WOODSTOCK POLICE SERVICE BOARD

The Woodstock Police Service Board met on October 19, 2026 at Woodstock Police Service Headquarters and via ZOOM at 3:00 p.m.

Present were: Ken Whiteford, Provincial Appointee; Leslie Farrell, Provincial Appointee; Mayor Jerry Acchione, Council Representative; Connie Lauder, Council Representative; and Daryl Stevenson, Community Appointee.

Also in attendance were Chief Nick Novacich; Deputy Chief Jamie Taylor; and Tim Pinder, Inspector. Kristi Lampman, Human Resources Coordinator joined via Zoom.

Regrets: Kristin Barnim, WPSB EA.

1. CALL TO ORDER
Chair Whiteford called the meeting to order at 3:00 p.m.

2. WELCOME
Chair Whiteford welcomed everyone.

3. APPROVAL OF AGENDA
Moved by Jerry ACCHIONE
Seconded by Connie LAUDER
Resolved that the Board approve the circulated agenda as amended.
CARRIED.

4. DECLARATIONS OF CONFLICT OF INTEREST
There were no declarations of conflict of interest.

5. APPROVAL OF MINUTES – September 14, 2026
Moved by Daryl STEVENSON
Seconded by Leslie FARRELL
Resolved that the Board approve the minutes of September 14, 2026 as circulated.
CARRIED.

6. BUSINESS ARISING FROM THE MINUTES
None.

7. MUNICIPAL AUDITOR PRESENTATION
Municipal Auditor, Christene Scrimgeour, reported virtually that there was a clean audit of the police component of the City audit. Christene mentioned that there is now a specific City employee in their finance section that deals with WPS financial matters. There were no questions from the Board. The Chair commented that the report from Christene is important to the Board to ensure that our fiduciary responsibilities are met.

8. VERBAL REPORT FROM CHAIR

- Chair Whiteford reminded Board members to review the documents recently received for the Strategic Plan and asked that any recommendations for change be made by October 21.

9. VERBAL REPORT FROM CHIEF

- On September 11, the Woodstock Police Service joined the Woodstock Fire Department and Oxford County Paramedic Services to mark 25 years since September 11, 2001, a day that changed our world and reshaped how first responders answer the call. On that morning, 343 firefighters, 72 police officers, and 8 EMTs and paramedics gave their lives helping others. Alongside them, nearly 2,600 civilians perished. Their sacrifice reminds us every day why we serve. In tribute, Woodstock firefighters climbed the training tower 18 times today, mirroring the 110-storey height of the World Trade Center, honouring the steps their firefighter brothers and sisters took that day, many of whom never came back down. 25 years later, we remember, we honour, we never forget.

- September 15-17 was Canada's Outdoor Farm Show with an estimated 30,000 visitors attending the event. Chief Novacich gave a special thanks to Auxiliary Officers, Constable Dan Skillings, K9 Cruz, and all officers that worked various traffic points to ensure a smooth event.

- On September 15, Woodstock Police and Waterloo Regional Police concluded an investigation following an increased police presence in the Harcourt Crescent area. During a separate investigation, officers observed items inside a residence that resembled weapons, including what appeared to be a rocket launcher. As a precaution, a search warrant was obtained and the Waterloo Regional Police Service

Explosives Disposal Unit attended to safely examine the items. The items were determined to be inert, novelty or decommissioned items with no explosive capability. No live firearms or explosive devices were located, and there was no risk to public safety. One individual was taken into custody and later released unconditionally. No charges have been laid and the investigation is now concluded. This serves as an important reminder that police cannot visually distinguish a realistic replica or inert weapon from a functional one. Items resembling firearms or military ordnance should be stored out of plain view. Chief Novacich thanked the community for their patience and the Waterloo Regional Police for their assistance.

- September 27 was the 49th Annual Canadian Police and Peace Officers Memorial. This is a time to gather to honour and remember those who made the ultimate sacrifice in the line of duty, and to stand alongside their families, friends, and colleagues. Their service, courage, and sacrifice will never be forgotten.

- On September 23, Chief Novacich attended the Ontario Police College for the launch of the Ride to Remember which started in Aylmer with 185 cyclists who were making their way to Ottawa for the Police Memorial.

- On September 25, Chief Novacich, Constable Veronica Sawicki, and Constable Kyle Dartch joined community partners for the raising of the Every Child Matters flag, a visible reminder of the importance of remembrance, reflection and reconciliation in advance of the National Day for Truth and Reconciliation held on September 30. On September 30, WPS encourages everyone to take time to listen, learn, and reflect on the history and experience of First Nations, Inuit, and Métis peoples, and on the role we can all play in moving reconciliation forward.

10. STATISTICS/REPORTS – DEPUTY CHIEF JAMIE TAYLOR
    A) Calls for Service Statistics
    B) Calls for Service Report
    C) Charge Comparison Report
    D) Other reports as necessary

Moved by Jerry ACCHIONE
Seconded by Daryl STEVENSON
Resolved that the Board receive all statistics and reports presented in Item 10.
CARRIED.

11. FINANCIAL STATEMENTS
Moved by Connie LAUDER
Seconded by Leslie FARRELL
Resolved that the Board receive the financial statements ending September 30, 2026.
CARRIED.

12. 2027 PROPOSED OPERATING BUDGET
The Chief updated the Board regarding the 2027 budget and its status. He explained what numbers were still outstanding and where adjustments had been made since the Board approved the 2027 operating budget at the September meeting.

13. ASSET MANAGEMENT POLICY
Moved by Jerry ACCHIONE
Seconded by Leslie FARRELL
Resolved that the Board approve the Asset Management Policy.
CARRIED.

14. WOODSTOCK WISHES CHRISTMAS CAMPAIGN
Moved by Connie LAUDER
Seconded by Daryl STEVENSON
Resolved that the Board support the Woodstock Wishes Campaign in the amount of $5000 with funds from the Public Relations Reserve Fund and that the designated funds be contributed in $500 allotments to ten recipients.
CARRIED.

15. 2027 POLICE GOVERNANCE ONTARIO MEMBERSHIP
Moved by Leslie FARRELL
Seconded by Jerry ACCHIONE
Resolved that the Board approve payment in January 2027 in the amount of $8,016.33 for the 2027 Police Governance Ontario membership.
CARRIED.

16. UNFINISHED BUSINESS

None.

17. CLOSED SESSION
Moved by Jerry ACCHIONE
Seconded by Daryl STEVENSON
Resolved that the Board adjourns to Closed Session at 3:51 p.m. to discuss personal matters about identifiable individuals and labour relations or

employee negotiations, which, if disclosed, could reasonably be expected to prejudice significantly the competitive position or interfere significantly with the contractual or other negotiations of a person, group of persons, or organization, pursuant to S. 44(2)(b) and (d) of the *Community Safety and Policing Act, 2019, S.O. 2019, c. 1, Sched. 1*, respectively; and that in all circumstances, the desirability of avoiding their disclosure in the interest of any person affected or in the public interest outweighs the desirability of adhering to the principle that proceedings be open to the public.
CARRIED.

CLOSED SESSION RISES
Moved by Connie LAUDER
Seconded by Daryl STEVENSON
Resolved that the Board does now rise from Closed Session and reconvenes at 4:07 p.m.
CARRIED.

18. MOTIONS ARISING FROM CLOSED SESSION - # 1 - #5

CLOSED SESSION # 1 - CLOSED SESSION AGENDA
Moved by Leslie FARRELL
Seconded by Jerry ACCHIONE
Resolved that the Board approve the Closed Session Agenda as circulated and amended.
CARRIED.

CLOSED SESSION # 2 - OVERTIME - CHIEF
Moved by Daryl STEVENSON
Seconded by Connie LAUDER
Resolved that the Board receive the monthly tracking report for information.
CARRIED.

CLOSED SESSION # 3 – NOTICE OF MATERNITY LEAVE – C.D.
Moved by Leslie FARRELL
Seconded by Jerry ACCHIONE
Resolved that the Board receive the notice of maternity leave from C.D.
CARRIED.

CLOSED SESSION # 4 – NOTICE OF RESIGNATION – K.D.
Moved by Daryl STEVENSON
Seconded by Connie LAUDER
Resolved that the Board receive the resignation letter from K.D.

CARRIED.

CLOSED SESSION # 5 – OTHER ITEMS AS NECESSARY
Moved by Connie LAUDER
Seconded by Jerry ACCHIONE
Resolved that the Board endorse the signing of the Memorandum of Understanding between the Woodstock Police Service Board and the Woodstock Police Association dated October 19, 2026 regarding accrued time and long service time - 2027 pilot for members covered by the Uniform Collective Agreement.
CARRIED.

19. NEW BUSINESS
Moved by Jerry ACCHIONE
Seconded by Daryl STEVENSON
Resolved that the Board approve the reallocation of $46,330.35 from the approved 2026 Capital Budget for the Front Office Counter Project to the renovation of the 911 Communications Centre, and that these funds be deposited into the Capital Projects Reserve Fund.
CARRIED.

20. Date of Next Board Meeting Monday, November 9, 2026 at 2:00 p.m. at the Woodstock Police Service Headquarters.

21. ADJOURNMENT
Moved by Leslie FARRELL
Seconded by Daryl STEVENSON
Resolved that the Board does now adjourn at 4:16 p.m.
CARRIED.

"Original Signed by"

_____
Ken Whiteford, Chair
Woodstock Police Service Board

"Original Signed by"

_____
Leslie Farrell, Vice Chair