called the meeting to order at 3:00 p.m.

2. WELCOME

Ken WHITEFORD welcomed everyone.

3. APPROVAL OF AGENDA

Moved by Deb TAIT

Seconded by Trevor BIRTCH

Resolved that the Board approve the agenda as circulated.

CARRIED

4. There were no declarations of pecuniary interest.

5. MINUTES – January 11, 2021

Moved by Leslie FARRELL

Seconded by Trevor BIRTCH

resolved that the Board approve the minutes of January 11, 2021 as circulated.

CARRIED

6. BUSINESS ARISING FROM THE MINUTES

None.

7. VERBAL REPORT FROM CHAIR

- Extended congratulations and appreciation for the Woodstock Police Services for participating in the campaign, The Coldest Night of the Year on Saturday, February 20. There are 184 participants for the walk, 38 teams.

8. VERBAL REPORT FROM CHIEF

- Introduced Kevin Talsma, Acting Inspector until the end of June. Inspector Talsma will be working on the Sexual Assault Review Committee, RFP for the website so that WPS can engage a vendor to update the website by end of 2021.
- Meeting with local Ministers in regards to COVID concerns went well. Pleasant dialogue and those concerned understand the position that the WPS holds. Commented that the legislation is in place by a duly elected government and is reasonable under the circumstances. OIPRD is available if they take issue with decisions made. The local Ministers are contacting police to ensure that they are following guidelines and procedures.
- Coffee with the chief was held on January 22, 2021 over 100 people attended with questions; will be looking to do this again throughout the year.
- WPS was fortunate to receive funding for the Community Safety and Policing Grant. Acting Inspector Shelton had a large part to play in the application. With the funding looking to create Special Victims Unit, specializing in sexual violence, sex trafficking, and elder abuse. This is in line with the strategic plan.
- Relief Media Officers Program is being used and implemented to improve communication with community relations. Inspector Shelton has been amending the policy. Allows WPS to have those trained relief media officers available. They are equipped with a phone and prepare media releases over the weekend.

9. STATISTICS/REPORTS – Deputy WILKINSON

- A) Calls for Service Statistics
- B) Calls for Service Report

- C) Charge Comparison Report
- D) Report on Complaint Investigations

Moved by Trevor BIRTCH
Seconded by Deb TAIT
resolved that the Board receive all statistics and reports presented in Item 9.
CARRIED

10. FINANCIAL STATEMENTS

Statements have not been received by City Hall. The Board asked that the financial statements for January and February be presented at the March meeting.

11. ANNUAL MISSING PERSONS REPORT

Moved by Deb TAIT
Seconded by Leslie FARRELL
Resolved that the Board receive the Annual Report pursuant to section 8 of Missing Person's Report.
CARRIED

12. ANNUAL USE OF FORCE REPORT- Deputy WILKINSON

Moved by Deb TAIT
Seconded by Leslie FARRELL
Resolved that the Board receive the Annual Use of Force Report as presented by Deputy WILKINSON.
CARRIED

13. DONATIONS TO CANINE PROGRAM

Moved by Deb TAIT
Seconded by Leslie FARRELL
Resolved that the Board accepts the report outlining the donations to the Police Canine Program.
CARRIED

14. 2019 ANNUAL REPORT

Moved by Trevor BIRTCH
Seconded by Deb TAIT
Resolved that the Board receive and distribute electronically as necessary the 2019 Annual Report as presented by Chief LONGWORTH.
CARRIED

15. UNFINISHED BUSINESS

None

16. CLOSED SESSION

Moved by Balwant RAI

Seconded by Deb TAIT

resolved that the Board adjourns to Closed Session at 3:35 pm pm to discuss intimate financial or personal matters or other matters may be disclosed of such a nature, having regard to the circumstances, that the desirability of avoiding their disclosure in the interest of any person affected or in the public interest outweighs the desirability of adhering to the principle that proceedings be open to the public.

R.S.O. 1990, c.P15, s.35 of the Ontario Police Services Act.

CARRIED

17. CLOSED SESSION RISES

Moved by Leslie FARRELL

Seconded by Deb TAIT

resolved that the Board does now rise from Closed Session and reconvenes at 4:05 pm.

CARRIED

18. MOTIONS ARISING FROM CLOSED SESSION - # 1 - # 9

CLOSED SESSION # 1 - CLOSED SESSION AGENDA

Moved by Balwant RAI

Seconded by Leslie FARRELL

resolved that the Board approve the Closed Session Agenda as circulated.

CARRIED

CLOSED SESSION # 2 - PERSONNEL REPORTS a) STAFFING REPORT
b) STAFFING ACTIVITY

Moved by Trevor BIRTCH

Seconded by Leslie FARRELL

resolved that the Board receives for information the Staffing Report and Staffing Activity Report dated as of February 8, 2021

CARRIED

CLOSED SESSION # 3 - COVID-19 - CHIEF

Moved by Deb TAIT

Seconded by Leslie FARRELL

resolved that the Board receives for information the verbal report of Chief LONGWORTH.

CARRIED

CLOSED SESSION # 4 - OVERTIME - CHIEF

Moved by Balwant RAI

Seconded by Trevor BIRTCH

resolved that the Board receive the monthly tracking report for information.

CARRIED

CLOSED SESSION # 5 - STATUS OF LEGAL CASES – Deputy CHIEF

Moved by Trevor BIRTCH

Seconded by Balwant RAI

resolved that the Board receive the updates presented in Item #5.

CARRIED

CLOSED SESSION # 6 – SICK TIME REPORT

Moved by Balwant RAI

Seconded by Deb TAIT

resolved that the Board receive Report #1-2021 as presented by Deputy WILKINSON.

CARRIED

CLOSED SESSION # 7 – ATTENDANCE RECOGNITION REPORT

Moved by Leslie FARRELL

Seconded by Trevor BIRTCH

resolved that the Board receive the recommendation in Report #2-2021 dated February 8, 2021 as presented by Deputy WILKINSON.

CARRIED

CLOSED SESSION #8– OTHER ITEMS IF NECESSARY

None

CLOSED SESSION #9- CHIEFS MOU- dated February 8, 2021

The Board discussed the MOU with the Chief after all other participants had left the meeting. After some discussion, the Board deferred any further action until the March meeting.

The Chief departed the meeting and the Board briefly discussed other senior management related matters to be acted upon before the March meeting.

19. NEW BUSINESS

None

20. Date of Next Board Meeting MONDAY, March 8, 2021 at 3pm at the Woodstock Police Service Headquarters.

21. ADJOURNMENT

Moved by Balwant RAI

Seconded by Trevor BIRTCH

resolved that the Board does now adjourn at 4:35 pm CARRIED

"Original Signed By"

Ken Whiteford, Chair
Woodstock Police Service Board

"Original Signed By"

Trevor Birtch, Vice Chair
Woodstock Police Service Board