



WOODSTOCK POLICE SERVICE BOARD

The Woodstock Police Service Board met on January 26, 2026 at Woodstock Police Service Headquarters and via ZOOM at 3:00 p.m.

Present were: Ken Whiteford, Provincial Appointee; Leslie Farrell, Provincial Appointee; Mayor Jerry Acchione, Council Representative; and Connie Lauder, Council Representative; and Kristin Barnim, WPSB EA joined via Zoom.

Also in attendance were Chief Nick Novacich; Jamie Taylor, Inspector; and Kristi Lampman, Human Resources Coordinator.

Regrets: Daryl Stevenson, Community Appointee and David Tilley, Zone 4 Police Advisor

1. CALL TO ORDER

Chair Whiteford called the meeting to order at 3:00 p.m.

2. WELCOME

Chair Whiteford welcomed everyone.

3. APPROVAL OF AGENDA

Moved by Jerry ACCHIONE

Seconded by Connie LAUDER

Resolved that the Board approve the agenda as circulated.

CARRIED.

4. DECLARATIONS OF CONFLICT OF INTEREST

There were no declarations of conflict of interest.

5. APPROVAL OF MINUTES – DECEMBER 8, 2025

Moved by Jerry ACCHIONE

Seconded by Leslie FARRELL

Resolved that the Board approve the minutes of December 8, 2025 as circulated.

CARRIED.

6. APPROVAL OF MINUTES – JANUARY 12, 2026

Moved by Connie LAUDER

Seconded by Leslie FARRELL

Resolved that the Board approve the minutes of January 12, 2026 as circulated.

CARRIED.

7. BUSINESS ARISING FROM THE MINUTES

None.

8. VERBAL REPORT FROM CHAIR

- Chair Whiteford reminded everyone of the Police Governance Ontario conference taking place February 24 to 25, 2026.

9. VERBAL REPORT FROM CHIEF

- On December 1 officers responded to a residence on Wellington Street regarding a male who was in the residence contrary to the conditions of his release order. The male was required to be on house arrest in St. Thomas. A female occupant was able to exit the residence prior to police arrival. The incident escalated into a barricaded situation, however, following a brief standoff, the male surrendered to police without incident. He was arrested and charged with failing to comply with a release order.
- On December 2 a 38-year-old female was taken into custody following an incident in which she barricaded herself inside a residence. Front-line officers engaged in negotiations, and after a period of time, the female surrendered peacefully. Following her arrest and the execution of a search warrant, officers seized a conducted energy weapon (taser) and pepper spray. The female was charged with weapons-related offences.
- On December 3 a 51-year-old male was charged with breaching a court order related to following a female victim. The male has previously been released on multiple release orders for incidents including assault causing bodily harm, forcible entry, and forcible confinement, and was out on bail conditions at the time. Toronto Police Service was monitoring the male with an ankle monitor, and he was located within the City of Woodstock. Members of the WPS Emergency Response Unit, Canine Unit, and Uniform Patrol executed a warrant. The male barricaded himself inside a residence but was taken into

custody following negotiations, without injury to police or the male.

- Chief Novacich reported that the Auxiliary Unit was busy in December supporting the Fill a Cruiser event which took place at No Frills, Zehrs, Food Basics, Sobeys and Foodland. Chief Novacich and Inspector Taylor attended the event. Several trips were made to Salvation Army to deliver monetary and food donations.
- On December 6 members of WPS attended the National Day of Remembrance and Action on Violence Against Women ceremony at the courthouse. Each year December 6 marks a solemn moment across Canada as we honour the 14 women murdered and 13 others injured at l'Ecole Polytechnique de Montreal and remember all victims and survivors of gender-based violence. This day serves as both a remembrance and a call to action. As a community, we stand together to speak out against gender-based violence, support survivors, and recognize the dedicated advocates and frontline workers who make a difference everyday.
- In December, the Auxiliary Unit alongside the OPP Auxiliary took part in the annual Gingerbread House Contest hosted by Big Brothers Big Sisters of Oxford County (BBBS). The event supports the incredible programs BBBS provides for youth across Oxford County. Chief Novacich thanked BBBS for the invitation and the work they do year-round.
- Chief Novacich advised that there was a suspicious fire in a multi-unit dwelling on Wilson Street. All occupants were evacuated safely. A Woodstock man was arrested in connection with the fire. Chief Novacich thanked the Woodstock Fire Department for their quick response and efforts.
- In December, the Board authorized participation in the Woodstock Wishes Campaign. Five houses were visited by Heart FM Chief Novacich, Chair Whiteford and Mayor Acchione, and families were assisted during the holiday season.
- There were some drug investigations that lead to trafficking charges in December. The WPS Drug Enforcement and Criminal Intelligence Unit initiated a drug trafficking investigation with the assistance of the Waterloo Regional Police Service Emergency Response Team. Three individuals were arrested as a result of the investigation, two of which were from Woodstock. Charges included possession of a schedule I

substance for the purpose of trafficking (cocaine) and possession of a firearm or ammunition contrary to a prohibition order. Approximately \$2000 worth of cocaine, a crossbow, and four replica firearms were seized.

- Chief Novacich and Inspector Taylor attended the Ontario Police College graduation. Two WPS recruits completed basic constable training alongside approximately 500 other recruits. Chief Novacich welcomed them back and advised that they were now with their coach officers.
- In late November WPS launched the festive RIDE program which lasted until January 1. During this period, officers spent more than 190 hours conducting RIDE checkpoints, checked more than 3400 vehicles, issued 49 Highway Traffic Act charges, conducted 37 roadside screening demands and laid 18 impaired driving related charges.
- Chief Novacich advised that on January 29, WPS will be hosting a Women in Policing Recruitment Event at Huron Park Secondary School. Inspector Becks and other members of the Service will be in attendance to discuss their roles in policing.
- Chief Novacich noted that applications were being accepted for the Auxiliary Unit. This unit supports the community by participating in community events such as parades and festivals, assisting sworn officers with crime prevention and public safety initiatives, and providing support on certain calls for service. Approximately 50 applications were received in the two-week period.

10. CORRESPONDENCE

- A) OAPSB Advocacy Committee – Consideration from Member Boards
Moved by Jerry ACCHIONE
Seconded by Connie LAUDER
Resolved that the Board respond to the OAPSB survey.
CARRIED.

11. STATISTICS/REPORTS – INSPECTOR JAMIE TAYLOR

- A) Calls for Service Statistics
- B) Calls for Service Report
- C) Charge Comparison Report
- D) Other reports as necessary

Moved by Connie LAUDER

Seconded by Jerry ACCHIONE

Resolved that the Board receive all statistics and reports presented in Item 11.
CARRIED.

12. FINANCIAL STATEMENTS

End of 2025 financial statements were not available yet.

13. BOARD REPORT – ADMINISTRATIVE REVIEW OF SIU INVESTIGATION (SIU #25-OCI-375)

Moved by Leslie FARRELL

Seconded by Connie LAUDER

Resolved that the Board receive the administrative review of the SIU Report (SIU #25-OCI-375) as information.

CARRIED.

14. 2026 SCHEDULE OF MEETINGS/CONFERENCES/EVENTS

Information only.

15. 2026 BUDGET

Moved by Leslie FARRELL

Seconded by Connie LAUDER

Resolved that the Board endorse the 2026 Operating Budget as presented by the Chief and request the Chief to forward it to City Council for their review.

CARRIED.

16. UNFINISHED BUSINESS

None.

17. CLOSED SESSION

Moved by Connie LAUDER

Seconded by Leslie FARRELL

Resolved that the Board adjourns to Closed Session at 4:01 p.m. to discuss personal matters about identifiable individuals and labour relations or employee negotiations pursuant to S. 44(2)(b) and (d) of the *Community Safety and Policing Act, 2019, S.O. 2019, c. 1, Sched. 1*, respectively, and that the desirability of avoiding their disclosure in the interest of any person affected or in the public interest outweighs the desirability of adhering to the principle that proceedings be open to the public.

CARRIED.

CLOSED SESSION RISES

Moved by Jerry ACCHIONE

Seconded by Connie LAUDER

Resolved that the Board does now rise from Closed Session and reconvenes at 4:23 p.m.

CARRIED.

18. MOTIONS ARISING FROM CLOSED SESSION - # 1 - # 12

CLOSED SESSION # 1 - CLOSED SESSION AGENDA

Moved by Connie LAUDER

Seconded by Leslie FARRELL

Resolved that the Board approve the Closed Session Agenda as circulated.

CARRIED.

CLOSED SESSION # 2 - PERSONNEL REPORTS a) STAFFING REPORT

b) STAFFING ACTIVITY – CHIEF

Moved by Jerry ACCHIONE

Seconded by Leslie FARRELL

Resolved that the Board receive for information the Staffing Report and Staffing Activity Report dated as of January 26, 2026.

CARRIED.

CLOSED SESSION # 3 - OVERTIME - CHIEF

Moved by Leslie FARRELL

Seconded by Connie LAUDER

Resolved that the Board receive the monthly tracking report for information.

CARRIED.

CLOSED SESSION # 4 – NOTICE OF RETIREMENT – T.G.

Moved by Connie LAUDER

Seconded by Jerry ACCHIONE

Resolved that the Board receive the retirement letter.

CARRIED.

CLOSED SESSION # 5 – BOARD MEMO – APPOINTMENT OF SPECIAL CONSTABLE J.T.

Moved by Jerry ACCHIONE

Seconded by Leslie FARRELL

Resolved that the Board formally appoint J.T. as a Special Constable with the Woodstock Police Service as of December 8, 2025.

CARRIED.

CLOSED SESSION # 6 – BOARD MEMO – APPOINTMENT OF SPECIAL CONSTABLE M.J.

Moved by Leslie FARRELL

Seconded by Jerry ACCHIONE

Resolved that the Board formally appoint M.J. as a Special Constable with the Woodstock Police Service as of December 8, 2025.

CARRIED.

CLOSED SESSION # 7 – BOARD MEMO – APPOINTMENT OF POLICE CONSTABLE K.N.

Moved by Leslie FARRELL

Seconded by Connie LAUDER

Resolved that the Board formally appoint K.N. as a Police Constable with the Woodstock Police Service as of December 29, 2025.

CARRIED.

CLOSED SESSION # 8 – BOARD MEMO – TERMINATION OF APPOINTMENT OF M.C.

Moved by Jerry ACCHIONE

Seconded by Connie LAUDER

Resolved that the Board formally terminate the Special Constable appointment of M.C. as of December 29, 2025.

CARRIED.

CLOSED SESSION # 9 – BOARD MEMO – APPOINTMENT OF POLICE CONSTABLE M.C.

Moved by Leslie FARRELL

Seconded by Jerry ACCHIONE

Resolved that the Board formally appoint M.C. as a Police Constable with the Woodstock Police Service as of December 29, 2025.

CARRIED.

CLOSED SESSION # 10 – BOARD REPORT – ADMINISTRATIVE REVIEW OF SIU INVESTIGATION (SIU #25-OCI-375)

Information only.

CLOSED SESSION # 11 – BOARD ONLY SESSION

Moved by Jerry ACCHIONE

Seconded by Connie LAUDER

Resolved that the Board formally appoint Jamie Taylor as Deputy Chief of Police effective April 2026 and endorse the related employment agreement.

CARRIED.

CLOSED SESSION # 12 – OTHER ITEMS AS NECESSARY

None.

19. NEW BUSINESS

None.

20. Date of Next Board Meeting Monday, March 9, 2026 at 3:00 p.m. at the Woodstock Police Service Headquarters.

21. ADJOURNMENT

Moved by Connie LAUDER

Seconded by Jerry ACCHIONE

Resolved that the Board does now adjourn at 4:26 p.m.

CARRIED.

"Original Signed by"

Ken Whiteford, Chair
Woodstock Police Service Board

"Original Signed by"

Leslie Farrell, Vice Chair
Woodstock Police Service Board