WOODSTOCK POLICE SERVICES BOARD

The Woodstock Police Services Board met on May 29, 2023 at Woodstock Police Service headquarters and via ZOOM at 3:00 p.m.

Present were: Ken Whiteford, Provincial Appointee; Mayor Jerry Acchione, Council Representative (attended at 3:36 pm); Leslie Farrell, Provincial Appointee; Connie Lauder, Council Representative; Daryl Stevenson, Community Appointee; and Amy Hartley, WPSB EA.

Also in attendance were Chief Rod Wilkinson; Deputy Chief Nick Novacich; Kristi Lampman, Human Resources Coordinator; David Tilley, Zone 4 Police Advisor.

1. CALL TO ORDER
Ken WHITEFORD called the meeting to order at 3:00 p.m.

2. WELCOME
Ken WHITEFORD welcomed everyone.

3. APPROVAL OF AGENDA
Moved by Connie LAUDER
Seconded by Daryl STEVENSON
Resolved that the Board approve the agenda as circulated and amended.

Amendment:
i. Amended to move Item 12b. from Closed to Open session.

CARRIED

4. There were no declarations of pecuniary interest.

5. MINUTES – April 17, 2023
Moved by Leslie FARRELL
Seconded by Daryl STEVENSON
resolved that the Board approve the minutes of April 17, 2023 as circulated.
CARRIED

6. BUSINESS ARISING FROM THE MINUTES
None.

7. CORRESPONDENCE

a) Report from OACP Meeting
Moved by Connie LAUDER
Seconded by Leslie FARRELL
resolved that the Board receive the report from Daryl STEVENSON as information.

b) Baker Inquest
Moved by Leslie FARRELL
Seconded by Daryl STEVENSON
resolved that the Board receive the correspondence dated April 24, 2023.

8. VERBAL REPORT FROM CHAIR

- Chair Whiteford thanked L. Farrell for filling and covering as the Chair during Ken's leave of absence.

- L. Farrell will be attending the OAPSB Conference in Niagara Falls on behalf of the Board.

- Chair Whiteford inquired about hosting an appreciation lunch for staff. Chief Wilkinson noted that himself and Becky would look after coordinating a date and having Todd's Dogs cater the event again.

Resolved that the Board authorize the Chief to proceed in organizing the staff lunch for the WPS Staff at the Board's expense to be catered to by Todd's Dogs.
Moved by: Connie LAUDER
Seconded by: Leslie FARRELL
CARRIED

9. VERBAL REPORT FROM CHIEF

- Chief Wilkinson advised that interviews for the Youth in Policing Initiative (YIPI) were held last week. Six interviews in total were conducted and two positions are available this year. The YIPI program has previously been successful and the students keep in contact with WPS and ask them to speak at their schools.

- The funeral service for Eric Mueller was held in Kanata at the Canadian Tire Center. An officer from WPS attended overnight, costs of the attendance are split between the Woodstock Police Association and WPS.

- Chief Wilkinson noted that VASOC is looking for additional volunteers to provide crisis assistance, emotional assistance and tragic event services. Recruitment for volunteers is ongoing.

- April 26, 2023 was Administrative Professionals Day. WPS recognizes all the hard work by the clerks and administrative staff. Chief Wilkinson acknowledged that these professionals are an essential function of WPS.

- The Grandparents scam is still occurring involving money scams. Residents are encouraged to be aware and cautious when speaking with individuals on the phone and sharing personal and confidential information.

- May 1, 2023 was First Responders Day. Chief Wilkinson extended thanks and appreciation to all Fire, Emergency Services and Police staff for their involvement in keeping the community safe.

- The first week of May was Mental Health Week; posts were made on social media to promote this week by WPS. The Protocol Committee deals with apprehension under the Mental Health Act. This includes a revision of the 'hand-off' protocol with the hospital. This Committee meets 3 to 4 times a year. Results from this revision have decreased wait times by officers at the hospital immensely.

- In cooperation with Operation Sharing and the CRU Team the BEAT Patrol team are hearing positive responses from the Downtown BIA.

- During the week of May 4, the Tim Hortons smile cookie campaign. All proceeds are donated to the United Way. In total 550 volunteer hours were donated and raised a total of $120,000.

- May 5, 2023 is the day of awareness of the Murdered and Missing Indigenous Women and Girls and Two Spirited people.

- May 6, 2023 is Emergency Preparedness Week, an event was held in the parking lot of WPS to help inform and educate the public about emergency preparedness.

- The CRU Team will be partnering up with Woodstock Fire Services to help with the VON Sakura House labyrinth.

- WPS is ready to assist and participate in the Victoria Day parade.

- A canine demonstration day is planned for June.

- As of Friday, June 2, the SIU will have cleared their investigation relating to a WPS Officer charged with an incident involving a police cruiser and arrest.

10. STATISTICS/REPORTS – Deputy WILKINSON

A) Calls for Service Statistics
B) Calls for Service Report
C) Charge Comparison Report
D) Report on Complaint Investigations

Moved by Daryl STEVENSON
Seconded by Leslie FARRELL
resolved that the Board receive all statistics and reports presented in Item 9. CARRIED

11. FINANCIAL STATEMENTS

Moved by Connie LAUDER
Seconded by Jerry ACCHIONE
Resolved that the Board receive the financial statements ending April 30, 2023 in Item #10.

CARRIED

12. LETTER RE BAKER INQUEST – IMPLEMENTATION STRATEGIES

Moved by: Leslie FARRELL
Seconded by: Daryl STEVENSON
Resolved that the Board receives results of the inquest, and ask the Chief to respond to the inquest.
CARRIED.

12b. BY-LAW REVIEW

i) By-law 01/2019 – A By-law governing the Proceedings of Meetings
ii) By-law 01/2010 – By-law governing the Expense Allowances, Conference, Conventions, Seminars, Training Courses and Workshops of the Board

13. UNFINISHED BUSINESS

None.

14. CLOSED SESSION

Moved by Jerry ACCHIONE
Seconded by Daryl STEVENSON
resolved that the Board adjourns to Closed Session at 4:19 pm to discuss intimate financial or personal matters or other matters may be disclosed of such a nature, having regard to the circumstances, that the desirability of avoiding their disclosure in the interest of any person affected or in the public interest outweighs the desirability of adhering to the principle that proceedings be open to the public.
R.S.O. 1990, c.P15, s.35 of the Ontario Police Services Act.
CARRIED

15. CLOSED SESSION RISES

Moved by Connie LAUDER
Seconded by Jerry ACCHIONE
resolved that the Board does now rise from Closed Session and reconvenes at 4:44 pm
CARRIED

16. MOTIONS ARISING FROM CLOSED SESSION - # 1 - # 9

CLOSED SESSION # 1 - CLOSED SESSION AGENDA
Moved by Leslie FARRELL
Seconded by Connie LAUDER
resolved that the Board approve the Closed Session Agenda as circulated and amended.
CARRIED

CLOSED SESSION # 2 - PERSONNEL REPORTS a) STAFFING REPORT b) STAFFING ACTIVITY
Moved by Daryl STEVENSON
Seconded by Jerry ACCHIONE
resolved that the Board receives for information the Staffing Report and Staffing Activity Report dated as of April 30, 2023.
CARRIED

CLOSED SESSION # 3 - OVERTIME - CHIEF
Moved by Leslie FARRELL

Seconded by Jerry ACCHIONE
resolved that the Board receive the monthly tracking report for information.
CARRIED

CLOSED SESSION # 4 - STATUS OF LEGAL CASES - CHIEF
Moved by Connie LAUDER
Seconded by Jerry ACCHIONE
resolved that the Board receive the updates presented in Item #4.
CARRIED

CLOSED SESSION # 5 – RESIGNATION
Moved by Jerry ACCHIONE
Seconded by Connie LAUDER
resolved that the Board receive the updates presented in Item #5.
CARRIED

CLOSED SESSION # 6 – TEMPORARY SUSPENSION
No resolution required.

CLOSED SESSION # 7 – WEBSITE UPDATE

CLOSED SESSION # 8 – OTHER ITEMS IF NECESSARY
- Daryl STEVENSON inquired about the Auxiliary dinner

17. NEW BUSINESS
None

18. Date of Next Board Meeting MONDAY, June 26, 2020 at 3pm at the Woodstock Police Service Headquarters.

19. ADJOURNMENT

Moved by Daryl STEVENSON
Seconded by Connie LAUDER
resolved that the Board does now adjourn at 4:47 pm CARRIED

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Ken Whiteford, Chair
Woodstock Police Service Board

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Leslie Farrell, Vice Chair
Woodstock Police Service Board