



WOODSTOCK POLICE SERVICE BOARD

PUBLIC MEETING AGENDA

DATE: October 19, 2026

Time: 3:00 P.M.

LOCATION: Woodstock Police Service Headquarters and via Zoom

1. Call to Order
2. Welcome
3. Approval of Agenda
Recommendation: The Board approves the agenda as circulated.
4. Declarations of Conflict of Interest
5. Approval of Minutes from September 14, 2026
Recommendation: The Board approves the minutes of September 14, 2026 as circulated.
6. Business Arising from the Minutes
7. Municipal Auditor Presentation
8. Verbal Report from the Chair
9. Verbal Report from the Chief
10. Statistics/Reports – Deputy Chief Taylor
 - a. Calls for Service Statistic
 - b. Calls for Service Report
 - c. Charge Comparison
 - d. Other reports as necessary**Recommendation: That all statistics and reports under Item 10 be received.**
11. Financial Statements – Summary for period ending September 30, 2026
Recommendation: That the Board receive the financial statements ending September 30, 2026.
12. Police Expense Budget Dashboard September 30, 2026
13. Asset Management Policy
Recommendation: That the Board approve the Asset Management Policy.

14. Woodstock Wishes Christmas Campaign
15. 2027 Police Governance Ontario Membership
16. Unfinished Business
17. Closed Session
Recommendation: That the Board adjourns to Closed Session at _____ pm to discuss personal matters about identifiable individuals and labour relations or employee negotiations pursuant to S. 44(2)(b) and (d) of the *Community Safety and Policing Act, 2019, S.O. 2019, c. 1, Sched. 1, respectively, and that the desirability of avoiding their disclosure in the interest of any person affected or in the public interest outweighs the desirability of adhering to the principle that proceedings be open to the public.*
18. Motions arising from Closed Session
19. New Business (if necessary)
20. Date of next Board meeting Monday, November 9, 2026 @ 3:00 P.M. at Woodstock Police Service Headquarters and via Zoom.
21. Adjournment



WOODSTOCK POLICE SERVICE BOARD

The Woodstock Police Service Board met on September 14, 2026 at Woodstock Police Service Headquarters and via ZOOM at 3:00 p.m.

Present were: Ken Whiteford, Provincial Appointee; Leslie Farrell, Provincial Appointee; Mayor Jerry Acchione, Council Representative; Connie Lauder, Council Representative; Daryl Stevenson, Community Appointee; and Kristin Barnim, WPSB EA.

Also in attendance were Chief Nick Novacich; and Jamie Taylor, Inspector. Kristi Lampman, Human Resources Coordinator; and David Tilley, Zone 4 Police Advisor joined via Zoom.

1. CALL TO ORDER

Chair Whiteford called the meeting to order at 3:00 p.m.

2. WELCOME

Chair Whiteford welcomed everyone.

3. APPROVAL OF AGENDA

Moved by Jerry ACCHIONE

Seconded by Leslie FARRELL

Resolved that the Board approve the agenda as circulated and amended.

Amendments:

- i. Amended to remove the auditor presentation (Item 9) and put the operating budget and the capital budget from the closed session agenda in its place as Items 9 a and b.*

CARRIED.

4. DECLARATIONS OF CONFLICT OF INTEREST

There were no declarations of conflict of interest.

5. APPROVAL OF MINUTES – June 8, 2026

Moved by Daryl STEVENSON

Seconded by Connie LAUDER

Resolved that the Board approve the minutes of June 8, 2026 as circulated.
CARRIED.

6. APPROVAL OF STRATEGIC PLAN COMMITTEE MEETING MINUTES – MAY 14, 2026

Moved by Connie LAUDER

Seconded by Jerry ACCHIONE

Resolved that the Board approve the Strategic Plan Committee minutes of May 14, 2026 as circulated.

CARRIED.

7. APPROVAL OF STRATEGIC PLAN COMMITTEE MEETING MINUTES – JUNE 8, 2026

Moved by Leslie FARRELL

Seconded by Daryl STEVENSON

Resolved that the Board approve the Strategic Plan Committee minutes of June 8, 2026 as circulated.

CARRIED.

8. BUSINESS ARISING FROM THE MINUTES

The Mayor mentioned that Operation Sharing extended a thank you to the Board and would like to potentially attend the October meeting of the Board.

9. A) 2027 PROPOSED OPERATING BUDGET

Moved by Daryl STEVENSON

Seconded by Leslie FARRELL

That the Board approve the WPS 2027 Draft Operating Budget as presented by the Chief with a proposed 6.27% increase.

CARRIED.

B) BOARD MEMO – CAPITAL BUDGET REQUEST 2027

Moved by Leslie FARRELL

Seconded by Daryl STEVENSON

Resolved that the Board approve the Woodstock Police Service 2026 Capital Budget outlined in #1 to #6 of the report in the amount of \$777,500.

CARRIED.

10. VERBAL REPORT FROM CHAIR

- Chair Whiteford reminded everyone of the Zone 4 Meeting in Halton on Wednesday. Carpooling arrangements were made.

11. VERBAL REPORT FROM CHIEF

- Members of the Woodstock Police Service enjoyed a pair of community appreciation events celebrating the dedication of first responders and healthcare professionals. Chief Novacich thanked Rapid Relief Team CA (RRT) for hosting a barbecue at Woodstock Hospital in support of healthcare professionals and first responders, and United Way Oxford and Woodingford Lodge for their “Thank a First Responder” ice cream stand.
- Members of the Woodstock Police Service joined police services from across Ontario at the Ontario Police Suicide Memorial Ceremony to honour and remember police members lost to suicide and reflected on their service. Woodstock honoured our own member Rick Sziklai who died by suicide March 14, 2025. The ceremony was a reminder of the importance of supporting the mental health and wellbeing of those who serve.
- On June 19th, the Chief and Deputy attended the March Past Ceremonies at OPC for new officers Constable Riley Schnurr and Constable Sam Young. Chief Novacich congratulated the new officers on this important milestone.
- Chief Novacich thanked all the children, parents, volunteers, and community partners who joined the Woodstock Police Service for Cops and Kids Fishing, a day filled with fishing, laughter, and great conversations. The Chief gave a heartfelt thank you to the many individuals and organizations whose generosity and support made this event possible. The Deweerd Family for generously providing the pond and property; copsandkids.ca for fishing equipment and swag; Scott’s No Frills for providing food; Canada’s Outdoor Farm Show for picnic tables; Roslin for trailers, BBQs, garbage cans, and coolers; Angling Outfitters for fishing equipment; Natural Sports for fishing prizes; Bass Pro Shops for fishing swag; Woodstock Pickle Ball Association for their donation; Canadian Tire Woodstock for fishing equipment; Lyndon Fishing Pond for prizes; Woodstock Police Association for its generous financial donation; Ontario Police Association for its generous financial donation; National Bait Inc. for supplying worms; Grace Presbyterian Church for providing dedicated volunteers and; Ontario Ministry of Natural Resources Enforcement Branch for hosting an educational booth.

- Members of the Woodstock Police Service stood alongside policing partners from across Ontario to honour the life, service, and sacrifice of Marc Pinizzotto. Chief Novacich extended our deepest condolences to Constable Pinizzotto's family, friends, and colleagues at the Toronto Police Service. His dedication to serving his community and his ultimate sacrifice will never be forgotten.
- Members of the Woodstock Police Service were in attendance at Southside Park for the Canada Day celebrations and the celebration of the City of Woodstock's 125th anniversary. The event had thousands in attendance and the WPS was able to deploy for the first time the newly acquired WPS Mobile Command Post. This vehicle is a used RV that was donated by Fanshawe College's Emergency Management Unit. The vehicle became surplus within their Fleet and the WPS is grateful to have been considered by their partners at Fanshawe to repurpose this vehicle for use in the City.
- In July, WPS partnered with the Royal Canadian Legion Branch 55 Woodstock to help support veterans in our community. Through this partnership, WPS officers can help connect veterans who may be experiencing homelessness, mental health challenges, financial hardship, or other difficult circumstances with veteran-specific resources and supports. Chief Novacich thanked the Royal Canadian Legion Branch 55 Woodstock for working with WPS to help ensure veterans are identified, supported, and connected to the help they deserve.
- Woodstock launched Next Generation 9-1-1. NG9-1-1 is a major upgrade to Canada's emergency communication network, providing a more modern, secure and reliable digital system to support emergency response in our community. The new system provides improves location accuracy and faster sharing of critical information with emergency responders. Chief Novacich advised that there is no change to how you call 9-1-1.
- Chief Novacich advised that recently, two Woodstock Police Service officers were recognized with St. John Life-Saving Awards for their actions while responding to emergency calls involving infants. Constable Wubs was recognized for assisting in the resuscitation of an infant in 2024, and Constable Bezzo was recognized for reviving an infant in 2025. Both officers performed life-saving measures including chest compressions, during these critical incidents.

- Following numerous complaints from the public regarding suspected drug use and trafficking in Woodstock's downtown core, the Woodstock Police Service conducted several targeted enforcement initiatives between July 2 and 13. As a result, officers arrested multiple individuals, laid several drug and Criminal Code charges, and seized and recovered: approximately 29.1 grams of suspected fentanyl, representing an estimated 291 potentially lethal doses, approximately 1.8 grams of suspected crack cocaine, more than \$1,000 in Canadian currency, a digital scale and items associated with drug consumption, and a folding knife.
- On August 5 at approximately 10:00 a.m., a Woodstock Police Service officer conducting bike patrols in the downtown area located two individuals in an alley near Dundas Street and Huron Street. During separate interactions, the officer seized approximately five grams of suspected fentanyl, along with drug-use paraphernalia. The substances were seized for destruction.
- Members of the Woodstock Police Service were proud to support Tim Hortons Camp Day and the important work of Tim Hortons Foundation Camps. The Woodstock Police Association proudly donated \$1,000 to help provide youth from underserved communities with access to life-changing camp experiences that build confidence, leadership, resilience and a stronger sense of belonging. Chief Novacich thanked Tim Hortons and Tim Hortons Foundation Camps for the meaningful work they do for youth across Canada.
- In August, members of the Woodstock Police Service Community Response Unit spent time fishing with residents of Woodingford Lodge Long Term Care. The event provided an opportunity for meaningful conversations, companionship and engagement outside of a traditional policing environment.
- In collaboration with Big Brothers Big Sisters of Oxford County, Woodstock Police Service members spent the week providing local youth with positive experiences, new friendships, and opportunities to learn more about policing, public safety and emergency services. Chief Novacich gave a special thank you to WPS' public safety and emergency response partners at Canada Border Services Agency in Sarnia, the Woodstock Fire Department and Oxford County Paramedic Services for welcoming the campers and helping make the week educational, engaging and memorable. He also extended gratitude to sponsors and community supports who helped make the camp

possible: Willow Lake Campground and RV Park for providing food and the use of its facilities; the Deweerd family for the use of their property; Whisk & Roll Bakery, Todd's Dogs and Boston Pizza Woodstock for providing meals during the camp.

- Chief Novacich advised residents of a recent increase in vehicle thefts, particularly involving motorcycles. During the month of July, 14 vehicles were reported stolen in Woodstock, including six motorcycles. Over the same period, police recovered 10 stolen vehicles, although the recovered vehicles were not necessarily connected to the July thefts. Motorcycle owners are encouraged to take extra precautions: park inside a locked garage or secure structure overnight whenever possible; use a quality disc lock, wheel lock or heavy-duty chain secured to an immovable object; use multiple anti-theft devices to make the motorcycle difficult to move; consider installing a concealed GPS tracking device; park in a well-lit, visible area covered by security cameras; never leave keys in or near the motorcycle; record the VIN, licence plate and identifying features, and keep current photographs of the motorcycle; residents are also reminded to lock their vehicles, remove valuables and report suspicious activity immediately; and make your vehicle difficult to steal by having a few extra security measures to prevent an easy opportunity for thieves.
- Chief Novacich shared the new look of the Woodstock Police Service Fleet. Since transitioning back to a white vehicle, it was time to update the graphic scheme on the vehicles. The graphic scheme came from designs that officers put forward as to what they wanted to see in a new look cruiser. Credit for the new look should be given to the officers that came forward with their ideas.

12. STATISTICS/REPORTS – DEPUTY CHIEF JAMIE TAYLOR

- A) Calls for Service Statistics
- B) Calls for Service Report
- C) Charge Comparison Report
- D) Other reports as necessary

Moved by Daryl STEVENSON

Seconded by Jerry ACCHIONE

Resolved that the Board receive all statistics and reports presented in Item 12.

CARRIED.

13. FINANCIAL STATEMENTS

Moved by Connie LAUDER

Seconded by Daryl STEVENSON

Resolved that the Board receive the financial statements ending August 31, 2026.

CARRIED.

14. WPSB SPONSORSHIP TO THE JEFF PINCOMBE CHARITY GOLF TOURNAMENT

Moved by Daryl STEVENSON

Seconded by Jerry ACCHIONE

Resolved that the Board approve the attached sponsorship in the amount of \$1000 to support the Jeff Pincombe Charity Golf Tournament.

CARRIED.

15. BOARD REPORT NO. 02-2026

Moved by Leslie FARRELL

Seconded by Connie LAUDER

Resolved that the Board approve that the Director of Administrative Services for the City of Woodstock be provided with the access required to fully manage the Canada Revenue Agency accounts for the Woodstock Police Service Board, Account Number 84498 6661.

CARRIED.

16. BOARD REPORT NO. 03-2026

Moved by Connie LAUDER

Seconded by Jerry ACCHIONE

Resolved that the Board adopt the City of Woodstock Strategic Asset Management Policy AS011 as the policy of the Woodstock Police Service Board and that the policy be utilized for all assets as defined within the policy.

CARRIED.

17. UNFINISHED BUSINESS

None.

18. CLOSED SESSION

Moved by Daryl STEVENSON

Seconded by Jerry ACCHIONE

Resolved that the Board adjourns to Closed Session at 4:25 p.m. to discuss personal matters about identifiable individuals, labour relations or employee negotiations, and financial information supplied in confidence to the Board, which, if disclosed, could reasonably be expected to prejudice significantly

the competitive position or interfere significantly with the contractual or other negotiations of a person, group of persons, or organization, pursuant to S. 44(2)(b), (d), and (h) of the *Community Safety and Policing Act, 2019, S.O. 2019, c. 1, Sched. 1*, respectively; and that in all circumstances, the desirability of avoiding their disclosure in the interest of any person affected or in the public interest outweighs the desirability of adhering to the principle that proceedings be open to the public.
CARRIED.

Board Member, Daryl Stevenson, and Dave Tilley departed the meeting at 4:30 p.m.

CLOSED SESSION RISES

Moved by Jerry ACCHIONE

Seconded by Connie LAUDER

Resolved that the Board does now rise from Closed Session and reconvenes at 4:56 p.m.

CARRIED.

19. MOTIONS ARISING FROM CLOSED SESSION - # 1 - # 10

CLOSED SESSION # 1 - CLOSED SESSION AGENDA

Moved by Connie LAUDER

Seconded by Jerry ACCHIONE

Resolved that the Board approve the Closed Session Agenda as amended and circulated.

CARRIED.

CLOSED SESSION # 2 - PERSONNEL REPORTS a) STAFFING REPORT

b) STAFFING ACTIVITY – CHIEF

Moved by Leslie FARRELL

Seconded by Jerry ACCHIONE

Resolved that the Board receive for information the Staffing Report and Staffing Activity Report dated as of September 14, 2026.

CARRIED.

CLOSED SESSION # 3 - OVERTIME - CHIEF

Moved by Connie LAUDER

Seconded by Jerry ACCHIONE

Resolved that the Board receive the monthly tracking report for information.

CARRIED.

CLOSED SESSION # 4 – POLICE EXPENSE BUDGET DASHBOARD
AUGUST 31, 2026

Information only. Going forward this item will be added to the summary in open session.

CLOSED SESSION # 5 – BOARD REPORT – BOARD APPOINTMENT OF
SPECIAL CONSTABLE Z.J.

Moved by Leslie FARRELL

Seconded by Jerry ACCHIONE

Resolved that the Board formally appoint Z.J. as a Special Constable with the Woodstock Police Service as of September 14, 2026.

CARRIED.

CLOSED SESSION # 6 – BOARD REPORT – BOARD APPOINTMENT OF
SPECIAL CONSTABLE L.S.

Moved by Connie LAUDER

Seconded by Leslie FARRELL

Resolved that the Board formally appoint L.S. as a Special Constable with the Woodstock Police Service as of September 14, 2026.

CARRIED.

CLOSED SESSION # 7 – BOARD REPORT – BOARD APPOINTMENT OF
AUXILIARY MEMBERS

Moved by Connie LAUDER

Seconded by Jerry ACCHIONE

Resolved that the Board formally appoint the individuals contained in the report dated June 22, 2026 as Auxiliary Members with the Woodstock Police Service as of June 22, 2026.

CARRIED.

CLOSED SESSION # 8 – BOARD REPORT – TERMINATION OF
APPOINTMENTS – AUXILIARY MEMBERS

Moved by Leslie FARRELL

Seconded by Connie LAUDER

Resolved that the Board formally terminates the appointments of Auxiliary Members A.T. and M.A. from the Woodstock Police Service as of August 31 and September 4, 2026, respectively.

CARRIED.

CLOSED SESSION # 9 – NOTICE OF RESIGNATION – N.M.

Moved by Jerry ACCHIONE

Seconded by Leslie FARRELL

Resolved that the Board receive the resignation letter from N.M.
CARRIED.

CLOSED SESSION # 10 – OTHER ITEMS AS NECESSARY

None.

20. NEW BUSINESS

None.

21. Date of Next Board Meeting Monday, October 19, 2026 at 3:00 p.m. at the Woodstock Police Service Headquarters.

22. ADJOURNMENT

Moved by Connie LAUDER

Seconded by Leslie FARRELL

Resolved that the Board does now adjourn at 4:59 p.m.

CARRIED.

"Original Signed by"

Ken Whiteford, Chair
Woodstock Police Service Board

"Original Signed by"

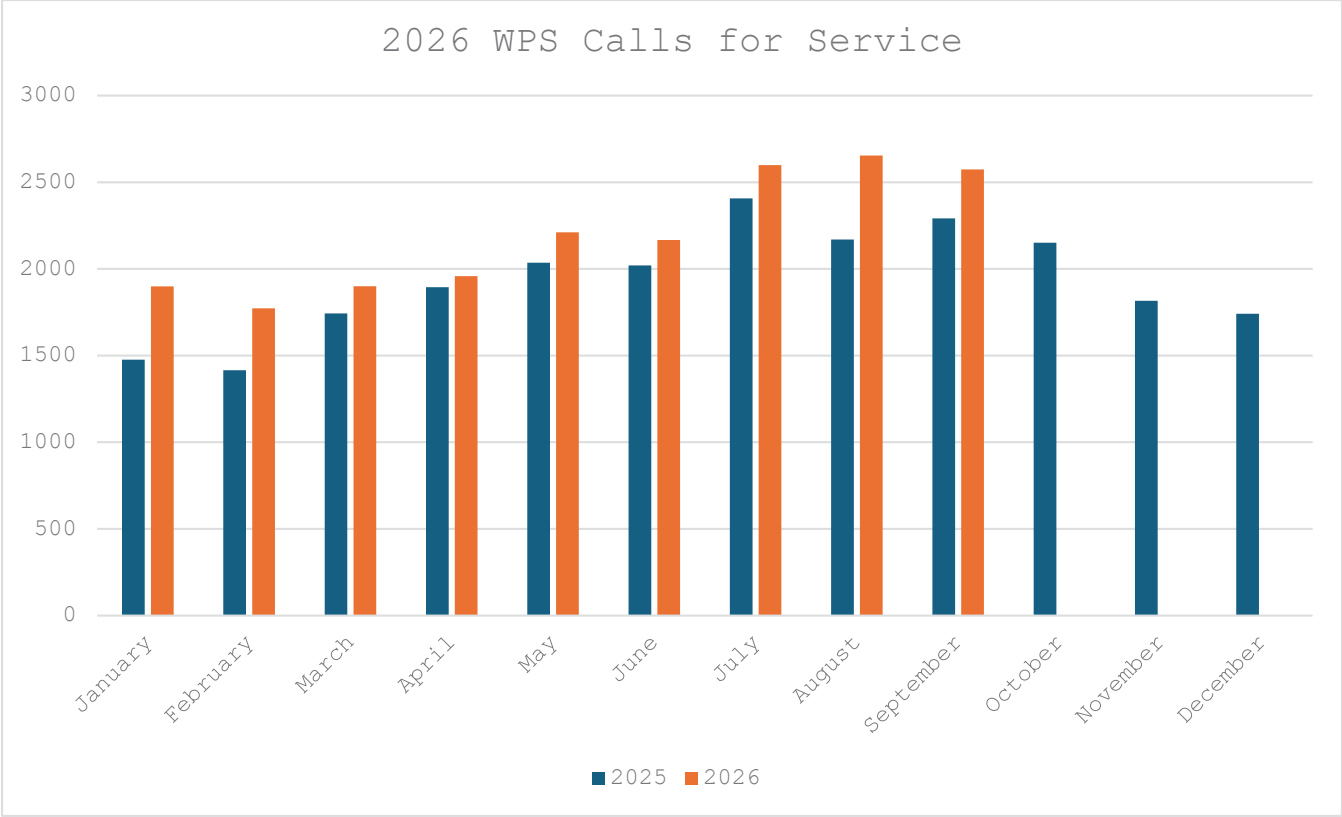
Leslie Farrell, Vice Chair
Woodstock Police Service Board

2026

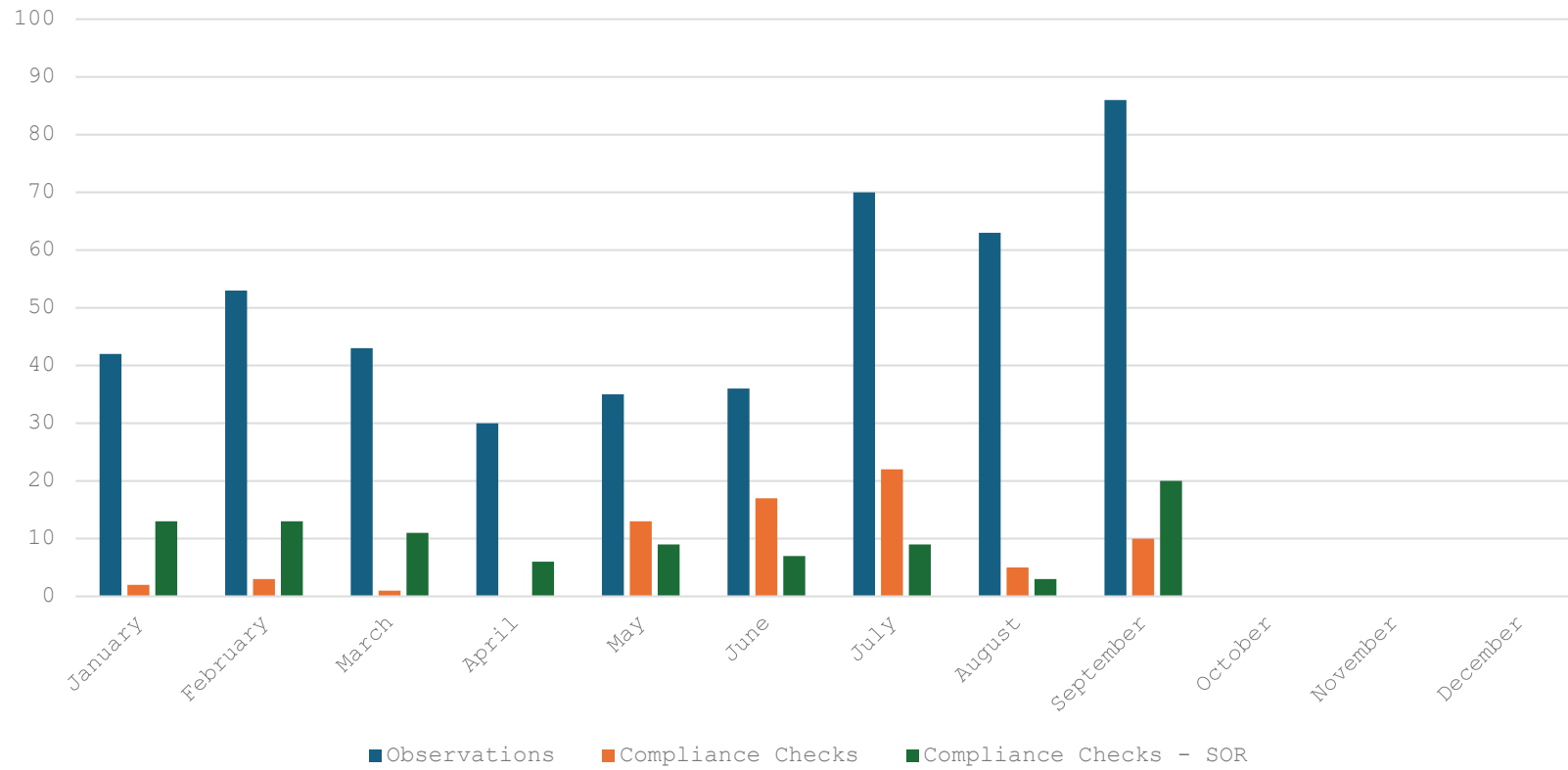
Police Services Board Report

Core Function	#	Objective	Category	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	2026 year to date	2025
Calls for Service	1	Calls for Service		1899	1773	1900	1958	2211	2167	2599	2654	2574				19,735	23418
	2	911 Calls		1503	1352	1425	1613	1637	1767							9,297	31597
	3	OPP Transfer		166	112	135	92	119	131							755	7590
	4	London CACC		642	572	550	613	636	188							3,201	11627
	5	County Fire / Other		14	9	13	11	16	13							76	811
	6	WPS and WFD		681	659	727	890	866	930							4,753	11629
	7	911 Hang Ups		87	80	98	89	100	120							714	1216
Community Patrol / CRU / Core	1	Foot Patrol	Incidents	29	27	26	26	25	25	44	23	27				252	380
			Foot Beat Hours	52	34	38	48	53	43	80	41	53				348	781.25
	2	Bike & Park														1	0
	3	Focused Patrols	Bike patrol							1	3	2				2	22
Criminal Investigation Services	1	Impaired Driving		2	2	8	3	9	2	15	3	5				49	87
	2	Criminal Charges Arrests		112	71	109	159	89	110	98	115	121				991	1370
	3	Controlled Drugs and Substance Act														0	1327
																0	0
																0	0
	4	Youth Criminal Justice		3	5	9	16	23	8	7	1	7				81	85
Police Complaints	1	LECA Complaints				0	1	0	1	1	1	0				3	20
	2	Internal Chief's				0		0			1	0				0	1
	3	Concluded					1	0		1	1	1				1	19
Road Safety	1	HTA Radar		17	32	31	32	49	20	36	33	28				278	574
	2	HTA Offences		49	43	55	33	60	47	62	73	76				559	718
	3	Provincial Offence (LLA, CAIA, TPA)		40	33	19	32	37	36	49	40	32				318	253
	4															0	0
		By-Law / Parking		56	28	9	4	3	2	1	8	8				103	265
		R.I.D.E		0	2	2	1	1	1	1	0	3				11	64
		Vehicles Checked				160	50	50		280						280	4906
		Overdose / Death		3	6	4	2	5	10	5	2	3				20	44
		Stolen Vehicles		4	6	3	2	5	3	18	3	4				48	57
		Recovered		4	1	5	1	2	7	17	2	2				41	38
		Arrest Made		1	1	0	0	1		3						3	10

Prepared by Deputy Chief J. Taylor



Observations, Compliance Checks, Compliance Checks - SOR



	"Observations"	Compliance Checks	Compliance Checks - SOR
Jan	42	2	13
Feb	53	3	13
Mar	43	1	11
Apr	30	0	6
May	35	13	9
Jun	36	17	7
Jul	70	22	9
Aug	63	5	3
Sep	86	10	20
Oct			
Nov			
Dec			
	458	73	91

Time: 2:07:27 PM

Woodstock Police Services Board - September 30, 2026

Account	Description	2026 BUDGET	ACTUAL Y.T.D.	DIFFERENCE	Percentage Spent
<u>Revenues</u>					
0500-63027-0000	POLICE - ONTARIO - RIDE PROGRAMME	\$15,000.00	\$20,611.00	(\$5,611.00)	137.41%
0500-63028-0000	POLICE - ONTARIO - VICTIM SUPPORT GRANT	100,000.00	0.00	100,000.00	0.00
0500-63033-0000	POLICE - ONTARIO - COURT SECURITY COSTS RE	487,170.00	0.00	487,170.00	0.00
0500-63034-0000	POLICE - CRUISER COSTS RECOVERED - CISO	8,000.00	0.00	8,000.00	0.00
0500-63035-0000	POLICE - ONTARIO - HCEIT GRANT	7,000.00	11,012.53	(4,012.53)	157.32
0500-63036-0000	POLICE - COMMUNITY SAFETY & POLICING GRAN	332,000.00	0.00	332,000.00	0.00
0500-63037-0000	POLICE - COMMUNITY SAFETY & POLICING GRAN	355,000.00	71,071.40	283,928.60	20.02
0500-63038-0000	POLICE - PROVINCIAL STRATEGY GRANT	12,750.00	32,750.00	(20,000.00)	256.86
0500-63039-0000	POLICE - ONTARIO YOUTH IN POLICING GRANT	5,000.00	0.00	5,000.00	0.00
0500-63042-0000	POLICE - ONT STRATEGY TO END HUMAN TRAFFI	0.00	17,400.00	(17,400.00)	0.00
0500-63046-0000	POLICE - NG911 GRANT	144,000.00	1,092,787.59	(948,787.59)	758.88
0500-63049-0000	POLICE - MOBILE CRISIS RESPONSE TEAM ENHA	114,910.00	211,471.77	(96,561.77)	184.03
0500-69202-0000	POLICE - TRANSPORTATION OF PRISONERS	40,000.00	36,800.00	3,200.00	92.00
0500-69203-0000	POLICE - ACCIDENT REPORTS & MISCELLANEOU	100,000.00	96,143.95	3,856.05	96.14
0500-69204-0000	POLICE - DISPATCH SERVICES RECOVERED - VAI	200,000.00	205,271.19	(5,271.19)	102.64
0500-69207-0000	POLICE - RECOV. FROM COUNTY COURT SECURI	62,000.00	61,266.00	734.00	98.82
0500-69216-0000	POLICE - ALARM REVENUE	65,000.00	55,191.00	9,809.00	84.91
0500-69219-0000	POLICE - PAID DUTY REVENUE	25,000.00	47,801.98	(22,801.98)	191.21
0500-69220-0000	POLICE - PAID DUTY REVENUE - ADMINISTRATION	4,000.00	5,032.82	(1,032.82)	125.82
0500-69222-0000	POLICE - PROV. OFFENCES COURT SECURITY	6,000.00	9,453.55	(3,453.55)	157.56
0500-69225-0000	POLICE - REFUND SURPLUS - GREAT WEST LIFE	100,000.00	100,120.55	(120.55)	100.12
0500-69240-0000	POLICE - TRANS FROM LABOUR RELATIONS RES	100,000.00	0.00	100,000.00	0.00
0500-69248-0000	POLICE - SECONDMENT PAYMENTS - VARIOUS	369,290.00	189,067.35	180,222.65	51.20
0500-69251-0000	DONATION - OXFORD INSURANCE BROKERS	0.00	725.00	(725.00)	0.00
0500-69263-0000	POLICE - TRANSFER FROM INFO TECHNOLOGY R	200,000.00	0.00	200,000.00	0.00
0500-69265-0000	POLICE - WSIB REIMBURSEMENTS	700,000.00	539,348.78	160,651.22	77.05
0500-69268-0000	POLICE - HOSTED TRAINING REVENUE	0.00	1,920.00	(1,920.00)	0.00
0500-69508-0000	POLICE - GAIN/LOSS ON SALE OF FIXED ASSETS	20,000.00	9,800.23	10,199.77	49.00
Total Revenues		\$3,572,120.00	\$2,815,046.69	\$757,073.31	78.81%
<u>Expenditures</u>					
0500-72211-0000	POLICE - COURT SECURITY EXPENSES	\$1,014,270.00	\$554,272.67	\$459,997.33	54.65%
0500-72212-0000	POLICE - COMMUNICATIONS EXPENSES	\$2,166,300.00	\$1,390,504.43	\$775,795.57	64.19%
0500-72210-0000	POLICE - CIVILIAN EXPENSES	\$2,613,840.00	\$1,883,844.14	\$729,995.86	72.07%
0500-72220-0000	POLICE - ENFORCEMENT EXPENSES	\$16,807,930.00	\$11,906,924.07	\$4,901,005.93	70.84%
0500-72230-0000	POLICE - SERVICES BOARD EXPENSES	\$133,930.00	\$100,984.40	\$32,945.60	75.40%
0500-72231-0000	POLICE - COMMUNITY ENGAGEMENT EXPENSES	\$0.00	\$4,959.44	(\$4,959.44)	0.00%
0500-72240-0000	POLICE - ADMIN EXPENSES	\$4,429,110.00	\$2,895,331.70	\$1,533,778.30	65.37%
0500-72244-0000	POLICE - ONTARIO YOUTH GRANT EXPENSES	\$5,000.00	\$0.00	\$5,000.00	0.00%
0500-72245-0412	POLICE - VICTIMS SUPPORT GRANT EXP - OTHR C	\$100,000.00	\$0.00	\$100,000.00	0.00%

Woodstock Police Services Board - September 30, 2026

<u>Account</u>	<u>Description</u>	2026 BUDGET	<u>ACTUAL</u> <u>Y.T.D.</u>	DIFFERENCE	Percentage Spent
0500-72249-0412	POLICE - CSP PROVNCIAL GRANT EXPENSES	\$0.00	\$58,753.99	(\$58,753.99)	0.00%
0500-72250-0000	POLICE - BUILDING MAINTENANCE EXPENSES	\$320,400.00	\$259,275.50	\$61,124.50	80.92%
0500-72298-0000	POLICE - CRUISER EXPENSES	\$306,450.00	\$246,867.18	\$59,582.82	80.56%
Total Expenditures		\$27,897,230.00	\$19,301,717.52	\$8,595,512.48	69.19%
Total Revenues		(\$3,572,120.00)	(\$2,815,046.69)	(\$757,073.31)	78.81%
Net Difference		\$24,325,110.00	\$16,486,670.83	\$7,838,439.17	67.78%

Woodstock Police Services Board September 30 2026 YTD Actual vs Budgeted Expense

Sep 30 YTD Actual Expense

\$19.3M

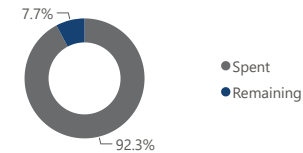
Sep 30 YTD Target Expense

\$20.92M

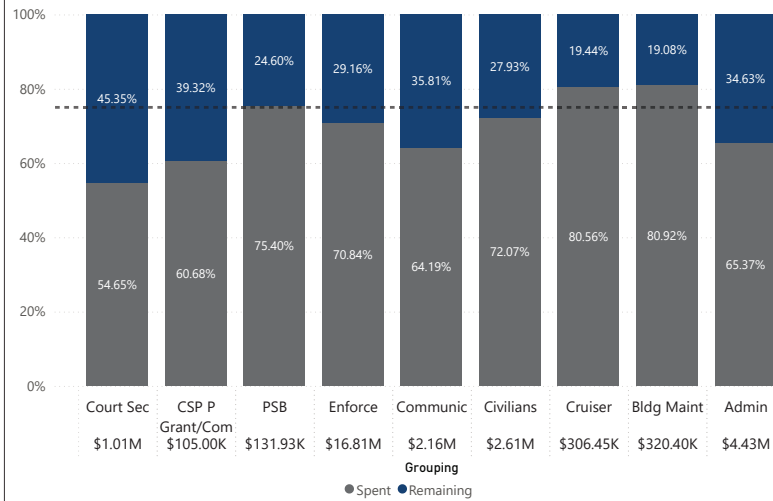
Sep 30 YTD Variance

\$1.62M

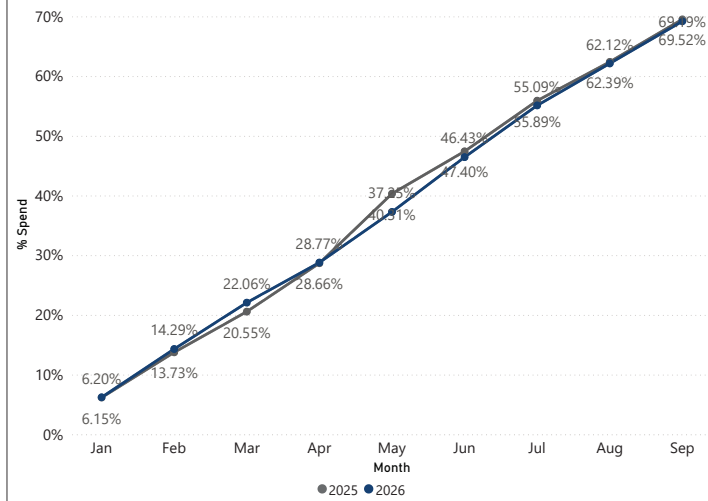
Sep 30 YTD % Spend



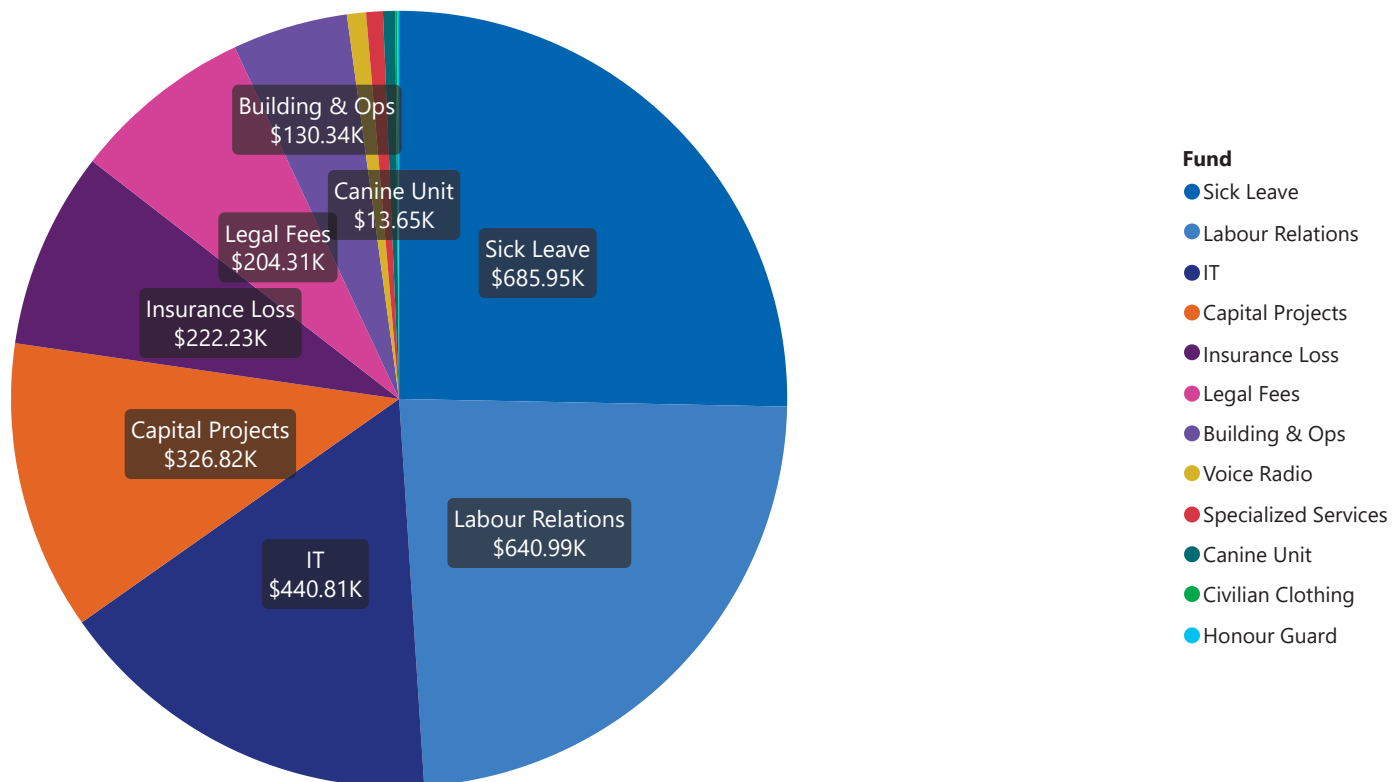
YTD Total Budget Spend by Category



% Total Budget Spend by Month (YOY)



Woodstock Police Services Board September 30 2026 Reserve Fund Balances





WOODSTOCK POLICE SERVICE BOARD POLICY

Subject:	Asset Management
Policy Number:	AI-043
Effective Date:	
Reviewed:	
Amended:	

Authority/Legislative Reference

Community Safety and Policing Act, 2019, S.O. 2019, c. 1, Sched. 1

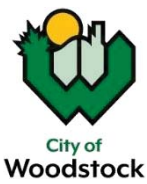
Policy Statement

The Woodstock Police Service Board (the “Board”) recognizes the importance of effective asset management in supporting responsible governance, long-term planning, and the responsible use of resources. The Board has adopted the City of Woodstock’s Policy AS011 – Strategic Asset Management Policy as its own and is committed to complying with its principles and requirements, as applicable to the Board.

Policy Application

1. This policy applies to the Woodstock Police Service Board and establishes the City of Woodstock’s Policy AS011 – Strategic Asset Management Policy as the governing framework for asset management activities undertaken by or on behalf of the Board. The Board will follow the requirements of Policy AS011, as amended from time to time, to the extent applicable to the Board. A copy of the City’s Policy AS011 is attached to this policy as Schedule “A”.

Schedule "A"

	City Council Policy Manual
Subject:	Strategic Asset Management Policy
Policy Number:	AS011
Revision:	02
Approved by Council:	May 2, 2019
Amended:	February 5, 2026

Purpose

Asset management is the systematic approach to the governance and realization of value from assets over their lifecycle. The City of Woodstock and its Local Boards are committed to proactively managing their assets to effectively deliver services, support sustainability and economic development, and maintain prudent financial planning and decision making.

This policy is intended to provide a framework for implementing asset management to enable a consistent and strategic approach at all levels of the organization, and provide guidance to staff responsible for asset management.

Definitions

Unless otherwise noted, the definitions provided in this document align with those outlined in O. Reg. 588/17, Asset Management Planning for Municipal Infrastructure, under the *Infrastructure for Jobs and Prosperity Act, 2015* and the international standards for asset management.

Asset: An asset is an item, thing or entity that holds potential or actual value to an organization. The value will vary between different organizations and their stakeholders, and can be tangible or intangible, financial or non-financial.

Asset Management: Asset Management is the coordinated activity of an organization to help realize value from the assets it owns.

Asset Management Plan (AMP): An asset management plan (AMP) is a strategic document that guides a municipality's management of infrastructure assets and other assets to deliver corporate objectives in the most cost-effective manner.

Asset System: A set of assets that interact or are interrelated.

City: The Corporation of the City of Woodstock.

Core Municipal Infrastructure Asset: Defined by O. Reg. 588/17, any municipal infrastructure asset that is a, Water asset that relates to the collection, production, treatment, storage, supply or distribution of drinking water; Wastewater asset that relates to the collection, transmission, treatment or disposal of wastewater, including any wastewater asset that from time to time manages stormwater; Stormwater management asset that relates to the collection, transmission, treatment, retention, infiltration, control or disposal of stormwater; Road; or Bridge or culvert.

Green Infrastructure Asset: An infrastructure asset consisting of natural or human-made elements that provide ecological and hydrological functions and processes and includes natural heritage features and systems, parklands, stormwater management systems, street trees, urban forests, natural channels, permeable surfaces, and green roofs.

Level of Service (LOS): A level of service (LOS) is a measure of what the municipality is providing to the community and the nature and quality of that service.

Lifecycle: The various phases of an asset's life that are identified as planning & construction, operations, maintenance, and disposal. Each phase has its own opportunities, risks, impacts and costs.

Local Board: Refers to all Local Boards within the City of Woodstock including, but not limited to, the Woodstock Police Services Board, the Woodstock Public Library Board, and the Woodstock Board of Management.

Municipal Infrastructure Asset: An infrastructure asset (core and non-core municipal infrastructure assets), including a green infrastructure asset, directly owned by a municipality or included on the consolidated financial statements of a municipality, but does not include an infrastructure asset that is managed by a joint municipal water board.

Natural assets/natural infrastructure: The use of preserved, restored, or enhanced elements or combinations of vegetation and associated biology, land, water, and naturally occurring ecological processes to meet targeted infrastructure outcomes.

Stakeholder: A person or organization that can affect, be affected by, or perceive themselves to be affected by a decision or activity.

Public: Residential, commercial, industrial, and institutional stakeholders, and any other stakeholders that rely on City owned municipal infrastructure assets.

Application

City Council, City Staff and Local Boards will utilize this policy and incorporate it into an asset management planning approach that fosters the integration of municipal documents such as the Strategic Plan, financial plans, the Official Plan, development charges study and various master plans.

The Asset Management Policy applies to all assets that are used in service delivery and require deliberate management by the City and its Local Boards. The service-focused intent of this policy drives the identification of assets to be included in asset management. For this reason, the

capitalization thresholds developed for the purposes of financial reporting will not be used in selecting the assets covered by asset management planning processes.

Principles

The *Infrastructure for Jobs and Prosperity Act, 2015*, set out principles to guide asset management planning for municipalities in Ontario. The City of Woodstock and its Local Boards will strive to incorporate the following principles whenever possible in managing their infrastructure assets:

Forward looking: The City and its Local Boards will take a long-term view when considering demographic and economic trends in the region.

Budgeting and planning: The City and its Local Boards will take into account any applicable budgets or fiscal plans, such as budgets adopted under Part VII of the Municipal Act, 2001.

Prioritizing: The City and its Local Boards will strategically identify infrastructure priorities to minimize lifecycle costs and maximize service delivery, which will drive investment decisions.

Economic development: The City and its Local Boards will promote economic competitiveness, productivity, job creation and training opportunities.

Transparency: The City and its Local Boards will be evidence-based and transparent. Additionally, subject to any prohibitions under an Act or otherwise by law on the collection, use or disclosure of information, the City and its Local Boards will make decisions with respect to infrastructure based on information that is publicly available or made available to the public, and will share information with implications on infrastructure and investment decisions with other levels of government and other public sector entities.

Consistency: The City and its Local Boards will ensure the continued provision of core public services such as the transportation network, storm sewer network, parks and facilities.

Environmentally conscious: The City and its Local Boards will minimize the impact of infrastructure on the environment by respecting and helping maintain ecological and biological diversity, augmenting resilience to the effects of climate change and endeavouring to make use of acceptable recycled aggregates.

Health and safety: The City and its Local Boards will ensure that the health and safety of workers involved in the construction and maintenance of infrastructure assets is protected.

Community focused: The City and its Local Boards will promote community benefits, including the supplementary social and economic benefits arising from infrastructure projects that are intended to improve the well-being of the community, such as local job creation and training opportunities, improvement of public space within the community and promoting accessibility for persons with disabilities.

Innovation: The City and its Local Boards will create opportunities to make use of innovative technologies, services and practices, particularly where doing so would utilize technology, techniques and practices developed in Ontario.

Integration: The City and its Local Boards will, where relevant and appropriate, be mindful and consider the principles and content of non-binding provincial or municipal plans and strategies established under an Act or otherwise, in planning and making decisions surrounding the infrastructure that supports them.

Responsibilities

This policy requires the commitment of key stakeholders across the organizational structures of both the City and its Local Boards. The following outlines the responsibilities of these key stakeholders:

City Council/Local Boards:

- Approve by resolution the asset management plan and its updates at least every five (5) years from the date when it is fully completed under Section 6 of O. Reg. 588/17;
- Conduct annual reviews of asset management plan implementation progress on or before July 1st of every year that includes:
 - o Progress on ongoing efforts to implement the asset management plans,
 - o Consideration of the strategic asset management policy,
 - o Any factors affecting the ability of the City and its Local Boards to implement their asset management plans,
 - o Consultation with department heads, and
 - o A strategy to address these factors including the adoption of appropriate practices,
- Support ongoing efforts to continuously improve and implement the asset management plans.

Chief Administrative Officer:

- Maintain compliance with the strategic asset management policy and provincial asset management regulation.
- Ensure adequate resources are available to implement and maintain core asset management practices.

Senior Management Team

- Oversee asset management planning activities that fall within their service area and in support of others, including staffing, establishing and monitoring levels of service, and reporting on asset management progress and results.

Administration

The following factors will be considered in the implementation of this policy:

Budgeting

The asset management plans and progress made on the plans will be considered by the City and its Local Boards in the creation of the annual capital and operating budgets and any long-term financial plans.

Service area staff will reference the asset management plan for their area in order to look up forecasted spending needs identified in the plan, verify progress made on the plan to identify potential gaps and prioritize spending needs across the gap identified in the plan and recent developments for the appropriate budget years.

Treasury staff will be involved in asset management planning to facilitate the bridge between the financial strategy developed in the asset management plan(s), the budget submissions of each service area and the overall budgeting process.

Community Planning

Asset management planning will be aligned with the Oxford County Official Plan. The asset management plans will reflect how the community is projected to change and the related asset impacts. The City and its Local Boards will achieve this by consulting with those responsible for managing services impacted by development or redevelopment to analyze future costs and the viability of projected changes. Methods, assumptions and data used will be documented.

Climate Change

Climate change will be considered as part of the City's and its Local Boards risk management approach and embedded in local asset management planning methods. This approach will balance the potential cost of vulnerabilities to climate change impacts and other risks with the cost of reducing these vulnerabilities. A balance will be struck in the levels of service delivered through operations, maintenance schedules, disaster response plans, contingency funding and capital investments.

Public Availability

The Strategic Asset Management Policy and the related Asset Management Plans will be available on the City's and its Local Boards websites as well as a printed copy of either document will be provided to any person who requests it.

Stakeholder Engagement

The City of Woodstock and its Local Boards recognize the need for stakeholder input into the planning process and will foster informed dialogue using the best information available. Asset management planning will be coordinated with neighbouring municipalities and regulated utilities.

Updates

Revision Date	Rev #	Particulars
May 2, 2019	00	Approved by Council
June 20, 2024	01	Addition of definitions and updates
February 5, 2026	02	Addition of Local Boards

Police Governance Ontario
 PO Box 43058
 London RPO Highland, ON N6J 0A7
Tel 1-800-831-7727
E-Mail holly@policegovernanceontario.ca



INVOICE 998	PO NUMBER	2026-10-02
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BILL TO

MESSAGE

Woodstock Police Service Board
 Kristin Barnim
 615 Dundas Street
 Woodstock, ON N4S 1E1

QUANTITY	DESCRIPTION	UNIT PRICE	TOTAL
1	Force Size 101-200 Annual	7,094.10	7,094.10

SUBTOTAL	7,094.10
SALES TAX	922.23
SHIPPING & HANDLING	0.00
TOTAL	8,016.33

PAYMENT/CREDIT/WRITE OFF/DISCOUNTS APPLIED	(0.00)
TOTAL DUE BY 2026-10-02	8,016.33

Thank you for your business!

CURRENT	31-60 DAYS PAST DUE	61-90 DAYS PAST DUE	OVER 90 DAYS PAST DUE	TOTAL OPEN INVOICE
8,016.33	0.00	0.00	0.00	8,016.33

[Submit payment online here](#)