



## **WOODSTOCK POLICE SERVICE BOARD**

The Woodstock Police Service Board met on March 9, 2026 at Woodstock Police Service Headquarters and via ZOOM at 3:00 p.m.

Present were: Ken Whiteford, Provincial Appointee; Leslie Farrell, Provincial Appointee; Mayor Jerry Acchione, Council Representative; Connie Lauder, Council Representative; Daryl Stevenson, Community Appointee; and Kristin Barnim, WPSB EA.

Also in attendance were Chief Nick Novacich; and Jamie Taylor, Inspector. Kristi Lampman, Human Resources Coordinator; and David Tilley, Zone 4 Police Advisor joined via Zoom.

### **1. CALL TO ORDER**

Chair Whiteford called the meeting to order at 3:00 p.m.

### **2. WELCOME**

Chair Whiteford welcomed everyone.

### **3. APPROVAL OF AGENDA**

Moved by Daryl STEVENSON

Seconded by Jerry ACCHIONE

Resolved that the Board approve the agenda as circulated.

CARRIED.

### **4. DECLARATIONS OF CONFLICT OF INTEREST**

There were no declarations of conflict of interest.

### **5. APPROVAL OF MINUTES – JANUARY 26, 2026**

Moved by Leslie FARRELL

Seconded by Connie LAUDER

Resolved that the Board approve the minutes of January 26, 2026 as circulated.

CARRIED.

## 6. BUSINESS ARISING FROM THE MINUTES

None.

## 7. VERBAL REPORT FROM CHAIR

- Chair Whiteford confirmed that all Board members received his report from the 35<sup>th</sup> Annual Police Employment Conference hosted by the Police Association of Ontario on February 24<sup>th</sup> and 25<sup>th</sup>.
- Chair Whiteford reported that the budget presentation to City Council last Thursday went very well. He thanked Chief Novacich for preparing the slideshow and Inspector Taylor for assisting with the presentation.
- Chair Whiteford participated in the opening ceremonies for the Coldest Night of the Year walk on February 28<sup>th</sup> at College Avenue Secondary School and joined the organizers at Heart FM for a promotional interview session on February 23<sup>rd</sup>.

## 8. VERBAL REPORT FROM CHIEF

- On January 31<sup>st</sup> members of WPS held a Women in Policing Information Session. There was strong attendance and great engagement throughout the night. Chief Novacich thanked everyone who attended and helped make the event so successful.
- From January 30<sup>th</sup> to February 1<sup>st</sup> members of the WPS, alongside Special Olympics athletes visited community partners and first responders across Woodstock to share donuts and celebrate the #ChooseToInclude Donut Campaign. 100% of the proceeds supported Special Olympics Ontario. Chief Novacich thanked everyone who welcomed the WPS and continues to support inclusion, community, and local athletes.
- Chief Novacich acknowledged Black History Month, noting that February is a time to recognize and honour the achievements, resilience, and contributions of Black individuals throughout history and to reaffirm a commitment to equity, understanding, and inclusion.
- On January 31<sup>st</sup>, the WPS became aware of a road rage incident involving two drivers who were known to each other. One driver intentionally struck the other vehicle in the area of Highway 59 and Oxford Road 17. As a result of the investigation a 29-year-old male of Cambridge was charged with dangerous operation of a motor vehicle.

- On February 1<sup>st</sup> a WPS officer observed a vehicle travelling in excess of 100 kilometers per hour in the area of Highway 2 and 11<sup>th</sup> Line. A 21-year-old male of Hamilton was charged with stunt driving. His licence was suspended for 30 days and the vehicle was impounded for 14 days.
- On February 2<sup>nd</sup> WPS officers observed a vehicle travelling in the wrong lane in the area of Industrial Avenue. It was determined that the driver was operating the vehicle under suspension and the 37-year-old female of Woodstock was subsequently charged with driving while under suspension.
- On February 3<sup>rd</sup> the WPS responded to a motor vehicle collision in the area of Peel Street and Wilson Street. One of the involved drivers left the scene without providing his name or required information. Police located the involved vehicle a short time later and the driver, a 34-year-old male of Woodstock was charged with fail to remain and driving while under suspension.
- On February 5<sup>th</sup> WPS officers observed a vehicle travelling at a high rate of speed in the area of Sixth Avenue and Mill Street. After an investigation, the driver, a 42-year-old male of Woodstock was charged with driving while under suspension, operating a motor vehicle without insurance and speeding. In a separate incident, police observed a parked vehicle on Dundas Street with a person appearing to be slightly slumped over in the driver's seat. Officers conducted a wellbeing check and through investigation and a Drug Recognition Expert evaluation it was determined that the driver, a 51-year-old male of Delhi was impaired by drugs. The male was charged with operation while impaired.
- On February 6<sup>th</sup> Woodstock Police Auxiliaries attended Handbags for Hospice where guests bid on amazing handbags during the auctions to raise funds in support of the important work of VON Sakura House Hospice. Chief Novacich thanked everyone who helped support local hospice care.
- On February 12<sup>th</sup> WPS assisted Brant County OPP in the arrest of an individual following a firearms-related incident. WPS thanks Brant County OPP for their continued partnership and coordinated response to ensure public safety.

- Chief Novacich advised of several recent fraud alerts, noting that scammers have been impersonating the Woodstock Crown Attorney's Office and City of Woodstock Employees.
- Chief Novacich recognized that February 22<sup>nd</sup> was National Human Trafficking Awareness Day which is observed annually to raise awareness of human trafficking and to promote action against this crime in Canada and around the world. The WPS is committed to this serious issue through our Special Victims Unit, which conducts investigations and community outreach to help people recognize the signs of human trafficking, protect themselves and their loved ones, and support victims.
- On February 28<sup>th</sup> Woodstock Police Team "Not Fast But Furious" participated in "Dodgeball for Danny" in collaboration with Conestoga students. Sixteen teams supported this amazing fundraiser in honour of Danny Holmes' memory, helping raise \$6,420 for the Shine Foundation's mission to make dreams come true for children facing severe physical disabilities.
- Also on February 28<sup>th</sup> Chair Whiteford, Mayor Acchione, Chief Novacich, Inspector Taylor and WPS Auxiliary joined in the Coldest Night of the Year walk.
- Chief Novacich acknowledged the passing of WPS dispatcher Trisha Musselman on March 1<sup>st</sup> 2026. Trisha served the Woodstock Police Service for 22 years. Condolences were extended to her family, friends, and colleagues.
- Chief Novacich also acknowledged that March 10<sup>th</sup> marks one year since the passing of WPS Constable Sziklai and noted that Constable Geertz was remembered on March 8<sup>th</sup>.
- Chief Novacich noted that the Service has lost three members over the past twelve months and encouraged members and staff to seek support if needed.

9. STATISTICS/REPORTS – INSPECTOR JAMIE TAYLOR

- A) Calls for Service Statistics
- B) Calls for Service Report
- C) Charge Comparison Report
- D) Other reports as necessary

Moved by Jerry ACCHIONE

Seconded by Daryl STEVENSON

Resolved that the Board receive all statistics and reports presented in Item 9.  
CARRIED.

10. FINANCIAL STATEMENTS

Financial statements were not available yet.

11. 2025 MISSING PERSONS ACT ANNUAL REPORT

Moved by Connie LAUDER

Seconded by Daryl STEVENSON

Resolved that the Board receive the Annual Report pursuant to Section 8 of the Missing Persons Act.

CARRIED.

12. 2025 USE OF FORCE REPORT

Moved by Daryl STEVENSON

Seconded by Leslie FARRELL

Resolved that the Board receive the 2025 Use of Force Report for information.

CARRIED.

13. 2025 AUXILIARY UNIT ANNUAL REPORT

Moved by Connie LAUDER

Seconded by Jerry ACCHIONE

Resolved that the Board receive the 2025 Auxiliary Unit Annual Report for information.

CARRIED.

Mayor Acchione raised the question of whether the Board should do something to recognize the Auxiliary Unit and show appreciation for their work, similar to what was done prior to 2024.

14. 2026 CANADIAN ASSOCIATION OF POLICE GOVERNANCE MEMBERSHIP

Moved by Daryl STEVENSON

Seconded by Jerry ACCHIONE

Resolved that the Board approve payment in the amount of \$2,263.00 for the 2026 CAPG Membership Fee.

Carried.

15. UNFINISHED BUSINESS

None.

16. CLOSED SESSION

Moved by Jerry ACCHIONE

Seconded by Connie LAUDER

Resolved that the Board adjourns to Closed Session at 3:30 p.m. to discuss personal matters about identifiable individuals, labour relations or employee negotiations, and information that section 8 of the *MFIPPA* would authorize a refusal to disclose if it were contained in a record pursuant to S. 44(2)(b), (d), and (k) of the *Community Safety and Policing Act, 2019, S.O. 2019, c. 1, Sched. 1*, respectively, and that the desirability of avoiding their disclosure in the interest of any person affected or in the public interest outweighs the desirability of adhering to the principle that proceedings be open to the public.

CARRIED.

CLOSED SESSION RISES

Moved by Jerry ACCHIONE

Seconded by Daryl STEVENSON

Resolved that the Board does now rise from Closed Session and reconvenes at 3:38 p.m.

CARRIED.

17. MOTIONS ARISING FROM CLOSED SESSION - # 1 - # 7

CLOSED SESSION # 1 - CLOSED SESSION AGENDA

Moved by Jerry ACCHIONE

Seconded by Connie LAUDER

Resolved that the Board approve the Closed Session Agenda as circulated.

CARRIED.

CLOSED SESSION # 2 - OVERTIME - CHIEF

Moved by Leslie FARRELL

Seconded by Jerry ACCHIONE

Resolved that the Board receive the monthly tracking report for information.

CARRIED.

CLOSED SESSION # 3 - NOTICE OF RETIREMENT - J.M.

Moved by Daryl STEVENSON

Seconded by Leslie FARRELL

Resolved that the Board receive the retirement letter.

CARRIED.

CLOSED SESSION # 4 – NOTICE OF RETIREMENT – S.B.

Moved by Jerry ACCHIONE

Seconded by Leslie FARRELL

Resolved that the Board receive the retirement letter.

CARRIED.

CLOSED SESSION # 5 – SICK TIME USAGE REPORT

Information Only.

CLOSED SESSION # 6 – 2025 ATTENDANCE RECORD SUMMARY

Moved by Connie LAUDER

Seconded by Daryl STEVENSON

Resolved that the Board approve continuing the Attendance Recognition Program for full-time Uniform and Civilian Members employed for a minimum of one year, before being eligible, and currently on duty with the Woodstock Police Service, who in 2025 had "0" Sick Days and 3 or less Sick Days as detailed in the 2025 Attendance Record Summary Report dated December 31, 2025.

CARRIED.

CLOSED SESSION # 7 – OTHER ITEMS AS NECESSARY

Following the advice of legal counsel, the Board agreed to the content of the letter to be sent in response to the recent FOI request.

18. NEW BUSINESS

Discussion took place regarding the need for a new Strategic Plan and the approach to be taken.

Chief Novacich asked that any Board Members who are able to attend the Ontario Police College graduation on March 19 advise him accordingly.

19. Date of Next Board Meeting Monday, April 13, 2026 at 3:00 p.m. at the Woodstock Police Service Headquarters.

20. ADJOURNMENT

Moved by Daryl STEVENSON

Seconded by Connie LAUDER

Resolved that the Board does now adjourn at 3:48 p.m.

CARRIED.

*"Original Signed by"*

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Ken Whiteford, Chair  
Woodstock Police Service Board

*"Original Signed by"*

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Leslie Farrell, Vice Chair  
Woodstock Police Service Board