



The Woodstock Police Service is accepting applications from internal and external applicants for the position of:

FULL-TIME IT SYSTEMS ANALYST

Duties: Perform LAN/WAN duties involving the design, implementation, security and maintenance of all IT systems to facilitate the needs of the Police Service. Install and maintain hardware, software and networks. Analyze, design, code and implement programs and databases.

The position requires the person to have strong communication skills and the ability to work in a high pressure, fast-paced environment. Also required is the ability to organize and prioritize tasks and participate as an effective team member who supports and projects values compatible with our organization. Excellent analytical skills, attention to detail and maintaining security and confidentiality are essential. This position requires the candidate to be available for business hour and on-call assignments.

Minimum Qualifications:

- Two (2) year Diploma or Degree in an Information Technology related discipline from a recognized Community College or University with Canadian accreditation
- One (1) year of related work experience, more specifically with database management and programming in a business environment
- Ability to program in HTML, Java, PHP, ASP and Visual Basic, SQL scripting
- Enterprise-level experience with Microsoft Exchange 2013 and Windows support
- Experience with Safenet authentication, PKI infrastructure and a general understanding of a 9-1-1 dispatch call centre environment, NicheRMS and CAD program would be an asset

Requirements:

- Visit our website to download and complete a WPS Application Form (Civilian Opportunities) and submit along with a resume and cover letter.
- Candidates are required to undergo psychological testing and provide sufficient information, including fingerprints, in order for a extensive background check to be conducted prior to employment.

Wage: \$57,730.40 - \$68,686.80 / annually

Application packages will be accepted by email at recruiting@woodstockpolice.ca or by mail to 615 Dundas St, Woodstock, ON N4S 1E1, to the attention of Human Resources Coordinator Kristi Lampman. Applications are being accepted until **January 14, 2022**.

Woodstock Police Service is an equal opportunity employer. We thank all applicants for their interest, however, only those selected for an interview will be contacted.