



**WOODSTOCK POLICE SERVICES BOARD
BY-LAW NO. 07-2020
APPENDIX "A" - RECOVERABLE FEES**

Note: H.S.T. is included in all fees, except those noted herein

Item	COST
MOTOR VEHICLE COLLISIONS /RECONSTRUCTION	See Schedule C attached
Collision Reports	\$50.00
Technical Collision Investigation Report with Collision Reconstruction, Field Notes & 3D Scan	See Schedule C attached
FARO 3D Scan ONLY	See Schedule C attached
Technical Collision Investigation and Field Notes of Officer	See Schedule C attached
Scale Diagram Only	See Schedule C attached
Interview of Reconstructionist/Officer	See Schedule C attached
POLICE RECORD CHECKS	
Level 1 – PCRC (Volunteer/Student)	\$20.00
Level 1 – PCRC (Employment/Other)	\$45.00
Level 2 – PIC (Volunteer/Student)	\$20.00
Level 2 – PIC (Employment/Other)	\$45.00
Level 3 – PVSC (Volunteer/Student)	\$20.00
Level 3 – PVSC (Employment/Other)	\$45.00
Additional Copies	\$5.00
Criminal Record Checks – Record Suspension	\$45.00
FINGERPRINTS	
Civil Fingerprints (any purpose)	\$65.00
Fingerprints – Employment VSS	\$25.00 (no change – this is a fee charged by RCMP that must be collected and reimbursed)
MISCELLANEOUS	
Crown Attorney DVD Transcript Requests	\$2.75 per page & H.S.T.
Insurance/Occurrence Report	\$50.00
Interview of Sworn Member/Reconstruction Officer	1.5 times the Senior Constable rate of pay & H.S.T. (include a 3 hour minimum call out.) – No change – Same as Paid Duty
<i>Paid Duty Events (Sworn Members)</i>	
<i>Paid Duty Events (Administration Fee)</i>	15% of sworn members rate
<i>Paid Duty Vehicle Rate</i>	\$50.00 per hour
<i>Paid Duty Employer Health Tax</i>	1.95% of total amount charged for members
<i>Paid Duty W.S.I.B.</i>	3.62% of total amount charged for members ** subject to change based on rate increases

Item	COST
Paid Duty - H.S.T.	On all Paid Duty Categories
Photographs / M.V.C. / Crime Scenes	Up to 10 photos - \$30.00 Additional Images (11-40) - \$2.00 per image Additional images (over 40) - \$1.50 per image PLUS HST
Prisoner Escort/Security (P.O.A. Court)	\$33.09 per hour plus 1.95% Health Tax and 3.62% W.S.I.B. fee & H.S.T. ** subject to change based on rate increases
DVD/CD	\$30.00
Purge Request (FPS, sealing of records)	\$40.00 - form to be created and available on website; currently is only a letter address to Chief and no fee
Freedom of Information	See attached Schedule A
Court Orders	See attached Schedule B
ALARMS	
Commercial Registration Fee (ANNUALLY)	\$50.00 (includes 4 false alarms)
Residential Registration Fee (ANNUALLY)	\$50.00 (includes 4 false alarms)
Subsequent False Alarm Fee	\$50.00 per false alarm after 4
Unregistered False Alarm Fee	\$50.00 residential and \$100.00 business / false alarm
Suspension Reinstatement Fee	\$0.00



SCHEDULE "A"

Woodstock Police Service
Municipal Freedom of Information and Protection Privacy Act
FEE STATEMENT

Date: FILE NO.:

REQUESTER:

Application Fee: \$5.00

Reproduction Fee: (number of pages released)
pages @ \$0.20 per page or \$

CD/DVD @ \$30.00 each \$

Search Time/Preparation Time: (to locate and assemble documents)
minute/hr @ \$7.50 / 15 minutes \$

Mailing Costs
Postage costs incurred \$

TOTAL FEE INCURRED \$

Less Application Fee Received (\$5.00)

BALANCE OWING \$

PLEASE MAKE CHEQUE PAYABLE TO:
WOODSTOCK POLICE SERVICE
615 Dundas Street, Woodstock, ON N4S 1E1



SCHEDULE "B"
Woodstock Police Service
Court Order - FEE STATEMENT

Date:

FILE NO.:

REQUESTER:

Reproduction Fee: (number of pages released)
pages @ \$0.20 per page \$

CD/DVD @ \$30.00 each \$

Search Time/Preparation Time: (to locate and assemble documents)
minute/hr @ \$7.50 per 15 Minutes \$

Mailing Costs
Postage costs incurred \$

TOTAL FEE INCURRED \$

BALANCE OWING \$

PLEASE MAKE CHEQUE PAYABLE TO:
WOODSTOCK POLICE SERVICE
615 Dundas Street, Woodstock, ON N4S 1E1



SCHEDULE "C"
Woodstock Police Service
COLLISION RECONSTRUCTION REPORTS
FEE STATEMENT

Date: FILE NO.:

REQUESTER:

The following collision reconstruction data may be available from this Police Service. Some fees are subject to applicable HST.

Collision Report:

A copy of the standard Ministry of Transportation Motor Vehicle Collision Report completed in relation to a collision in accordance with the provisions of the *Highway Traffic Act* (Ontario) but shall not include witness statements or other personal information as defined in the *Municipal Freedom of Information and Protection of Privacy Act* (Ontario)

@ \$50.00 \$

FARO 3D Scan (Raw Data):

Additional: For the enhanced LEVEL 4 with animation scan option please contact the Records Department as an additional fee will incurred

@ \$1000.00 \$

Crash Data Retrieval (CDR) System Report: (per vehicle)

A technical report based on the analysis of information obtained from a CDR System Report (if available)

@ \$500.00 / vehicle \$

Field Sketch:

A hand-drawn sketch created by a member of Traffic Services and the Collision Reconstruction Unit at the scene of the collision (if available)

@ \$250.00 \$

Technical Collision Investigation Field Notes:

The hand written notes generated by a member of the Collision Reconstruction Unit or Traffic Services while attending the scene of collision. There will be a six (6) page minimum applied to requests for these documents.

@ \$10.00 /page \$

Technical Collision Investigation Report (TCI Report):

A Police Service report, which the involved vehicles, a scene overview and may include atmospheric and lighting conditions, scene evidence, and includes a technical and collision analysis by a member of the Collision Reconstruction Unit. There will be a six (6) page minimum applied to requests for these documents.

@ \$10.00 /page \$

Vehicle Inspection Report and Vehicle Mechanical Examination Report (per vehicle):

Visual and technical analysis of a damaged vehicle (if available); and
A report generated by a licenced mechanic retained during the course of the investigation by the Police Service, relating to an examination for mechanical fitness of each vehicle involved in a collision and the identification of faults, if any (if available)

@ \$250.00 / vehicle \$

Interview with member of Collision Reconstruction Unit:

Customers frequently request access to members of the Collision Reconstruction Unit for an interview. Interviews will be approved at a rate of 1.5 times a 1st Class Constable Rate plus HST (minimum 3 hours). Interviews will pertain to technical aspects of the investigation only.

@ \$1.5 x 1st Class Constable Rate \$

SUBTOTAL \$

HST \$

TOTAL FEE INCURRED \$

BALANCE OWING \$

PLEASE MAKE CHEQUE PAYABLE TO:

WOODSTOCK POLICE SERVICE

615 Dundas Street, Woodstock, ON N4S 1E1