WOODSTOCK POLICE SERVICES BOARD

The Woodstock Police Services Board met on April 17, 2023 at Woodstock Police Service headquarters and via ZOOM at 3:00 p.m.

Present were: Ken Whiteford, Provincial Appointee; Mayor Jerry Acchione, Council Representative; Leslie Farrell, Provincial Appointee; Daryl Stevenson, Community Appointee; and Amy Hartley, WPSB EA.

Also in attendance were Chief Rod Wilkinson; Deputy Chief Nick Novacich; Kristi Lampman, Human Resources Coordinator; Jamie Taylor, Inspector.

Regrets: David Tilley, Zone 4 Police Advisor

1. CALL TO ORDER
Ken WHITEFORD called the meeting to order at 2:56 p.m.

2. WELCOME
Ken WHITEFORD welcomed everyone.

3. APPROVAL OF AGENDA
Moved by Connie LAUDER
Seconded by Jerry ACCHIONE
Resolved that the Board approve the agenda as amended and circulated.

i. Amended to add 14. New Business – Jerry Acchione as delegate on AMO Taskforce

CARRIED

4. There were no declarations of pecuniary interest.

5. MINUTES
Moved by Daryl STEVENSON
Seconded by Leslie FARRELL
resolved that the Board approve the minutes of March 20, 2023 as circulated.
CARRIED

6. BUSINESS ARISING FROM THE MINUTES
None.

7. VERBAL REPORT FROM CHAIR

- Chair Whiteford asked the Board members if there was any interest in attending the Zone 4 OACP meeting on May 3. Daryl, Jerry and Connie offered to attend and report back to the Board at the next meeting.

- Chair Whiteford confirmed and noted that Leslie would be attending the OAPSB Conference in Niagara Falls.

- Discussion was held regarding updating the Board by-laws. It was agreed that throughout the upcoming meetings a few of the by-laws would be discussed and amended if necessary.

8. VERBAL REPORT FROM CHIEF

- Chief Wilkinson advise the Board that WPS will be accepting Youth in Policing Initiative (YIPI) applications for the upcoming summer.

- Two officers from WPS attended the funeral in Edmonton for the fallen officers killed in the line of duty. This is aided by the PAO and the Police Association to help cover costs of sending representation out of the province. Chief Wilkinson thanked those attendees who attended on the Service's behalf.

- Chief Wilkinson introduced and welcomed Inspector Jamie Taylor.

- The week prior to the meeting was Emergency Communicator Week. Chief Wilkinson thanked the communicators and dispatchers for their continued service and work. He noted that this is a difficult job and we always need to keep them in mind as an integral part of WPS.

- Chief Wilkinson advised the Board that two retired members have passed, Reni and Gary. The service for Gary was held on April 17, the Chief and Deputy Chief were in attendance. The visitation for Reni will be held on Sunday, April 23.

9. STATISTICS/REPORTS – Deputy NOVACICH

A) Calls for Service Statistics
B) Calls for Service Report
C) Charge Comparison Report
D) Report on Complaint Investigations

Moved by Daryl STEVENSON
Seconded by Jerry ACCHIONE
resolved that the Board receive all statistics and reports presented in Item 9. CARRIED

10. FINANCIAL STATEMENTS

Moved by Jerry ACCHIONE
Seconded by Connie LAUDER
resolved that the Board receive the financial statements ending March 31, 2023 in Item #10.
CARRIED

11. STRATEGIC PLAN 2023-2025

Discussion was held regarding the direction of the Strategic Plan for 2023-2025.

12. FREEDOM OF INFORMATION ANNUAL REPORT

Moved by Daryl STEVENSON
Seconded by Connie LAUDER
Resolved that the Board receive the report for their information.
CARRIED

13. MISSING PERSONS ANNUAL REPORT

Moved by Jerry ACCHIONE
Seconded by Leslie FARRELL
Resolved that the Board receive the Annual Report pursuant to Section 8 of the Missing Persons Act.

CARRIED

14. UNFINISHED BUSINESS

15. CLOSED SESSION

Moved by Daryl STEVENSON
Seconded by Jerry ACCHIONE
resolved that the Board adjourns to Closed Session at 3:59 pm to discuss intimate financial or personal matters or other matters may be disclosed of such a nature, having regard to the circumstances, that the desirability of avoiding their disclosure in the interest of any person affected or in the

public interest outweighs the desirability of adhering to the principle that proceedings be open to the public.
R.S.O. 1990, c.P15, s.35 of the Ontario Police Services Act.
CARRIED

17. CLOSED SESSION RISES
Moved by Connie LAUDER
Seconded by Daryl STEVENSON
resolved that the Board does now rise from Closed Session and reconvenes at 4:50 pm
CARRIED

18. MOTIONS ARISING FROM CLOSED SESSION - # 1 - # 6

CLOSED SESSION # 1 - CLOSED SESSION AGENDA
Moved by Daryl STEVENSON
Seconded by Connie LAUDER
resolved that the Board approve the Closed Session Agenda as circulated.
CARRIED

CLOSED SESSION # 2 - PERSONNEL REPORTS a) STAFFING REPORT b) STAFFING ACTIVITY
Moved by Jerry ACCHIONE
Seconded by Leslie FARRELL
resolved that the Board receives for information the Staffing Report and Staffing Activity Report dated as of March 31, 2023.
CARRIED

CLOSED SESSION # 3 - OVERTIME - CHIEF
Moved by Daryl STEVENSON
Seconded by Jerry ACCHIONE
resolved that the Board receive the monthly tracking report for information.
CARRIED

CLOSED SESSION # 4 - STATUS OF LEGAL CASES – DEPUTY CHIEF
Moved by Leslie FARRELL
Seconded by Daryl STEVENSON
resolved that the Board receive the updates presented in Item #4.
CARRIED

CLOSED SESSION # 5 – RESIGNATION
Moved by Leslie FARRELL
Seconded by Connie LAUDER
Resolved that the Board receive the resignation letter of the Part-Time Communicator.
CARRIED

CLOSED SESSION # 6 – OPC SECONDMENT/RETIREMENT AGREEMENT
Moved by Daryl STEVENSON
Seconded by Leslie FARRELL
resolved that the board That the board authorize the Chair to sign the attached Retirement Agreement between WPSB, WPA and PC Diane Ruppert.
CARRIED

CLOSED SESSION # 7 – GHD QUOTE
Moved by Leslie FARRELL
Seconded by Daryl STEVENSON
resolved that the Board authorize the Chief to sign and approved quote to create a portal for the WPSB.
CARRIED

CLOSED SESSION # 8 – OTHER BUSINESS
None.

19. NEW BUSINESS

- Discussion was held as to whether Jerry should take on a position on the AMO Taskforce. It was determined that there was not an apparent conflict and to use his best judgement based on the information provided. The Board advised that more information was required regarding the position to make an informed decision.

20. Date of Next Board Meeting MONDAY, May 29 2023 at 3pm at the Woodstock Police Service Headquarters.

21. ADJOURNMENT
Moved by Connie LAUDER
Seconded by Jerry ACCHIONE
resolved that the Board does now adjourn at 5:01 pm
CARRIED

“Original Signed by”

_____
Ken Whiteford, Chair
Woodstock Police Service Board

“Original Signed by”

_____
Leslie Farrell, Vice Chair
Woodstock Police Service Board