



WOODSTOCK POLICE SERVICE BOARD

The Woodstock Police Service Board met on October 6, 2025 at Woodstock Police Service Headquarters and via ZOOM at 3:00 p.m.

Present were: Ken Whiteford, Provincial Appointee; Leslie Farrell, Provincial Appointee; Mayor Jerry Acchione, Council Representative; Connie Lauder, Council Representative; Daryl Stevenson, Community Appointee; and Kristin Barnim, WPSB EA;

Also in attendance were Chief Nick Novacich; Jamie Taylor, Inspector; Kristi Lampman, Human Resources Coordinator; and David Tilley, Zone 4 Police Advisor joined via Zoom.

1. CALL TO ORDER

Chair Whiteford called the meeting to order at 3:00 p.m.

2. WELCOME

Chair Whiteford welcomed everyone.

3. APPROVAL OF AGENDA

Moved by Daryl STEVENSON

Seconded by Connie LAUDER

Resolved that the Board approve the agenda as circulated.

CARRIED.

4. DECLARATIONS OF CONFLICT OF INTEREST

There were no declarations of conflict of interest.

5. APPROVAL OF MINUTES – September 8, 2025

Moved by Jerry ACCHIONE

Seconded by Leslie FARRELL

Resolved that the Board approve the minutes of September 8, 2025 as circulated.

CARRIED.

6. BUSINESS ARISING FROM THE MINUTES

None.

7. VERBAL REPORT FROM CHAIR

- Chair Whiteford thanked all Board Members and staff for their assistance with the Zone 4 Meeting and Chief Wilkinson's Retirement Event, noting that both events were very successful.

8. VERBAL REPORT FROM CHIEF

- On September 10 the WPS and WPSB hosted the OACP/OAPSB Zone 4 Meeting at the Sally Creek Centre in Woodstock. Representatives attended from Brantford Police, Brant OPP, Norfolk OPP, Hamilton, Halton, Niagara Regional, as well as several Police Service Board Members. A special thank you was extended to Kristin, Becky, and the Board for organizing the event and breakfast. The event received many positive comments.
- In the afternoon of September 10 Chief Novacich, Former Chief Wilkinson, Inspector Taylor, and Board Member Daryl Stevenson attended the Jeff Pincombe Golf Tournament hosted by the Woodstock Police Association. The Board contributed a \$1000.00 donation and sponsorship, with signage displayed throughout the course recognizing the Board's support.
- On September 11 the WPS observed a moment of remembrance for the sacrifices of first responders who answered the call during the September 11, 2001 terrorist attacks in the United States.
- Also on September 11 Former Chief Wilkinson and Chief Novacich attended an event in the City of Vaughan in support of local Member of Parliament Arpan Khanna and the Jail Not Bail Act (Bill C-75). The event was well attended and received significant media coverage.
- On September 12 the Service recognized National Women in Policing Day, a day to honour and celebrate the contributions of female police officers across Canada. Chief Novacich recognized and thanked the female officers and civilian staff of the Woodstock Police Service for their ongoing dedication and service.
- On September 16 – 17 Former Chief Wilkinson and Chief Novacich attended the Small and Mid-Sized Chief's Conference in London which

was hosted by Aylmer Police. The conference included valuable roundtable discussions on issues affecting smaller services across Ontario, including grant funding, WSIB, recruitment challenges, bail reform, encampments, and open-air drug use.

- On September 18 Former Chief Wilkinson and Chief Novacich, and Chair Whiteford attended the Ontario Police College (OPC) March Pass to support new recruits, Veronica Sawicki and Jordan Demelo. Chief Novacich congratulated both graduates for their hard work and wished them continued success as they begin their post-OPC and coach officer training phase.
- On September 25 Chief Novacich and Inspector Taylor attended the Flag Raising Ceremony for Orange Shirt Day at Museum Square. Chief Novacich emphasized that every child matters. The event honoured Indigenous children who were taken from their families and reflected on the legacy of residential schools. It was well attended by City and County staff.
- On September 30 the Service recognized the National Day for Truth and Reconciliation, honouring the children who never returned home from residential schools, survivors, and their families and communities. The day serves as part of the broader effort to acknowledge the painful legacy of residential schools and support reconciliation between Indigenous and non-Indigenous peoples.

Following the report, Chair Whiteford inquired about the Service's position on open-air drug use. Inspector Taylor advised that he is working with the Community Relations Officer on a project to provide public education and enforcement. Pamphlets are being developed to support this initiative, and while the WPS is issuing more charges related to open-air drug use, the Service is currently focused on the educational phase of the program.

9. CORRESPONDENCE

- A) Inspectorate of Policing (IoP) Advisory Bulletin 2.1: Board and Committee Meetings
Moved by Jerry ACCHIONE
Seconded by Connie LAUDER
Resolved that the Board's Policy Committee be asked to review this correspondence and report back to the Board at the November or December Board Meeting.
CARRIED.

10. STATISTICS/REPORTS – INSPECTOR JAMIE TAYLOR

- A) Calls for Service Statistics
- B) Calls for Service Report
- C) Charge Comparison Report
- D) Other reports as necessary

Moved by Jerry ACCHIONE

Seconded by Daryl STEVENSON

Resolved that the Board receive all statistics and reports presented in Item 10.

CARRIED.

11. FINANCIAL STATEMENTS

Moved by Daryl STEVENSON

Seconded by Jerry ACCHIONE

Resolved that the Board receive the financial statements ending September 30, 2025.

CARRIED.

12. BOARD MEMO – CAPITAL BUDGET REQUEST 2026

Moved by Leslie FARRELL

Seconded by Daryl STEVENSON

Resolved that the Board approve the Woodstock Police Service 2026 Capital Budget in the amount of \$257,673.50 to make these much-needed renovations and purchases at 615 Dundas St., Woodstock.

CARRIED.

13. AMENDMENTS TO RECOVERING FEES BY-LAW 07-2024

Moved by Jerry ACCHIONE

Seconded by Connie LAUDER

Resolved that the Board approve Recovering Fees By-Law 07-2024 as amended.

CARRIED.

14. UNFINISHED BUSINESS

None.

15. CLOSED SESSION

Moved by Leslie FARRELL

Seconded by Daryl STEVENSON

Resolved that the Board adjourns to Closed Session at 3:35 p.m. to discuss the security of the property of the Board, personal matters about identifiable individuals, labour relations or employee negotiations, and litigation or

potential litigation affecting the Board, including matters before administrative tribunals pursuant to S. 44(2)(a), (b), (d), and (e) of the *Community Safety and Policing Act, 2019, S.O. 2019, c. 1, Sched. 1*, respectively, and that the desirability of avoiding their disclosure in the interest of any person affected or in the public interest outweighs the desirability of adhering to the principle that proceedings be open to the public.
CARRIED.

CLOSED SESSION RISES

Moved by Daryl STEVENSON

Seconded by Connie LAUDER

Resolved that the Board does now rise from Closed Session and reconvenes at 4:48 p.m.

CARRIED.

16. MOTIONS ARISING FROM CLOSED SESSION - # 1 - # 15

CLOSED SESSION # 1 - CLOSED SESSION AGENDA

Moved by Connie LAUDER

Seconded by Leslie FARRELL

Resolved that the Board approve the Closed Session Agenda as circulated and amended.

CARRIED.

CLOSED SESSION # 2 - PERSONNEL REPORTS a) STAFFING REPORT

b) STAFFING ACTIVITY – CHIEF

Moved by Jerry ACCHIONE

Seconded by Daryl STEVENSON

Resolved that the Board receive for information the Staffing Report and Staffing Activity Report dated as of October 6, 2025.

CARRIED.

CLOSED SESSION # 3 - OVERTIME - CHIEF

Moved by Leslie FARRELL

Seconded by Jerry ACCHIONE

Resolved that the Board receive the monthly tracking report for information.

CARRIED.

CLOSED SESSION # 4 – STATUS OF LEGAL CASES

Information only.

CLOSED SESSION # 5 – MEMO – PROPERTY TRANSFER

Moved by Connie LAUDER

Seconded by Daryl STEVENSON

Resolved that the Board approve the transfer of property as outlined in the memo from J.G. dated September 15, 2025.

CARRIED.

CLOSED SESSION # 6 – BOARD MEMO – APPOINTMENT OF D.S.

Moved by Leslie FARRELL

Seconded by Connie LAUDER

Resolved that the Board formally appoint D.S. as a police officer with the Woodstock Police Service as of September 15, 2025.

CARRIED.

CLOSED SESSION # 7 – BOARD MEMO – TERMINATION OF APPOINTMENT OF V.S.

Moved by Jerry ACCHIONE

Seconded by Daryl STEVENSON

Resolved that the Board formally terminate the Special Constable appointment of V.S. as of September 22, 2025.

CARRIED.

CLOSED SESSION # 8 – BOARD MEMO – APPOINTMENT OF V.S.

Moved by Daryl STEVENSON

Seconded by Leslie FARRELL

Resolved that the Board formally appoint V.S. as a police officer with the Woodstock Police Service as of September 22, 2025.

CARRIED.

CLOSED SESSION # 9 – BOARD MEMO – APPOINTMENT OF J.D.

Moved by Daryl STEVENSON

Seconded by Connie LAUDER

Resolved that the Board formally appoint J.D. as a police officer with the Woodstock Police Service as of September 22, 2025.

CARRIED.

CLOSED SESSION # 10 – BOARD REPORT NO. 8 - 2025

Moved by Jerry ACCHIONE

Seconded by Connie LAUDER

Resolved that the Board approve the recommendation contained within Closed Session Board Report No. 8 – 2025.

CARRIED.

CLOSED SESSION # 11 – BOARD REPORT NO. 9 – 2025

Moved by Leslie FARRELL

Seconded by Daryl STEVENSON

Resolved that the Board approve the recommendation contained within Closed Session Board Report No. 9 – 2025.

CARRIED.

CLOSED SESSION # 12 – CORRESPONDENCE FROM ESENTIRE PRESIDENT AND COO

Direction was given by the Board to have the Chair and Chief co-sign a response to the email correspondence.

CLOSED SESSION # 13 – 2025 CONTRACT NEGOTIATIONS

Moved by Daryl STEVENSON

Seconded by Leslie FARRELL

Resolved that the Board ratify the terms of the 2025-2029 Collective Agreement for both Uniform and Civilian.

CARRIED.

CLOSED SESSION # 14 – BOARD ONLY SESSION

No motion arising.

CLOSED SESSION # 15 – OTHER ITEMS AS NECESSARY

Correspondence from Association of Municipalities of Ontario Regarding OPP Cost Recovery Model
Information only.

17. NEW BUSINESS

None.

18. Date of Next Board Meeting Monday, November 10, 2025 at 3:00 p.m. at the Woodstock Police Service Headquarters.

19. ADJOURNMENT

Moved by Jerry ACCHIONE

Seconded by Daryl STEVENSON

Resolved that the Board does now adjourn at 4:52 p.m.

CARRIED.

"Original Signed by"

Ken Whiteford, Chair
Woodstock Police Service Board

"Original Signed by"

Leslie Farrell, Vice Chair
Woodstock Police Service Board