WOODSTOCK POLICE SERVICES BOARD

The Woodstock Police Services Board met on June 26, 2023 at Woodstock Police Service Headquarters and via ZOOM at 3:00 p.m.

Present were: Ken Whiteford, Provincial Appointee; Mayor Jerry Acchione, Council Representative; Leslie Farrell, Provincial Appointee; Connie Lauder, Council Representative; Daryl Stevenson, Community Appointee; and Amy Hartley, WPSB EA.

Also in attendance were Chief Rod Wilkinson; Deputy Chief Nick Novacich; Kristi Lampman, Human Resources Coordinator; Jamie Taylor, Inspector.

Regrets: David Tilley, Zone 4 Police Advisor

1. CALL TO ORDER
Ken WHITEFORD called the meeting to order at 3:00 p.m.

2. WELCOME
Ken WHITEFORD welcomed everyone.

3. APPROVAL OF AGENDA
Moved by Connie LAUDER
Seconded by Jerry ACCHIONE
Resolved that the Board approve the agenda as circulated and amended.

- *Bring forward Item 5 from the Closed session to the Open session, 12b. PTSD Golf Tournament Sponsorship Request*

CARRIED

4. There were no declarations of pecuniary interest.

5. MINUTES – May 22, 2023
Moved by Leslie FARRELL
Seconded by Daryl STEVENSON
resolved that the Board approve the minutes of May 22, 2023 as save and except for the following change:

12b. BY-LAW REVIEW

i) By-law 01/2019 – A By-law governing the Proceedings of Meetings

resolved that the Board defer amendment of By-law 01/2019 until the Polices Services Act amendment receives Royal Assent.

ii) By-law 01/2010 – By-law governing the Expense Allowances, Conference, Conventions, Seminars, Training Courses and Workshops of the Board

resolved by the Board that the following amendment be made and presented to the Board at a future meeting for adoption:

- update Schedule to bring per diem amount up to date

CARRIED.

6. BUSINESS ARISING FROM THE MINUTES

None.

7. CORRESPONDENCE

a) Report from OAPSB Conference
Moved by Daryl STEVENSON
Seconded by Connie LAUDER
resolved that the Board receive the report from Leslie FARRELL as information.
CARRIED.

8. VERBAL REPORT FROM CHAIR

- Chair Whiteford thanked Leslie Farrell for filling in as Chair during his absence.

- Chair Whiteford extended thanks to Connie Lauder and Jerry Acchione for attending the Auxiliary event on behalf of the Board.

- Chair Whiteford noted that on July 12 the appreciation lunch is being held at WPS Headquarters for all staff and Board members. Chair Whiteford reviewed the Board attendees for this event.

9. VERBAL REPORT FROM CHIEF

- Chief Wilkinson advised that the Community Response Unit was part of the Alzheimer's walk that took place on May 27

- The Citizens Police Academy came to a close at the end of May with 12 attendees

- June is National Indigenous History Month, WPS will be attending at the Ontario Police College for Summer Solstice

- On June 1, the flag raising ceremony for Pride Month took place

- Multiple Touch-a-Truck events are scheduled, next event is with the Auxiliary unit at Woodstock Christian School, also on June 15 Officer Skillings and the K9 Unit will be attending at Good Beginnings

- The law enforcement torch run will be taking place which will end with a run to Boston Pizza

- The WPS Drug Unit was involved in an investigation partnering with the Waterloo Police Service which tracked down a large supply of drugs, congratulations were extended to the Drug Unit and Waterloo Police Service

- Officers attended Oxford County Pride Day, a booth was set up for button making and attendance was present at the Drag Story Time

- The K9 Unit attended Fanshawe College in Woodstock for a demonstration

- Chief Wilkinson acknowledged co-op student George. Chief Wilkinson noted that George has set a new standard for students going forward and noted it was a pleasure having them at WPS. A presentation with his findings and experience has been put together and will be presented at various events

- June 20, a mock disaster situation was put together and attended by WPS, this included an emergency management situation

- WPS assisted with a Nationwide investigation for 3D gun manufacturing. Chief Wilkinson noted that within Ontario multiple warrants were issued

10. STATISTICS/REPORTS – Deputy WILKINSON

A) Calls for Service Statistics
B) Calls for Service Report
C) Charge Comparison Report
D) Report on Complaint Investigations

Moved by Jerry ACCHIONE
Seconded by Daryl STEVENSON
resolved that the Board receive all statistics and reports presented in Item 10. CARRIED

11. FINANCIAL STATEMENTS
Moved by Jerry ACCHIONE
Seconded by Connie LAUDER
Resolved that the Board receive the financial statements ending May 31, 2023 in Item #11.

CARRIED

12. BOARD REPORT – ADMINISTRATIVE REVIEW OF SIU INVESTIGATION (23-OVI-30)
Moved by: Daryl STEVENSON
Seconded by: Connie LAUDER
Resolved that the Board receives the administrative review of the SIU Investigation Report (23-OVI-30) as information.
CARRIED

12b. PTSD GOLF TOURNAMENT SPONSORSHIP REQUEST
Moved by: Jerry ACCHIONE
Seconded by: Leslie FARRELL
Resolved that the Board authorize the Deputy Chief to sponsor a hole for the PTSD Golf Tournament in the amount of $200.00.
CARRIED

13. BY-LAW REVIEW
i. By-law 02/2010 – A By-law Governing the Mileage Allowance of the Board
resolved that the By-law be amended and presented to the Board at a later date for adoption, the following amendments were agreed upon:
- amalgamate 02-2010 with By-law 01-2010 and have one by-law instead
- update Schedules

Moved: Jerry ACCHIONE
Seconded by: Leslie FARRELL
CARRIED

ii. By-law 03/2010 – A By-law Governing the Remuneration of the Board Members

- update the Schedule

Moved by: Connie LAUDER
Seconded by: Leslie FARRELL
CARRIED

14. UNFINISHED BUSINESS

None.

15. CLOSED SESSION
Moved by Daryl STEVENSON
Seconded by Jerry ACCHIONE
resolved that the Board adjourns to Closed Session at 3:59 pm to discuss intimate financial or personal matters or other matters may be disclosed of such a nature, having regard to the circumstances, that the desirability of avoiding their disclosure in the interest of any person affected or in the public interest outweighs the desirability of adhering to the principle that proceedings be open to the public.
R.S.O. 1990, c.P15, s.35 of the Ontario Police Services Act.
CARRIED

16. CLOSED SESSION RISES
Moved by Daryl STEVENSON
Seconded by Connie LAUDER
resolved that the Board does now rise from Closed Session and reconvenes at 4:44 pm
CARRIED

17. MOTIONS ARISING FROM CLOSED SESSION - # 1 - # 8

CLOSED SESSION # 1 - CLOSED SESSION AGENDA
Moved by Jerry ACCHIONE
Seconded by Connie LAUDER
resolved that the Board approve the Closed Session Agenda as circulated and amended with the following change:

- *To remove Item Number 5 and bring it forward to Open Session*

CARRIED

CLOSED SESSION # 2 - PERSONNEL REPORTS a) STAFFING REPORT b) STAFFING ACTIVITY
Moved by Leslie FARRELL
Seconded by Daryl STEVENSON
resolved that the Board receives for information the Staffing Report and Staffing Activity Report dated as of June 19, 2023.
CARRIED

CLOSED SESSION # 3 - OVERTIME - CHIEF
Moved by Connie LAUDER
Seconded by Jerry ACCHIONE
resolved that the Board receive the monthly tracking report for information.
CARRIED

CLOSED SESSION # 4 - STATUS OF LEGAL CASES - CHIEF
Moved by Leslie FARRELL
Seconded by Jerry ACCHIONE
resolved that the Board receive the updates presented in Item #4.
CARRIED

CLOSED SESSION # 5 – RESIGNATION LETTERS
Moved by Daryl STEVENSON
Seconded by Leslie FARRELL
resolved that the Board receive the three (3) resignation letters presented in Item #5.
CARRIED

CLOSED SESSION # 6 – CORRESPONDENCE RELATING TO OXFORD COUNTRY PRIDE FAMILY DAY
No resolution required.

CLOSED SESSION # 7 – BOARD REPORT – ADMINISTRATIVE REVIEW OF SIU INVESTIGATION (23-OVI-30)
Moved by Jerry ACCHIONE
Seconded by Daryl STEVENSON
resolved that the Board receive the report presented in Item #7 as information.
CARRIED

CLOSED SESSION # 8 – OTHER ITEMS IF NECESSARY

18. NEW BUSINESS
None

19. Date of Next Board Meeting MONDAY, September 11, 2023 at 3pm at the Woodstock Police Service Headquarters.

20. ADJOURNMENT
Moved by Daryl STEVENSON
Seconded by Jerry ACCHIONE
resolved that the Board does now adjourn at 5:08 pm
CARRIED

Original Signed by

_____
Ken Whiteford, Chair
Woodstock Police Service Board

Original Signed by

_____
Leslie Farrell, Vice Chair
Woodstock Police Service Board